



Board of Trustees Minutes and Board Reports January 19, 2017

Item	Presenter	Duration
1. CALL TO ORDER AND EVOCATION	KEITH GORLEY/SHELLY DUNN	5 MIN
2. VISIONING	SHELLY DUNN	15 MIN
3. CHECKING IN	ALL	10 MIN
4. LAST MONTH'S MINUTES	ALREADY ELECTRONICALLY APPROVED & POSTED	0 MIN
5. CALL TO AUDIENCE	KEITH GORLEY, PRESIDENT	1 MIN
<i>This time provides an opportunity for audience members to bring topics to the board's attention for future agendas. Topics raised during Call to Audience will not be acted on at this meeting. Audience members are asked to keep their comments to no more than three minutes.</i>		
6. FINANCE/STEWARDSHIP REPORT	REV JANIS FARMER, INTERIM REPORTER	10 MIN
7. REVIEW OLD BUSINESS ITEMS		
a. FACILITY UPDATE	DICK LAIRD	1 MIN
b. BIG VISIONARY GOAL CHECK-IN/DASHBOARD	ALL	5 MIN
c. NEXT STEPS FOR CONSOLIDATED CAMPUS?	KEITH/REV DONALD	10 MIN
• FACILITY OPTIONS		
• PROGRESS ON 4961 E.22ND		
d. UPDATE VIDEORECORDING PROPOSAL	IN TEAM REPORTS	0 MIN
e. UPDATE ON YOUTH MINISTRY	REV DONALD	2 MIN
f. UPDATE ON CHARITABLE GIVING FOR 2017	IN TEAM REPORTS	0 MIN
g. MUSIC TEAM FUNDRAISING CONCERT, JAN 8	IN TEAM REPORTS	0 MIN
h. HEART CIRCLES	--	MOMENTARILY DEFERRED
i. LOC FOR REV JANIS, DISCUSSION AND SIGNING	ALL	10 MIN
j. 2017 BUDGET APPROVAL	DICK/REV J	10 MIN
k. COMMUNITY ENVISIONING, FINAL PLANS	KEITH	5 MIN
8. REVIEW TEAM REPORTS	ALL	5 MIN
9. NEW BUSINESS FOR THIS MEETING	ALL	
1. THE 2016-2017 PLANNING CYCLE	ALL	10 MIN
A. LOOKING AT THE PLANNING CYCLE WITH FRESH EYES		
B. VICTORIA? YES, OR NO.		
2. WELCOMING LEAH TO THE BOARD YAY!	ALL	5 MIN
3. THANKING DICK FOR HIS BOARD SERVICE	ALL	5 MIN
4. REPLACING TREASURER ON THE BOARD	ALL/DISCUSSION	5 MIN
5. CHANGING OUT SIGNATORS WITH THE BANK	KEITH, AND ...	5 MIN
6. MONTHLY UPDATE (WHO SAYS WHAT?)	KEITH, AND ...	5 MIN
7. ADVERTISING TEMPLATE	HOLLY	10 MIN
8. TOPICS & SCHEDULING NEXT PLANNING MEETING	KEITH	10 MIN
WHAT DO WE WISH TO ACCOMPLISH AT OUR NEXT PLANNING MEETING?		
IS THIS DEPENDENT ON THE OUTCOME OF THE ENVISIONING SESSION?		
HOW DO WE CHANGE OUR DASHBOARD TO ACCOMMODATE OUR NEW TARGETS AND GOALS?		
9. OTHER NEW BUSINESS FOR THIS MEETING?	ALL	5 MIN
<u>IN PARKING LOT:</u>		
ALTERNATIVES FOR GRATITUDE DINNER IN 2017?	SUE/CARLA HODGE	DEFERRED UNTIL MID-2017

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10. NEW BUSINESS FOR NEXT MEETING	ALL	5 MIN
11. SIX MONTH LOOK AHEAD ON CALENDAR	ALL	5 MIN
12. GRATITUDES	ALL	5 MIN
13. NEXT BOARD MEETING	ALL	0 MIN
14. BOARD SOCIAL	ALL	5 MIN
15. REVIEW CIAB SCHEDULE	ALL	5 MIN
16. LEAD NEWSLETTER ARTICLES	ALL	<u>2 MIN</u>
17. ADJOURN AND PRAY OUT		

IN ATTENDANCE: KEITH GORLEY, SUE MASON, HOLLY BAKER, DICK LAIRD, CARLA HODGE, AND (WELCOMING!) LEAH HAMILTON

ABSENT: NONE

IN SERVICE: SHELLY DUNN (HIGH WATCH), REV JANIS FARMER (SCRIBE)

GUESTS: RENEE MEZZONE, BRITT MBUTHIA, BARBARA MCGILL

1. CALL TO ORDER/EVOCATION

6:15PM

2. VISIONING

Q: What is the Highest Vision or Highest Ideal for Center for Spiritual Living Tucson?

