



## Board of Trustees Minutes and Board Reports April 20, 2017

Item	Presenter	Duration
1. CALL TO ORDER AND EVOCATION	KEITH GORLEY/SHELLY DUNN	5 MIN
2. VISIONING	SHELLY DUNN	15 MIN
3. CHECKING IN	ALL	10 MIN
4. LAST MONTH'S MINUTES	ALREADY ELECTRONICALLY APPROVED & POSTED	0 MIN
5. CALL TO AUDIENCE	KEITH GORLEY, PRESIDENT	1 MIN
<i>This time provides an opportunity for audience members to bring topics to the board's attention for future agendas. Topics raised during Call to Audience will not be acted on at this meeting. Audience members are asked to keep their comments to no more than three minutes.</i>		
6. FINANCE/STEWARDSHIP REPORT	REV JANIS FARMER, INTERIM REPORTER	10 MIN
7. REVIEW OLD BUSINESS ITEMS		
a. FACILITY UPDATE	REV JANIS	0 MIN
b. MAJOR GOAL CHECK-IN/DASHBOARD	ALL	5 MIN
c. NEXT STEPS FOR CONSOLIDATED CAMPUS? PROGRESS ON 4961 E.22ND (TAX EXEMPT STATUS?)	KEITH	2 MIN
d. UPDATE ON YOUTH MINISTRY	REV JANIS	0 MIN
e. REPLACING TREASURER ON THE BOARD	ALL/DISCUSSION	5 MIN
8. REVIEW TEAM REPORTS		
9. NEW BUSINESS FOR THIS MEETING	ALL	
1. THE 2016-2017 PLANNING CYCLE	ALL	10 MIN
A. VOLUNTEER FAIR MAY 7. BOARD TABLE? PROCEDURE?		
B. BOARD MONTHLY STATUS UPDATES. (FEEDBACK & MODIFICATION)		
C. UPCOMING BOARD ORIENTATION. PICK DATE & CALENDAR. TWO-THREE PROSPECTIVE NEW BOARD MEMBERS?		
2. TOPICS NEXT PLANNING MEETING	KEITH	10 MIN
WHAT DO WE WISH TO ACCOMPLISH AT OUR NEXT PLANNING MEETING?		
3. INTEREST IN ADVERTISING IN THE DAVIS MONTHAN MONTHLY MAGAZINE?		
4. STORAGE FOR OUR GRAND PIANO	REV JANIS	
5. NEW BUSINESS FOR THIS MEETING?	ALL	5 MIN
<u>IN PARKING LOT:</u>		
TRAINING FOR HEART CIRCLES	KEITH	WHEN AVAILABLE
ALTERNATIVES FOR GRATITUDE DINNER IN 2017?	SUE/CARLA	DEFERRED UNTIL MID-2017
10. NEW BUSINESS FOR NEXT MEETING	ALL	5 MIN
11. SIX MONTH LOOK AHEAD ON CALENDAR	ALL	5 MIN
12. GRATITUDES	ALL	5 MIN
13. NEXT BOARD MEETING	ALL	0 MIN
14. BOARD SOCIAL	ALL	5 MIN
15. REVIEW CIAB SCHEDULE	ALL	5 MIN
16. LEAD NEWSLETTER ARTICLES	ALL	<u>2 MIN</u>
17. ADJOURN AND PRAY OUT		

**IN ATTENDANCE: KEITH GORLEY, HOLLY BAKER, CARLA HODGE, LEAH HAMILTON, REV JANIS FARMER**

**ABSENT: SUE MASON (RECOVERING FROM DENTAL SURGERY)**

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IN SERVICE: SHELLY DUNN (HIGH WATCH)

GUESTS: NONE

**1. CALL TO ORDER/EVOCATION**

**6:30PM**

**2. VISIONING**

**Q: What is the Highest Vision or Highest Ideal for Center for Spiritual Living Tucson?**

A: Flow. Surrender, allowing, standing in perfection, knowing perfection; Offer programs or options that reveal and defeat the Trance of Scarcity or simply the Trance. To bring what is in the head down to the heart.; Straight-forward. Move in, through and all around the path of Good and more Good.; Looking at life face-on. Making mistakes, getting up. Lotus Pond; An arena (think: Coliseum, but modern) with the doors and gates wide open, full of life and liveliness.

**Q: What changes, evolves, or becomes as this highest vision comes into existence?**

A: Greater peace and calm. Sweetness in the moment.; Our Sunday Reminder - like the one given this past Sunday - illuminates the core of the Trance. A more direct message. Boldness.; My release of old beliefs that no longer serve its purpose. My awareness of Greater Yet To Be. Infinite Good.; Things churn, mix together. Rubber duck. Rose garden at Randolph Park.; The lights come on, the band strikes up, lots of hugging and celebration.

**Q: Is there anything else that wants to be known, understood, or realized? What else?**

A: It's about listening, non-reactiveness.; People want clarity. Let's give it to them!; Change starts with me. Allow, recognize, and accept. Fluffy pink blanket. "We don't use cheap signs", with a vision of a hand-lettered cardboard sign.; Hay bales (huh?) Microscopic life teams, we just have to see/view it.