A: Harmonizing energy and resonance, Song: Star Spangled Banner; Fire truck on parade route with people waving, like on the 4th of July; Bright meadow full of flowers surrounded by a welcoming split rail fence with a gate in it.; Safe, comfortable learning environment; A huge space of possibility unfold in possibility; Lots of people, busy, productive, happy, engaged; Welcome everyone to play, white picket fence; Diversity, open doors, open hearts, open minds.

Q: What changes, evolves, or becomes as this highest vision comes into existence?

A: An attractive energy is generated. Others want to join in the fun; Everyone stands and applauds loudly; Arm ringing a big bell with a mallet; Clarity; Each decides to step-up into greater expression. The breath comes easier, and hearts calm. Ambiguity gets embraced, and higher mind prevails; Leadership possibility; Globe/world spinning, lifted/lifting up to the highest light; Willingness to accept all people, Willingness to accept change. Willingness to flow.

Q: Is there anything else that wants to be known, understood, or realized? What else?

A: Old ways will have to change, be discarded; The crowd is welcoming a new fire chief.; Brilliant blue sky day, broad sweeping vistas; Openness; "If its to be"; Dirt ... at 22nd?; "Don't flake out"(or away?); Change can happen suddenly and subtly; Recognize the opportunity of change, with change comes the possibility of growth.

3. CHECKING IN

ALL

4. APPROVAL OF LAST MONTH'S MINUTES

(ELECTRONICALLY APPROVED ALREADY) HOLLY

5. CALL TO AUDIENCE

KEITH

6. FINANCE/STEWARDSHIP REPORT

DICK/REV J

	Total Sunday Offerings & P+II	New Designated Monies	Total Income*	Total Expenses*	Net Income*	PerWeekly Attendee	Avg Wkly Attendance
December	\$ 11,751	2,943	12,717	14,922	<2,205>	40.80	72
November	\$ 10,745	<2,261>	13,132	21,017*	<7,885>	31.33	86
October	\$ 11,588	557	14,633	17,163	<2,500>	28.26	82
September	\$ 11,696	787	13,168	16,513	<3,345>	37.60	78

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* Because it has been so difficult for individuals to wrap their minds around the many designated funds that we presently have at CSL Tucson, all of them have been extracted from total income and total expense. Having this quantity of segregated funds reduces our ability to operate as a functional center. Presently we have a stand-alone Facility Fund, a Music (PosiFest) Fund, a Music (choir) fund and the new NewComers' Team fund.

<u>Cash Balances</u>	<u>December</u>	<u>November</u>	<u>October</u>	<u>September</u>
Checking	\$ 3,874	6,304	5,837	9,263
Educ. (Savings) Fund	\$ 702	2,149	3,890χ	2,219
(Operating) Savings	\$ 2,051	2,051	2,051	2,051
Practitioners' Savings	\$ 709	709	709	709
Designated Holdings(Music)	\$ 90	15Ψ	2,015 ϑ	3,015
SubTotal	\$ 7,426	11,213	14,502	17,257
Facility Fund Savings	\$ 18,511Ω	35,808	35,633	35,632
Facility Fund Invest. Acct	\$ 0 Ω	80,304	80,484	81,394
Total	\$ 25,937Ω	127,325	134,283	136,790

ϑ Moved \$1,000 from Operating Reserve in October to cover outstanding bills.

Ψ Moved \$2000 to cover outstanding bills and create a unique account for designated monies. We began transfers to this account on Dec 14. Discovered there is a \$5 monthly service fee until the balance reaches \$500, then it is \$2/month.

χ We have begun collected class tuition payments from Prac Two and Visioning but have not yet made facilitator payments or paid registration fees from this account. That will occur in November and December.

Ω Investment account liquidated to purchase property at 4961 E. 22nd St (total cost \$100,574.18)

Comparison between December 2015 and December 2016:

Attendance/Sunday	DE creased by	24
Offerings/Month	DE creased by	\$ 7,504
Offering/person/Sunday	DE creased by	\$ 9.47
Total Income	DE creased by	\$ 8,764
Expenses	DE creased by	\$ 7,701
Net Income	DE creased by	\$ 408 (Dec 2016 was less negative)

In December 2015, we had a \$5,000 special gift, paid out \$2662 in music (PosiFest) expenses, and the Facility Fund Investment losses exceeded Facility Fund donations by \$470. In December 2016, cashed out the Facility Fund Investment account and purchased the 5-Acre raw land parcel at 4961 E. 22nd Street. We collected \$170 for the Posi music fund and were gifted \$800 for our Newcomers Team. Christmas Day was a Sunday, so attendance, and contributions, were significantly reduced.

Status of the Music Designated Fund

The Music team concert on January 8 intends to raise sufficient funds to cover the hotel expenses for those three team members attending PosiFest in Tampa. In December \$170 was added to this account. With the January 8 concert, an additional \$428 was added, bringing the total available funds to \$1,215.07

Status of the CSLT Facility Fund

Facility Fund Investment Acct Deposits: Initial Deposit \$50,000 (Nov12), Deposit \$10,236 (Mar13). Deposit \$15,188 (Dec13). Investment Account closed December 2016 to purchase raw land at 4961 E. 22nd St.

Date	CSLT Contributions	Various Projects & Interest	Personal Donations	\$ Total
Year End 2009				29,365
Year End 2010				48,710

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Year End 2011				70,361
Year End 2012	6,800	1,045	1,430	79,636
Matching Fund Reserves			2,900	
Year End 2013	<1,800>	4,780	3,327	88,843
Year End 2014	<600>	1,789	25,884	115,936
Year End 2015 (moved to R.Rd)	<5,223>	<1,786>	7,109	116,027
January		<2,215>	475	114,287
February	<200>	<508>	0	113,579
March		2,418*	0	115,997
April		365*		116,363
May		473	790	117,626
June		<43>		117,583
July		1,255		118,838
August (22nd St escrow)	<1,000>	290		118,129
September (site survey)	<1,250>	147		117,026
October		<909>		116,117
November		<179>	175	116,112
December (purchased 4961 E.22nd Street property, cash)	<99,574.18>			
December 2016		973	1,000	18,511

* Recouped early 2016 stock market loss.

4Q Budget Review Handled Separately

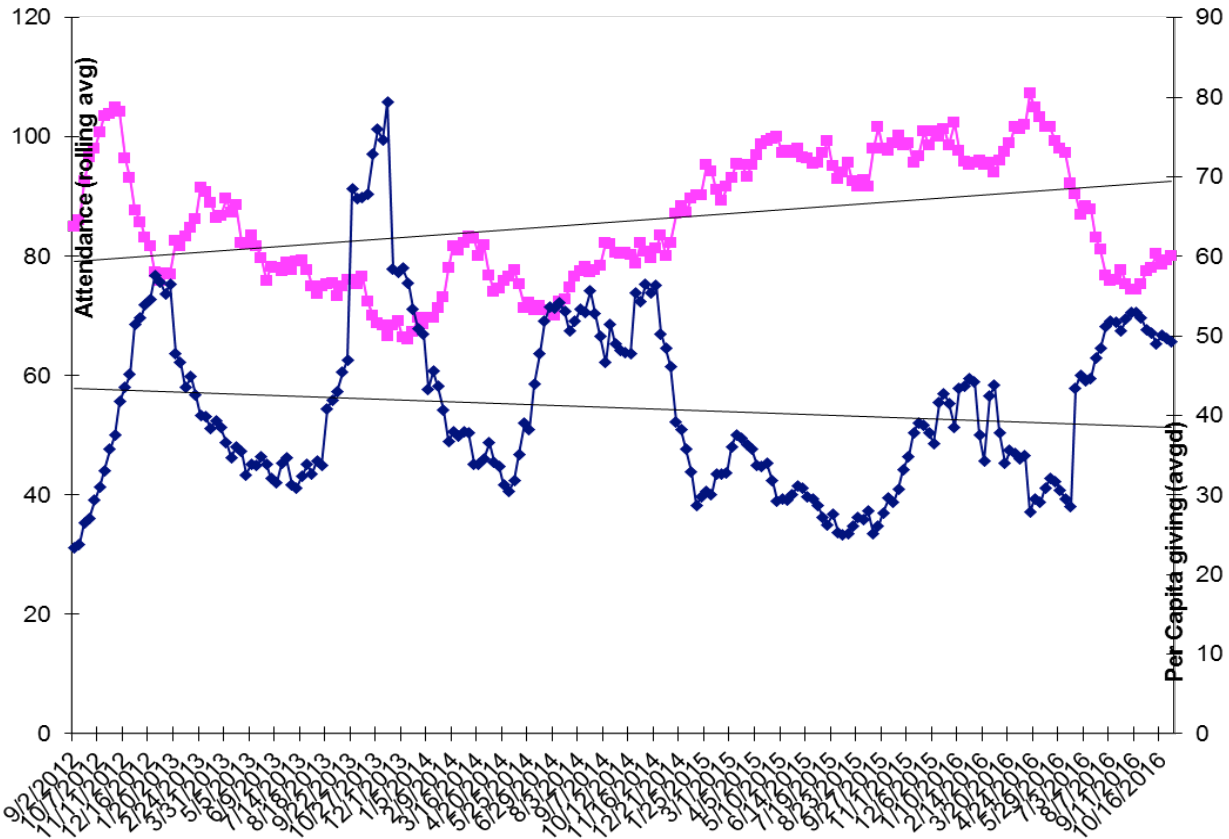
2017 Budget Review and Approval Handled Separately

Range Report (compared with last two quarters)

Donations/quarter	4Q2016		3Qtr2016		2Qtr2016	
	All	Ext Ldrs	All	Ext Ldrs	All	Ext Ldrs
>\$2,000	2	2	2	1	2	2
\$1,500-1,999	4	2	2	0	2	0
\$1,000-1,499	3	3	8	7	5	4
\$750-999	7	4	5	1	10	2
\$500-749	7	1	8	2	6	1
\$250-499	13	2	18	6	13	3
\$100-249	15	3	20	5	15	4
\$1-99	24	4	31	3	34	3
0 or UnID'd	?	4	?	1	?	2
Total Number	75+	25	94+	26	87+	22

4Q Contributors who gave \$375 or more this quarter were in the 20% that covered 80% of the expenses. This is slightly up from last quarter (\$308, and down from \$410 in the 2nd quarter and significantly down from the \$600 in the first quarter. Twenty-six congregants, including 13 members of the extended leadership are in this group.