**3. CHECKING IN**

**ALL**

**4. APPROVAL OF LAST MONTH'S MINUTES (ELECTRONICALLY APPROVED ALREADY)**

**HOLLY**

**5. CALL TO AUDIENCE (NO AUDIENCE)**

**KEITH**

**6. FINANCE/STEWARDSHIP REPORT**

**(INTERIM) REV J**

**Executive Summary:** Our contribution income was \$1,000 less than the budget projections. Our operating expenses are currently being carried by our education income, which is not sustainable. Expenses incurred in hosting Phyllis Grimes' memorial were paid by her family members. The range report indicates we have not seen a diminishment of contributions with the shift in ministers.

The Board agreed to sustain and hold the vision of at least \$3,000/Sunday in each week's contributions, which will allow us to become financially stable, and give us greater latitude in moving forward on making use of our property on 22nd Street.

	Total Sunday Offerings & P+II	New Designated Monies	Total Income*	Total Expenses*	Net Income*	Per Weekly Attendee	Avg Wkly Attendance
March	\$ 9,966	<1,114\$>	12,157	12,340	<183>	33.44	75
February	\$ 10,687	600	12,918	12,801	117	32.58	82
January	\$ 13,864	643	15,804	15,716	88	31.73	87
December	\$ 11,751	2,943	12,717	14,922	<2,205>	40.80	72

\* Presently we have a stand-alone Facility Fund, a Music (PosiFest) Fund, a Music (choir) fund, the NewComers' Team fund and the new Compassionate Heart fund. All of these are designated and are not considered as part of Total Income or Total Expenses.

§ Paid PosiFest hotel expenses. Music (PosiFest) account has served its purpose and has been closed.

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<u>Cash Balances</u>	<u>March</u>	<u>February</u>	<u>January</u>	<u>December</u>	
<b>General Ops Checking</b>		\$ 3,808	6,583	3,243	3,874
<b>Educ. (Savings) Fund</b>	\$ 1,785Δ	1,374	271	702	
<b>(Operating) Savings</b>	\$ 2,051	2,051	2,051	2,051	
<b>Practitioners' Savings</b>	\$ 709	709	709	709	
<b>Designated Holdings(Music)</b>	\$ 0	80	85	90	
<b>SubTotal</b>	<b>\$ 8,353</b>	<b>10,797</b>	<b>6,359</b>	<b>7,426</b>	
<b>Facility Fund Savings</b>	\$ 18,576	18,576	18,576	18,511Ω	
<b>Facility Fund Invest. Acct</b>	\$ 0	0	0	0 Ω	
<b>Total</b>	<b>\$ 26,929</b>	<b>29,373</b>	<b>24,935</b>	<b>25,937Ω</b>	

Ω Investment account liquidated to purchase property at 4961 E. 22nd St (total cost \$100,574.18)  
Δ Moved \$500 from Education to General Operations Checking to cover outstanding bills.

Comparison between March 2016 and March 2017:

Attendance/Sunday	<b>DE</b> creased by	32
Offerings/Month	<b>DE</b> creased by	\$ 18,211 (Special gift in Mar 2016 of \$10,000)
Offering/person/Sunday	<b>DE</b> creased by	\$ 18.48 (Special gift impacts this number)
Total Income	<b>DE</b> creased by	\$ 18,211
Expenses	<b>DE</b> creased by	\$ 9,202
Net Income	<b>DE</b> creased by	\$ 9,381

Offerings and expenses were much higher in 2016, and the Investment Account experienced a substantial gain. March 2016 also include the Tucson Festival of Books, a \$10,000 special gift, guest speaker Tama Kieves, and Easter.

### **Status of the Music (PosiFest) Designated Fund**

The function of the stand-alone music fund has been served and the designated fund is ended (at this time).

### **Status of the CSLT Facility Fund**

Facility Fund Investment Acct Deposits: Initial Deposit \$50,000 (Nov12), Deposit \$10,236 (Mar13). Deposit \$15,188 (Dec13). Investment Account closed December 2016 to purchase raw land at 4961 E. 22nd St.

Date	CSLT Contributions	Various Projects & Interest	Personal Donations	\$ Total
Year End 2009				29,365
Year End 2010				48,710
Year End 2011				70,361
Year End 2012	6,800	1,045	1,430	79,636
Matching Fund Reserves			2,900	
Year End 2013	<1,800>	4,780	3,327	88,843
Year End 2014	<600>	1,789	25,884	115,936
Year End 2015 (moved to R.Rd)	<5,223>	<1,786>	7,109	116,027
Year End 2016 (purchased land)	<102,024>	2,068	2,440	18,511
January (inv. acct closed)		65		18,576
February				18,576
March 2017				18,576

Range Report (compared with last three quarters)