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Action still to be completed: An executive summary of the financial health of the Center to be included in the monthly minutes. The technical content (presented here) will remain available for all who desire to see this level of detail.

Submitted, Rev Janis (& Dick Laird)

7. REVIEW OF OLD BUSINESS

	Report. Decision & Action
a. Facility Update	Dick: No activity. Lending library bookshelf installation still to be completed. We have a number of volunteers willing to assist.
Check-in on Major Goals (initiated at 7 Jan 17 planning meeting)	
b1. Education	New types of classes on the schedule for 1st quarter of the year to determine interest. More on Education under the Education Team Report.
b2. Financial Stability	2017 budget is frugal without being scarcity focused. Fundraisers - Karen and Britt will co-lead Dinnerless dinner. Karen recommends its focus be shifted to making the website mobile ready. Webmaster has offered to do upgrade for half his normal fee, \$1250. Karen has asked we defer the start of this fundraiser a few months. Action (Janis): Request more formal proposal for upgrade from webmaster. Also include in the request whether there is a better platform that can be used instead of the one we have. Anything else?

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<p>b3. Growth</p>	<p>Newcomer's Team (Sue) - The new supplies and materials are in and will look great. Starting on potluck Sunday with the concert is a good plan. Initial plan: Start on February 5 with contacting newcomers at the Information Table. Next step: Assess return rate. If the team needs to do more to increase 'stickiness', look at six week follow-up program. Work up to it rather than starting with a six-week 'bombardment'.</p> <p>Heart Circles (Rev J) - Discussion initiated about what a Heart Circle really is and what its function is. They are usually closed circles of 10-11 people and their primary function is deep bonding. Circles/classes that are 'drop in' don't generally create the feeling of safety that closed/fixed circles do. More to be discovered and revealed.</p> <p>Anything else?</p>
<p>c. Next Steps for Consolidated Community Campus Property Visits/Discussion</p>	<p><u>Facility Sharing</u>: Nothing additional at the time.</p> <p><u>Open Land: 4961 E 22nd Street</u>: Property is ours. Woo-hoo!</p> <p>Action: Keith to ensure we have non-profit status with the city and do not owe property tax on the raw land parcel. Due: February. Keith handling this currently. Will be completed before January 25th. Thanks Keith.</p>
<p>d. Update on Video-Recording</p>	<p>Hefferlin Grant proposal has been withdrawn so that we can focus on the tasks at hand. All materials to re-apply are in Rev Janis' computer.</p>
<p>e. Youth Ministry. Are we ready to start January 1?</p>	<p>Room identified. Teachers in place. One prospective teacher has dropped "Foundations of the Science of Mind" this term. One teacher has deferring taking Foundations and has, by this choice, reverted to 'parent', not 'teacher' in the youth classroom. Curriculum available on csl.org.</p> <p>Youth Ministry team still attempting to provide this service with a short-fall of teachers. Board considers it unrealistic to continue offering at this time and has not communicated to team.</p>
<p>f. Update on Charitable Giving for 2017</p>	<p>Completed: Fifty-five Sunday attendees voted January 8. Sr Jose Women's Shelter got 27 votes. KALD was in second place with 22 votes. Second Chance Tucson was in third place with 6 votes. Sr Jose's Women's Shelter will receive our local charitable contribution beginning mid February (on January's contributions).</p>
<p>g. Music Team Fundraising Concert</p>	<p>The Music team fundraiser sold 45 tickets and was attended by approximately 38 persons.</p>
<p>h. Heart Circles</p>	<p>Action Keith: There may be a program for training heart circle leaders associated with the local group that meets at Sacred Space Tucson. Keith to check. (Item can be combined with growth target in future board meetings.)</p> <p>Completed: Sacred Space calls these infinity circles, and is not offering training at this time. Keith to keep an eye on this and inform when the training is available.</p>
<p>i. Rev Janis' Letter of Call as Spiritual Leader</p>	<p>Action: All board members requested to sign.</p> <p>Completed: Agreed, signed.</p>
<p>j. 2017 Budget approval</p>	<p>Presented as part of Financial Report. Is it approved and accepted? Yes.</p>
<p>k. Community Envisioning, Final Plans</p>	<p>Keith: Is there anything further preparation that needs to be addressed?</p> <p>Completed: Board requested to attend and participate. Rev Kathleen has agenda, which is probably in flux and will not be provided in advance. Rev Donald asked to be there at the beginning for a very short time. Board to have lunch with Rev Kathleen on Sunday at the office after Monthly Status Update (after the service). Each to grab-and-go from Whole Foods.</p>

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8. TEAM REPORTS

ADMINISTRATION

With Rev Janis' shift to a more ecclesiastical role, a part-time (14 hrs/wk) office administrator will be solicited from the temp agency that we previously worked so successfully with. We will have a new office person in place by the February Board Meeting. She starts January 23.