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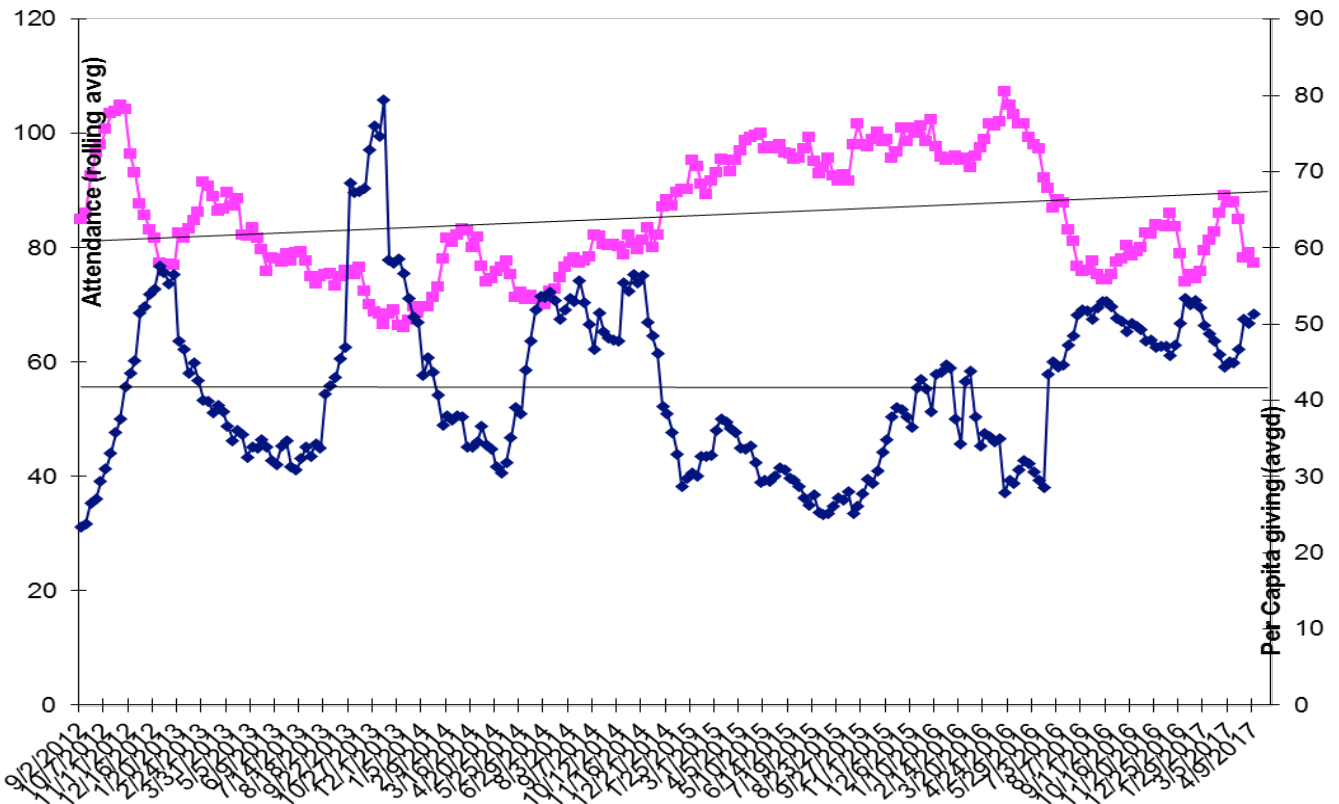
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Donations/quarter	1Q2017		4Q2016		3Qtr2016		2Qtr2016	
	All	Ext Ldrs	All	Ext Ldrs	All	Ext Ldrs	All	Ext Ldrs
>\$2,000	1	1	2	2	2	1	2	2
\$1,500-1,999	1	1	4	2	2	0	2	0
\$1,000-1,499	6	4	3	3	8	7	5	4
\$750-999	6	2	7	4	5	1	10	2
\$500-749	8	5	7	1	8	2	6	1
\$250-499	16	2	13	2	18	6	13	3
\$100-249	15	3	15	3	20	5	15	4
\$1-99	28	3	24	4	31	3	34	3
0 or UnID'd	?	4	?	4	?	1	?	2
<b>Total Number</b>	<b>81+</b>	<b>25</b>	<b>75+</b>	<b>25</b>	<b>94+</b>	<b>26</b>	<b>87+</b>	<b>22</b>

First quarter contributors who gave \$375 or more this quarter were in the 20% that covered 80% of the expenses. This is exactly the same as last quarter, slightly up from the quarter before (\$308, and down from \$410 in the 2nd quarter. Twenty-seven congregants, including 13 members of the extended leadership are in this group.

Quarterly Budget Review presented separately.



Submitted, Rev Janis (Interim)

**7. REVIEW OF OLD BUSINESS**

	<b>Report. Decision &amp; Action</b>
a. Facility Update	River Rd Office - Nothing to report. 22 <sup>nd</sup> St property – In team reports below.