Advertising with Natural Awakenings and Tucson Happenings continues as usual. Additional advertising for PosiPalooza is covered in the Music Team report.

New bookshelves for Lending Library, donated by a congregant, have yet to be installed.

Submitted, Rev J for Rev D

ALTARED STATES

Altared States is making some changes. Effective 1-15-17 we welcome Po Lui-Frank as the new Team Lead replacing Michelle Amado. Michelle is volunteering as a greeter as well as on the Altared states team and this change facilitates her dual responsibilities. Thanks to Po for stepping into a leadership role at CSLT. Sue Mason will be training her on the responsibilities of the Altared States team lead. Scheduling is covered for the first quarter, all is running smoothly.

Team meeting scheduled for January 15, after services.

Submitted,
Sue Mason, Board Liaison

BOOKSTORE

We had volunteers to have a bookstore table open three of the four weeks of the month. (By Leah Hamilton)

Books \$89.25	Sunday CD \$45.00	Music CD	SOM Mag \$15.80	Total sales \$150.05
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Submitted,
Holly Baker, Board Liaison

COMMUNITY OUTREACH

1926 SOM Discussion Group. No report.

Submitted,
Rev Donald, Board Liaison

COMPASSIONATE HEART

Compassionate Heart – (Submitted by Britt Mbutia)

Calls: 10	E-mails: 7	Cards: 5	Visits: 1	Rides: 2	Flowers: 1
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Four team members were involved with the Holiday Potluck.

Our quarterly meeting has changed from the 7th to the 28th, my last as the team leader.

Submitted,
Keith Gorley, Board Liaison

ECCLESIASTICAL CORE

No meeting this month.

Submitted, Rev D

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EDUCATION CORE

"The Journey": Two classes met in December. Rev D lead "Your Self and Your Stuff on Dec 7 with 11 attending. Rev J led a Taize' on Dec 14 with 12 attending. On Dec 21 we held a Candlelighting at TGS with 48 attending and the practitioner students stepping up into service roles. On Dec 31, we held our annual Endings and Beginnings ritual at TGS with 30 attending. The practitioner students again stepped up into service roles. "Prac 2" began September 12 with RevD and RevJ co-facilitating, and four students continuing. They completed their Term 1 Final Exam on 11/28, with two more terms to go.

We began the year with a 3-week series on Values Clarification. Consensus Decision Making is deferred until further notice. A 4-week series on Rumi will run in February.

"Foundations of the Science of Mind" began Tuesday, January 3. "Power of Your Word" on Monday, January 9, did not materialize due to lack of sign-ups. Submitted, Rev D

EVENTS

Planning for Victoria Castle's Sunday talk and workshop visit April 2 is in tonight's discussion. Dining Hall is available at The Gregory School.

PosiPalooza is coming February 5, 7pm. We have tickets and confirmation of performers, and some of their promotional material. The contract is the same as previous years. Marketing discussed under Music team report.

Submitted, Rev D

FACILITIES TEAM

Report on 4961 E. 22nd St in Old Business.

Submitted,
Dick Laird, Board Liaison

FUNDING TEAM

Funding Team Meeting Minutes January 3, 2017

Present: Rev Donald, Dick Laird, Rev. Janis, Britt Mbuthia, Karen Kiester, Anna Mello-Lewis
Rev. Donald prayed us in at 1:30

Minutes of the November 29th meeting are to be amended to include gratitude dinner note and discussion of rent relief.

Old Business: Britt reported that the Holiday Party was a success. It was suggested that a list of people directly involved in future dinners be provided at the time of the function so they can be directly acknowledged. Britt noted she had individually acknowledged participants.

Karen presented the draft of the announcement for the dinnerless dinner fund raising event calling a non-event. Part of the funds would go to acquiring audiovisual equipment and supporting online streaming. Britt questioned if we should proceed if less than \$4,000 of income is projected. It was agreed to wait until a presentation is made to the Board for further discussion.

New Business: There was discussion of how the creativity class could be incorporated in future events. Anna updated the planning for PosiFest.

Small teams were discussed.

The question was raised if there was a possibility of receiving AZ tax credits. Dick agreed to investigate.

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Next Meeting: Look at the 80/20 trend for 2016 in comparison to 2015.
Look into to get our rents lowered a little more?

Next Meeting: February 14th at 1:30. Rev. Donald prayed us out at 2:30.

Submitted,
Dick Laird, Board Liaison

HOSPITALITY

CSLT Holiday potluck (first Sunday of December) was a smashing success with 70+ attending.

Hospitality: The Hospitality Team is prepared to setup for potluck on Sunday, January 8. Refreshments and light snacks are expected to be served on the 2nd and 4th Sundays of the month. Janina, the Team Lead for Hospitality has expressed her desire to step down from that position. Her intent however is to remain on the team as an active member.

Lunch Bunch. A total of eight attendees met during the month of December at Outback Steakhouse. The next Lunch Bunch gathering is scheduled for January 15, at the First Watch. With Karen King moving her practitioner license to the Amado Center (effective January 8th), the Lunch Bunch is looking for a new co-lead.

Submitted,
Carla Hodge, Board Liaison

HOST TEAM

Nothing to report for Host Team - business as usual! However, Pat will be leaving the team upon her move to Prescott later this year. (By Renee Mezzone, team leader.)

Submitted,
Holly Baker, Board Liaison

LIVING SPIRIT METAPHYSICAL GROUP

No report. Averaging 4 attendees.

Submitted, Rev D

MARKETING AND COMMUNICATIONS TEAM

Normal operations continue. Natural Awakenings advertising was inputted. Free advertising submitted to Tucson Happenings. Newsletter and Facebook page continue to roll.

Natural Awakenings did a sweet two-page spread on our center in the December issue of the magazine, we received a pdf to use on our website and Facebook page.

Submitted,
Rev Janis, Activity Leader

MEMBERSHIP

Second session scheduled at the conclusion of Foundations of the Science of Mind (April 11).

Submitted,
Sue Mason, Board Liaison

MINISTER'S TRAVEL PLANS

Rev D will traveled to Austin, TX to visit one of Jan's daughters. While there, he spoke at the North Austin CSL, and Rev Janis covered the Sunday Reminder. Rev Janis took Christmas off to be with family from 12/22 to 12/28.

Submitted, Rev D

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MUSIC/SOUND

Volunteer Choir (CSLT Voices): Marita Stith, Bruce Johnson, Abbie Small, Robin Bessier, Karen King, Lucia Lalumondier, Joni Olson, Perry Wheeler, and Anita Summers. Three practices, performance on 12/21 and 12/25. Approximate volunteer hours 54.

Volunteer Musicians: None.

Any New Activity to Report: Creativity Class met on 12/17, donations allocated to PosiFest Music Fundraiser.

Paid Guest Musician: Mark Holdaway on kalimba 12/18

Activities and Events: Ticket sales were slow for the January 8 fundraiser concert (ultimately 45 tickets sold and 38 attended) and have been non-existent so far for February 5 PosiPalooza. A small amount of extreme encouragement was necessary to get ticket sellers in place.

PosiPalooza. Anna assisted in sending out postcards to the new thought centers in AZ and NM. Holly offered we could run a special 200-word advertisement of the concert in Natural Awakenings. Rev Janis advertised it in Tucson Happenings and on Facebook. Keith strongly encouraged people to share the event on Facebook with their friends and arranged for an advertisement in the AZ Daily Star.

Submitted,
Rev. D, Board Liaison

PRACTITIONER CORE

Karen King has moved her license to the Amado Center as she desires to relocate to south of Tucson. The Practitioner Students continue to increase their participation in Center service opportunities. We appreciate these fine, growing, spiritual practitioners.

Submitted, Rev. D

SACRED CINEMA

Sacred Cinema is scheduled to resume a regular schedule beginning on January 29. The selected movie for this month is "Defending Your Life".

Action, Carla: The new Cinema hosts do not yet have a key, nor have they been trained to use the equipment at the office.

Submitted,
Carla Hodge, Board Liaison

USHERS

In December, the Ushers provided 16 hours of service. With your assistance, and both Revs giving shout-outs during service, we filled two "full-time" or monthly positions with top-notch folks: Marya Wheeler and Janie Hooper. Marya jumped in like she'd been at it forever, and I know Janie will be great...she trains next Sunday.

The only open spot now is the 5th Sunday, which I want to fill with someone that can move into a monthly slot as we have vacations and vacancies. Glad to be almost fully staffed again, and I'm happy to work the 5th Sunday until we have someone. Cheers (By Donna Hall).

Submitted,
Karen Kiester, ex-Board Liaison

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VIDEOGRAPHY TEAM

The grant proposal for equipment was submitted to the Hefferlin Foundation on 12/21 by Karen Kiester. They usually do matching funds. Karen withdrew the application when she resigned from the board, recognizing that a) CSLT seemed to have more pressing concerns than videography in the short term and b) she realized that she was not a good fit for the board because of her interests and available time. She will continue to serve as an usher, and will co-facilitate the Dinnerless Dinner with Britt Mbuthia (see more on this below)

The Dinnerless Dinner event was originally schedule to be held during the month of March to raise funds for video equipment. Britt Mbuthia from the Funding team is co-chairs for the event. Karen has suggested a shift to later in the year for the event, and a shift in focus from purchasing video-equipment to upgrading the website. Karen and Britt plan on getting the Creativity group involved to help ideas for selling the program.

Submitted,
Karen Kiester, ex-Board Liaison

VISION CORE

Vision Core Notes, 5 January 2017, 6:30pm

In Attendance: Barbara McGill, Leah Hamilton, Rev Donald Graves and Rev Janis Farmer

Virtual: Anna Mello-Lewis, Christina Reed, Po Lui-Frank, Carol Nigut

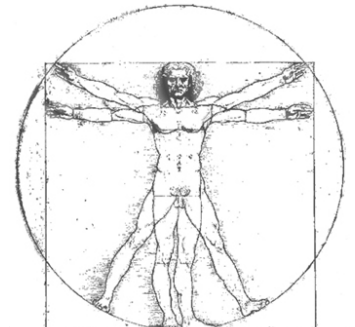
What is the highest vision, highest ideal, for Center for Spiritual Living Tucson?