**Check-in on Major Goals (initiated at 7 Jan 17 planning meeting)**

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b1. Education	See report on Education. Wednesday evening classes continue to flourish. Foundations finished on April 4th. P+II starts two weeks later in April 18 <sup>th</sup> .
b2. Financial Stability	We did not make budget for March. Contributions were down slightly over \$1000 less than budget.  Anything else? The Board agreed to sustain and hold the vision of at least \$3,000 each Sunday in weekly contributions, which will allow us to become financially stable, and give us greater latitude in moving forward on making use of our property on 22nd Street.
b3. Growth	Newcomer's Team (Sue) – See Report. <b>Action:</b> Request from the Board for the Newcomer Team to take over the set-up of the Newcomer table, since they are the ones who know how it should look. Heart Circles (Rev J) – There was interest in forming a circle after the completion of the Trance of Scarcity Book study group. This is being encouraged. Anything else? Not at this time.
c. Next Steps for Consolidated Community Campus Property Visits/Discussion	<u>Open Land: 4961 E 22<sup>nd</sup> Street.</u> Re have requested tax exempt status on the open land and have not yet received notification. <b>Action:</b> When, and how, will we find out about our requested tax exempt status? Keith to follow up to ensure we did indeed receive out tax exempt status. Other information reported in team reports below.
d. Youth Ministry.	On hiatus, awaiting additional teachers.
e. Replacing Treasurer	Placeholder. Awaiting the perfect person to step forward to fill this role.

## 8. TEAM REPORTS

### ADMINISTRATION

Rev Janis released Cathy back to the Temp agency in March. She realized the learning curve was just too steep and has held discussions with the Temp Agency personnel to solicit assistants who are more comfortable with, and adept on, the computer.

The lending library continues to take form. Lucia LaLumondier continues to work, as her schedule allows, on an electronic catalog of the materials on hand.

Judy Roman continues to stuff bulletins each week. Renee' Mezzone also filled in for Judy for one week. We are grateful for our quiet helpers.

Submitted, Rev Janis

### ALTARED STATES

#### Team Summary

1. March altar setup schedule went well. Michelle Amado called in advance regarding a need to have someone cover her second Sunday, and she contacted team member, Silvia Cueto, who stepped in smoothly.
2. For future extended services on a Sunday, please coordinate with me in advance, so that I or a team member can take down the altar properly and put the cloth covers away carefully. The altar cloths were found the next Sunday kind of stuffed in the cabinet, and not hung as usual. No biggie, just disconcerting.
3. I am attaching the latest schedule for April through August 2017. As is evident, there are some gaps. I have some ideas for how individuals can help, and it is as simple as encouraging someone to donate

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a tribute arrangement for a loved one. A team member can still set up the altar, do the podium and piano arrangements, and take down the altar. Or a volunteer can do two or three of the arrangements, and a team member will set up and take down the altar setup.

4. We need the Board's help to encourage participation of Center members with the Altared States Team in the different ways I describe in item 3 above. I plan to develop a sheet that identifies how a person can participate, without being tied to a monthly schedule, and support the core team for our May event. WIN-WIN, right? In joy and gratitude, Po Lui-Frank.

Submitted, Sue Mason, Board Liaison (and member)

**BOOKSTORE**

No report. (By Shelly Dunn)

Books	Sunday CD	Music CD	SOM Mag	Total Sales
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Submitted, Holly Baker, Board Liaison

**COMMUNITY OUTREACH**

Team members have agreed to assist with the setup and break down of the May Volunteer Fair. Team continues to look at languaging for our publicly presented materials.

Submitted, Carla Hodge, Board Liaison

**COMPASSIONATE HEART**

**Compassionate Heart** –Nine rides were also provided by non-team members. Many of the team members brought flowers and food for Phyllis Grimes' celebration of life.

Calls: 23	E-mails: 8	Texts: 2	Meals: 4	Rides: 8	Visits: 7
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Next Meeting: May 20 @ 1:30 at the office. (Submitted by Karen Kiester).

Submitted, Keith Gorley, Board Liaison

**ECCLESIASTICAL CORE**

Nothing to report at this time.

Submitted, Rev J

**EDUCATION CORE**

During March, Rev Janis facilitated a six-week book study based on Victoria Castle's *Trance of Scarcity*. The material was very well received with an average of 18 students attending the six classes. A circle may form as a result of this luscious group dynamic. Rev Janis is encouraging this to happen.

Prac Two continues with four committed students. Review for the written test has begun. They continue to develop as beautiful, enlivened Practitioners.

"Foundations of the Science of Mind" completed on April 4 with two confirmed student completing. One student has yet to complete paying for the class, but is otherwise complete. Two students were audits and one missed the Saturday meditation workshop. The students were enthusiastic about the material, and desire to continue with Power of Your Word in July.