The bar (of Spirit) keeps raising and each rises with it; People look through a telescope at people (who turn out to be themselves), all see clearly. Song: "Good Day Sunshine"; Champagne glass toast, seesaw, building bridges, building wisdom; I Saw a mining drill vehicle next to a mountain of rock, drilling into the side. The message received: We have so much to mine. Don't be afraid to drill to the core and see what's there. Therein lie answers & riches.; Vast expanse of still ocean dark blue, teal, then turquoise at the shore. Blank slate; A vibrant community living this philosophy with joy, sharing this philosophy and teachings with all who seek a better life.; After a long slumber, the giant awakes. Thriving heart beats strongly as new lifeblood pulses through every ventricle, expanding to fill the empty spaces of lost souls who do not know the truth of who they are...; Gratitude activates, catalyzes....as beginning, middle, end... ∞ Renewal at All Points as Substance, Law, Manifestation.

What changes, evolves, becomes, releases, moves aside, shifts, as this change comes into form?

Perceived value increases, more step in and step up; Blinders come off. Book Cover: The Cloud of Unknowing, Allowing; Manifestation of plenty, the color grey; music, Cuban shirts, maracas and singers; Book cover: a composition book; I heard Karen Drucker's song: "Think it, Dream it, Believe it, Do it"; Heavenly winged creature descending from the sky; This vibrant community opens its collective heart and uses all its strengths and minds to enlarge the Membership and raise our public presence in Tucson.; It is done.

Our time has come. Image of child waking up, stretching arms and legs, arising to go out into the world. Opens door to brilliant streams of golden sunlight and fields of brightly colored daisies of every hue. Joy abounds; TRUST grows, deepens at every point. Pushes out pain. Deepens at every point of Body Mind Spirit. Geometric images. DaVinci's Vitruvian Man except that vision was had more geometric lines as body than picture.



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Is there anything else that wants to be known or realized? Is there anything else?

Heard "Love Train" in the background as a carousel spins in the foreground (no people on it, inviting all to join in); Yellow Bring Road, song about walking; Walking through and by light; Saw the logo of a circle of children from around the world holding hands...Heard the message: Be like a child and explore, have fun, know ONE and take a hand. We are a loving, welcoming circle.; Lion and tiger prowling; Rev. Donald retires from the ministry in joy and wholeness, creating space for more growth and demonstration of the power of living Spirit's life as our lives. Rejoice! Live it.; Have NO fear. It is done. Nothing (no thing, person, or the appearance of) can impede the flow of God in and through us now. The cat is out of the box. Meow! (Image of Cheshire cat with shit-eating grin).; Same image as above in Geometric lines emphasized. Squaring the circle... this time at the heart level the infinity sign is imposed into a vortex- spinning inward without end. Expansion.

Submitted, Rev D

YOUTH MINISTRY

Youth Ministry began January 1 and met in the Dining Hall. On January 8, Keith and Dick met at TGS and we will use classroom 28, it is in the dark blue building immediately north of the dining hall. Bathrooms are across the breezeway, and we have the key (90) for the bathrooms. Four teachers have agreed it is important to meet consistently and so are working a paired rotation (of adults) to offer 'Youth Church' each week. One teacher is presently enrolled in Foundations. Now it is time for us to encourage the parents and grandparents to bring the kids (ages 4-teen).

Action: Rev D sent an email to the youth ministry team reminding them that they are responsible for moving their materials.

Addendum: As of January 19, the Board questions whether the team is sufficiently staffed to continue.

Submitted, Rev D

9. NEW BUSINESS FOR THIS MEETING

1. The 2016-2017 Planning Cycle for review and discussion.
 - a. Look at Planning Cycle with Fresh Eyes

Draft Planning Cycle Board Activities by Month

Jan – New Year kick off. CSLT operates on a calendar fiscal year.

Jan 20-21 (Friday eve and all day Saturday) – Facilitated Annual Community Envisioning (required participation for all Board Members and Teams/Team Leaders, and all of the community is encouraged to attend).

Action: Rev D to work agenda with Rev Kathleen.

Feb 4th 10-Noon – Planning meeting to process Community Envisioning Results (outcome becomes timeline for accomplishments for upcoming year/future years and dashboard for measuring success)

Agenda for Planning Meeting: Review Covenant, and then discuss outcomes of Envisioning.

April 2 - Victoria Castle speaking and workshop. Sue as Board Liaison. Dick has confirmed we can use Dining Hall. Trance of Scarcity as a Wednesday night series will be completing. Per the proposal, her fees are: \$1000 + airfare and one night's lodging.

Action: Sue offered lodging to Victoria in her lovely home. Victoria declined, preferring to lodge in a hotel.