Submitted, Rev J

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**EVENTS**

**PosiPaloosa** - The February 5<sup>th</sup> PosiPaloosa resulted in a net loss of ½ of our facility/sound team costs (\$145). Unity of Peace split our fixed costs with us. EmpowerMA broke even on the event. Conversations have been held, and are continuing, with Sue Riley at EmpowerMA about whether Tucson would host future PosiPaloosa events. We have tentatively agreed we might consider it, if the headline person was more of a household name. The artists we had this year, while gifted and good fun, were not well-known and did not have a draw for the general public (especially on SuperBowl Sunday).

**Memorial for Phyllis Grimes** – After Sunday services on March 12, we supported the Grimes extended family in memorializing Phyllis. The family covered the cost of the extra facility rental and the extra time for the sound tech.

**Victoria Castle** – On April 2, Victoria Castle spoke at the Sunday Service and facilitated a workshop in the Dining Hall from 12:45-3:30pm. Thirty-six tickets were sold for a total of \$900, which did not entirely offset Victoria’s speaker fee, nor her plane ticket nor the facility rental. While an incredible learning opportunity, this event was a financial loss of \$712.83.

Submitted Rev J

**FACILITES TEAM**

The facility team held a clean-up event at the 22nd St property on March 11 and 8 people participated in cleaning up trash and trimming brush 4 people also toured the property. An additional cleanup day has been scheduled on April 15 7-9am.

A cleanup was held on Saturday April 15 at the 22nd St property. 10 people participated. All trash was picked up and many bushes were trimmed and cut down. The next event will involve loading the branches and trash bags on a truck which has been volunteered and taking to the landfill.

It has been suggested that a meeting be held to determine next steps. One item suggested was marking the trees we wish to keep. I will schedule in the weeks. (By Dick Laird)

Submitted, Keith Gorley, Board Liaison

**FUNDING TEAM**

There were no minutes of the March 7<sup>th</sup> meeting. Next Funding Team meeting has been scheduled for Thursday, April 13 at 1pm.

Submitted, Rev J, Board Liaison

**HOSPITALITY**

After May, many members of the Hospitality Team are expected to take a break from the heat and leave Tucson for the summer. Those team members are not expected to return to Tucson until after the summer months. As of March 5, a total of three new congregants have expressed an interested with joining the team. Introduction and integration into the Hospitality Team for the three new members begun on March 5. The expectation is that the newest team members will be fully integration on or before May 7.

At this current time, the team will continue to setup for potluck on the first Sunday of each month. There is not sufficient staffing for coffee on the 2<sup>nd</sup> or 4<sup>th</sup> Sundays unless other year-round volunteer step forward.

Hospitality Team Social was held on April 6 at OutBack Steakhouse.

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The Potluck Sunday associated with Victoria Castle's workshop was a little more squeezed than usual (due to the workshop starting at 12:45), but many hands helped make it *LIGHT work*.

**Lunch Bunch:** The next Lunch Bunch gathering is scheduled for April 16, at Vero Amore and on May 21 at Govinda's Natural Food.

Submitted, Carla Hodge, Board Liaison

### **HOST TEAM**

Host Team operating well! Some shifting of personnel, but it flows seamlessly. (By Renee' Mezzone)

Submitted, Holly Baker, Board Liaison

### **MARKETING AND COMMUNICATIONS TEAM**

Normal operations continue. Natural Awakenings advertising was inputted. Newsletter and Facebook page continue to roll. Internal and external advertising for the six-week *Trance of Scarcity* book study produced a few new faces, which carried over to Victoria Castle's Sunday presentation and workshop. Only one ticket was purchased on PayPal (to test the system). Most were purchased the day of the event.

Information requested on the present CSL Tucson website has been provided to the new group Community Builders. We look forward to hearing what these inventive individuals come up with.

Submitted, Rev J, Activity Leader

### **MEMBERSHIP**

No one attended the first session which was scheduled for Sunday, April 9, 12:30-3:30pm, so Rev Janis and Sue Mason used that time to talk about the curriculum. Second session scheduled at the conclusion of "Foundations of the Science of Mind" (April 11). One person attended, and did not join. Sue would like create a team to develop a plan to encourage membership.

Submitted, Sue Mason, Board Liaison

### **MINISTER'S TRAVEL PLANS**

Rev Janis has already scheduled a gifted and talented guest speaker from New Vision in Phoenix for the end of May, when she is scheduled to fill in at CSL Prescott. She has offered this ministerial student the opportunity to hold a workshop and has not heard back yet.

Submitted, Rev J

### **MUSIC/SOUND**

Report requested. No report at this time.

Submitted, Rev J

### **NEWCOMER TEAM**

The newcomer team completed its second month March 2017, with two team members hosting the Information table each Sunday.



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We have 9 team members: Judy Roman & Mike Stammen co-team leads, Rebecca Bushner, Stephanie Rayburn, Wayne Lewis, William Summers, Holly Baker, Diane Olmstead, & Susan Almonte. Michelle Amado informed us that after April 2 she will no longer be able to be a part of the team due to her work schedule. We hope to add another member to have an even number of people on the team.

In March the team welcomed 10 newcomers, one of whom was an out-of-town guest in Tucson only for a brief visit. Nine people signed up to receive the newsletter. Six people found us through the Internet and 4 by other means.

The newcomer team will hold a meeting Sunday, April 9 at 12:30 p.m. at the CSLT office to review procedures and discuss setting up a regular monthly schedule for each team member.

The schedule for the newcomer table for the month of April is:

April 2 – William & Michelle

April 23 - Mike & Judy

April 9 - Rebecca & Holly

April 30 - Stephanie & Diane

April 16 - Susan & Wayne

Submitted, Judy Roman & Mike Stammen

### **PRACTITIONER CORE**

Our four practitioner students are working toward completion, have registering for their written exams and continue to exceed expectations in meeting their practitioner activities. Oral panels have yet to be scheduled and will be handled at a regional level.

Submitted, Rev J

### **SACRED CINEMA**

The selected movie for March was “Down the Rabbit Hole”. It had six attendees on March 26. April’s movie will be “Five People You Meet in Heaven”, on April 23. Tom has volunteered to show the movie since Nina and Connie are moving to their new house that Sunday.

Submitted, Carla Hodge, Board Liaison

### **USHERS**

Thanks for the reminder, Leah, and for your info on next month's Volunteer Fair--we'll see if we need to participate. Michelle Amado had to leave, and I've asked the team if they know anyone who'd work every 3 months. Meanwhile, I can cover it. We had 16 ushering hours, plus 2 administrative hours, during March. That's all I've got for this month; there will be a wage and benefit request next month (hah)! By Donna Hall.

Submitted, Leah Hamilton Board Liaison

### **VIDEOGRAPHY TEAM**

No report.

Submitted, Leah Hamilton Board Liaison

### **VISION CORE**

Vision Core Notes, April 6, 6:30pm

Attending: Barbara McGill, Leah Hamilton, Shelly Dunn, Rev Janis Farmer

**INQUIRE WITHIN**

**CROSSWORD:**

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Virtual: Karen Riestler, Carol Nigut, Anna Mello-Lewis, Christina Reed

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What is the highest vision, highest ideal, for Center for Spiritual Living Tucson?

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**BALANCED , exterior ~interior**

Fun, laughter, profound insights. You are not alone.; Bed of straw, Easter eggs. Goose walking.; Hands-on activities joining together in community, smiling people celebrating each other as community accomplishing together and individuals that inspire with their boldness; Arches at sunrise or sunset (like those in Arches National Monument) clothed in bright, brilliant color; Joy. Image of a "Renaissance Faire" type of gathering with very happy people bustling about; children laughing and running, ladies doing a Maypole dance, music, singing, laughter, harmony and people warmly greeting each other. There is an air of joyful gratitude as the people celebrate the awareness of how blessed they

are.; Heard song: "Love Can Build a Bridge". Knowing CSLT as a place where people feel at home, loved, accepted & valued. A place that provides & demonstrates peaceful reminders of how we can close "the gaps" of forgetfulness and build more bridges in our mindsets, reminding us of our oneness.; complex and detailed image from deep space.

What changes, evolves, becomes, releases, moves aside, shifts, as this change comes into form? New face blends with old. Open hearts sing joyfully.; Gate opening & rusty (broken) lock, spring forward; Box of topics & how do (we do) Wednesday night classes. Sense of separateness gone! People engaged with each other. Small but mighty.; Garbage trucks emptying full trash cans, Trees rooting deeply beside a flowing stream.; All old and stale (dead) forms and energy drop away to make room for the new. The garden is tilled, new seeds planted and the new life just waiting to be born springs forth.

"And the day came when the risk to remain tight in a bud was more painful than the risk it took to blossom." (Anais Nin). Our time has come; Saw a peaceful field of lavender. Many People holding hands, simultaneously breathing in & breathing out. Energies being transformed. Same breath, but breathing in & out in a new way.; Spring and tulips and daffodils; OPEN PORTALS (arch ways) no doors in common way, descending to interior unfolding inside out. ECHOES, ethereal sounds coming from deep interior other rooms. Spaces without doors, private comfy niches.

Is there anything else that wants to be known or realized? Is there anything else? Baby steps, on the right track, upward and onward, the heartbeat of our sacred ground has begun.; Smoke clears, Giraffe looking over a fence; Food brings people together, celebrate with hands-on activities for people to explore other means of fulfilling need of belonging and acceptance. Music, chanting, sing-a-longs, FUN!; An oil well gushing (what?) Tapping the flow and having it burst out.; "Be still and know... All is well"; Saw pipes (like plumbing) being put together. Allow for smoother & more directed flow. Many hands involved, each person connecting their part of the pipe to the main system. ; Open heart; Growing heart ~ mind. Hearts within hearts expanding. Song: peace easy feeling, peaceful even feeling. Fluttering waters, light wind.

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Submitted, Rev J

**YOUTH MINISTRY**

Youth Ministry remains on hiatus until sufficient teachers appear.

Submitted, Rev J

**9. NEW BUSINESS FOR THIS MEETING**

1. The 2016-2017 Planning Cycle for review and discussion.

a. Look at Planning Cycle with Fresh Eyes

**Draft Planning Cycle Board Activities by Month**

May Potluck Sunday & Volunteer Fair – May 7th.

**Action:** A Board booth/table? Who staffs it? Keith and Leah have agreed to staff it.

**Action:** Do we need a procedure for this event? Carla has created a draft. No. Teams are to be encouraged to have representation available to speak with interested congregants the day of the Volunteer Fair, if they desire to increase their bench strength. Team Leaders will be acknowledged during the Gratitudes on May 7th.

**Action:** How do we change the Monthly Status Update so that it works? We will add the Board Update at the conclusion of the Sunday service, prior to the Benediction. In May we will report out on the success of the Volunteer Fair. Who is speaking this?

**Action:** Pick date for Board Orientation and get it calendared! July 9th was selected. This will also be the subject of the Board update in July.

mid Jun, announce Board Member Orientation, with early July reminder

Jul 9 – Board Member Orientation, 1-3pm, with pizza

Jul – Board Meeting – Mid-year budget review and objectives check in

Aug/Sep – Planning-Year Annual Report (Sept 1, 2016 through Aug 30, 2017) prepared and made available to congregation. Board Reports due to Administration by 8/31.

Aug17 & Sep 21 – Prospective Board Members attend two Board meetings prior to election.)

Sept 3 – Pledge Program begins (4wks).

Sept 24 – Pledge Program ends

**Oct 1** (first Sunday) – Annual Community Meeting

1. Present Planning-Year Annual Report (October 1 through September 30)

2. Discuss Future Plans

3. Elect upcoming Board and select officers.

Oct (second Sunday) – Board take “oath” at Sunday Service

Oct 28 – Volunteer Appreciation Celebration. Reschedule from April 22

Halloween Theme Confirmed with musicians, for now. Check back later.

(Approx) Nov 1 – Budget Review and Development begins

(Approx) Nov 10 – Budget Review completed.

(Approx) Nov 17 – Board Meeting – Budget-DRAFT presented

(Approx) Nov 20 – Prosperity Gratitude Dinner, or other celebration: Tasteful Kitchen/2016

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(Approx) Nov 29 – Funding Team, 1:30pm. 2017 Budget Prep, Identification of Charities, Executive Board invited to attend.

(Approx) Dec 8 – Budget-FINAL completed

(Approx) Dec 15 – Board Meeting – 2017 Budget Presented for Contribution Income numbers Approval

Jan – New Year kick off. CSLT operates on a calendar fiscal year.

(Approx) Jan 20-21 (Friday eve and all day Saturday) – Facilitated Annual Community Envisioning (required participation for all Board Members and Teams/Team Leaders, and all of the community is encouraged to attend).

(Approx) Feb (TBD) – Team Leadership/Board Retreat to process Community Envisioning Results (outcome becomes timeline for accomplishments for upcoming year/future years and dashboard for measuring success)

**Parking Lot (for deciding later):**

- Board Team-Building retreat (1 full day) **ACTION:** Build a template for agenda items to cover.  
**Action Completed:** Keith has requested bios of two possible facilitators for a day long board 'retreat'. He encouraged other board members to solicit bios from prospective retreat leaders.
- 2017 Gratitude Dinner options - Sue/Carla. To be discussed mid-year.
- March/April – Spring Speaker? Or Bigger Name Musician?
- Following Foundations - Prosperity Plus 2 (Do we do this more than once/year?)

2. Topics and Schedule for next Planning Meeting. Meeting scheduled for Monday May 22nd, 6:30-8:30pm. Topics are formalizing goals and objectives and determining criteria for the Compassionate Heart Fund Distribution. (Which was discussed but not formally agreed during additional new business).
3. Advertising opportunity on Davis-Monthan. (*Desert Lightning News*). Suggestion was made and accepted that the Community Builders Team would complete the modification of a flyer to be distributed at various locations at Davis-Monthan. After several months of 'trying out' the flyers to see if they have impact, we will reconsider whether it is reasonable to advertise in the monthly publication, *Desert Lightning News*.
4. Storage for our Grand Piano. Its temporary 'host-home' will be relocating out of town. Nothing urgent, but the Board is requested to keep their eyes and ears open for an alternate suitable 'host-home' for the Center's grand piano.
5. Other New Business for This Meeting?
  - Looking at the Compassionate Heart Fund Distribution Policy again. Further revision needed. Deferred to Planning meeting.
  - Musicians StoweGood have offered to provide Sermon in Song, or Sunday Special music. They sent a promotional CD for our consideration which is being shared through the Board members. The musicians were contacted with our terms. They have not responded.

**10. NEW BUSINESS ITEMS FOR NEXT (OR FUTURE) MEETING(S)**

**11. SIX MONTH LOOK AHEAD ON CALENDAR See Calendar starting on page 14.**

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**12. GRATITUDES**

<b>Date</b>	<b>Honoree</b>
4/16	Book Store
4/23	Ushers
4/30	Those who cleaned up our property on 22nd St.
5/7	Team Leaders
5/14	Mothers
5/21	Sound Tech team
5/28	Veterans (Carla to do this, since Rev J will be in Prescott)

**13. NEXT BOARD MEETING**

May 18, 6:30pm

**14. BOARD SOCIAL**

PLANNING MEETINGS REPLACE BOARD SOCIAL FOR NOW

**15. REVIEW CIAB SCHEDULE**

<b>Date</b>	<b>Responsibility</b>
4/16	Carla/Sue
4/23	Leah/Carla
4/30	Sue/Keith
5/7	Carla/Keith
5/14	Holly/Leah
5/21	Sue/Keith
5/28	Keith/Holly

**16. LEAD-ARTICLE FOR NEWSLETTER SCHEDULE**

<b>Due When?</b>	<b>Who? (topic)</b>
4/16	Rev J
4/23	Keith (swap with Holly)
4/30	Carla (swap with Leah) Volunteering
5/7	Sue
5/14	Holly (swap with Keith)
5/21	Leah (swap with Carla)
5/28	Rev J

NORMAL ROTATION: HOLLY → LEAH → SUE → KEITH → CARLA → REV J →

**17. ADJOURN AND PRAY OUT**

**750 PM**

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<b>April</b>	16 Lunch Bunch [Easter]	17 Prac II (29)	18 P+II (1)	19 Peace Cranes 6:30p	20 Board Mtg, 6:30p	21	22 Compassionate Life 3-4:30pm (8)
	23 Cinema	24 Prac II (30)	25 P+II (2)	26 Peace Makers (1) 6:30p	27	28	29 Compassionate Life 3-4:30pm (9)
	30	<b>MAY 1</b> Prac II (last)	2 P+II (3) Funding Tm 1:30pm	3 Peace Makers (2) 6:30p	4 Vision Core, 6:30p	5	6 Compassionate Life 3-4:30pm (10)
<b>May</b>	7 Potluck S'nday + Volunteer Fair	8	9 P+II (4)	10 Sacred Dance – KKiester, 6:30p	11	12	13 Creativity 2:30pm Compassionate Life 3-4:30pm (11)
	14 Board Update	15	16 P+II (5)	17 Peace Makers (3) 6:30p	18 Board Mtg, 6:30p	19	20 Compassionate Life 3-4:30pm (12) Compassionate Heart Tm Mtg 1:30-3pm
	21 Lunch Bunch	22 Board Plan'g Mtg 6:30p	23 P+II (6)	24 Peace Makers (4) 6:30p	25 Visioning (1)	25	27
	28 Cinema Rev J spkg Prescott Lezli Goodwin spkg CSLT	29	30 P+II (7)	31 Exploring the Divine Feminine 6:30p	<b>JUN 1</b> , Vision Core	2	3
<b>Jun</b>	4 Potl'ck Sunday Music - Freebo	5 Meditation (1)	6 P+II (8)	7 Exploring the Divine Masculine 6:30p	8 Visioning (2)	9	10 Creativity 2:30pm
	11 Board Update	12 Meditation (2)	13 P+II (9)	14 TBD	15 Board Mtg 6:30p	16	17
	18 Lunch Bunch	19 Meditation (3)	20 P+II (10)	21TBD	22 Visioning (3)	23	24
	25 Cinema	26 Meditation (4)	27	28 TBD	29 Visioning (4)	30	<b>JUL 1</b>

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<b>Jul</b>	2 Potl'ck Sunday	3 Meditation (5)	4	5 TBD	6, Vision Core 6:30p	7	8 Creativity 2:30pm
	9 Board Update. Board Orient'n w/pizza lunch	10 Meditation (6)	11	12 TBD	13 Visioning (5)	14	15
	16 Lunch Bunch	17 Meditation (7)	18	19 TBD	20 Board Mtg 6:30p	21	22
	23 Cinema	24 Meditation (8)	25	26 TBD	27 Visioning (6)	28	29
	30 Music Heavy Sunday	31	<b>AUG 1</b>	2 TBD	3 Vision Core 6:30p	4	5
<b>Aug</b>	6 Potl'ck Sunday	7 Power of Your Word (1)	8	9 TBD	10 Visioning (7)	11	12 Creativity 2:30pm
	13 Board Update	14 Power (2)	15	16 TBD	17 Board Mtg 6:30p	18	19
	20 Lunch Bunch	21 Power (3)	22	23 TBD	24 Visioning (8)	25	26
	27 Cinema	28 Power (4)	29	30 TBD	31	<b>SEPT 1</b>	2
<b>Sept</b>	3 Potl'ck Sunday	4 Power (5)	5	6 TBD	7 Vision Core 6:30p	8	9
	10 Board Update	11 Power (6)	12	13 TBD	14	15	16
	17 Lunch Bunch	18 Power (7)	19	20 TBD	21 Board Mtg 6:30p	22	23
	24 Cinema	25 Power (8)	26	27 TBD	28	29	30

**October 1, Annual Meeting. Invitation mailed out to members no later than September 11.**