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Action: Board intends a net positive event. Tickets to workshop \$25 ea, do you think we can sell 50? Yes, move ahead with event as planned.

Actions in place: Six-week book study using *Trance of Scarcity* materials starts March 1. Revamp of Natural Awakenings Ads to include advertising of *Trance of Scarcity* materials. Victoria is a very engaging speaker and should attract attendees to her workshop. Holding the workshop on Potluck Sunday is likely to increase probable attendance.

April 18 - Prosperity Plus 2 begins (completes June 20)

Apr 22 – Volunteer Appreciation Celebration.

Action: Keith to make proposal for Volunteer party.

May/June – Ministry Evaluation (include team/team leader feedback about leadership effectiveness, too) Annually, Alternate Congregational Survey with the Ministry Evaluation? end May – mid June, announce Board Member Orientation, with early July reminder

mid- July TBD – Board Member Orientation, 1-3pm, with pizza

July – Board Meeting – Mid-year budget review and objectives check in

Aug/Sept – Planning-Year Annual Report (Sept 1, 2016 through Aug 30, 2017) prepared and made available to congregation. Board Reports due to Administration by 8/31.

Aug 17 & Sept 21 – Prospective Board Members attend two Board meetings prior to election.)

Sept 3 – Pledge Program begins (4wks).

Sept 24 – Pledge Program ends

Oct (first Sunday) – Annual Community Meeting

1. Present Planning-Year Annual Report (October 1 through September 30)
2. Discuss Future Plans
3. Elect upcoming Board and select officers.

Oct (second Sunday) – Board take “oath” at Sunday Service

(Approx) Nov 1 – Budget Review and Development begins

(Approx) Nov 10 – Budget Review completed.

(Approx) Nov 17 – Board Meeting – Budget-DRAFT presented

(Approx) Nov 20 – Prosperity Gratitude Dinner, or other celebration: Tasteful Kitchen/2016

(Approx) Nov 29 – Funding Team, 1:30pm. 2018 Budget Prep, Identification of Charities, Executive Board invited to attend.

(Approx) Dec 8 – Budget-FINAL completed

(Approx) Dec 15 – Board Meeting – 2018 Budget Presented for Contribution Income numbers Approval

Parking Lot (for deciding later):

- Board Team-Building retreat (1 full day, shortly after the new board has joined) **Action:** Build a template for agenda items to (routinely) cover.
- Board Planning session (3 hours: Review, add, delete and affirm long-term strategic plans.)
- Scheduling Town Halls. **Action Completed:** Board determined that brief (15-minute) townhalls would be held after services the second Sunday of each month, with the exception of January 2017. Because the community envisioning is being held 20-21 January, the January townhall will occur on the 22nd. [Can be removed from minutes].

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- 2017 Gratitude Dinner options - Sue/Carla. To be discussed mid-year.

2. Welcome Leah to the Board. Yay!

Action: Request the Board Term Chart be added to these minutes, here.

January 2014	January 2015	February 2016	Sept/Oct 2016	Sept/Oct 2017	Sept/Oct 2018	Sept/Oct 2019
Kevin C.-->	Keith G.-->	----->	----->	----->	----->	----->
Pat M.---->	Holly B.-->	----->	----->	----->	----->	----->
Lynden K.>	----->	Sue M.---->	----->	----->	----->	----->
Phyllis G.->	Renee' M.>	Gary R.-->/	----Leah H.----->	----->	----->	----->
Anna M.-->	----->	Jon L.----->	Carla H.-->	----->	----->	----->
Dick L.---->	----->	Dick L.-----	Dick L./Karen K./??---->	----->	----->	----->

3. Thank Dick for his Board service. Several board members spoke their appreciation of Dick sharing his many gifts, strengths and talents, selflessly. Sue brought a cake.

4. Filling the empty Board seat with a qualified member who will serve as Treasurer. Ideas and options? Discussion of possible new members. None who would be good fits are presently available.

Karen Kiester resigned, both as Treasurer, and as a Board Member on January 9th when she realized that, while she was flattered to be asked so soon, it was not a good fit to her interests and available time. She will continue to participate in other ways, just not this one.

5. Changing our Signators at the Bank. To be scheduled as early as Wednesday, January 25. Holly and Rev Janis to both become signators. Karen and Rev Donald to be removed.

6. Advertising Template for Natural Awakenings Magazine (Holly). Adjusting ad to replace Rev Donald with Rev Janis. Replace blue logo with a black and blue one. Delete clouds. Include advertising that would change month to month. Holly needs materials immediately (printing on Tuesday), and Rev Janis is authorized to approve without consultation. Rev Janis to provide materials tonight.

7. Topics and Schedule for next Planning Meeting (Board Covenant + Envisioning Results)

8. Discussion of other items deferred from Planning Meeting specifically to Board Meeting.

Suggested Topics could such as: Rules of Engagement and How We Do Business As A Board will also be worked at the Planning Meeting and in future years will be fleshed out in future day-long Board Retreats which will be scheduled as soon as possible after elections have occurred.

Other items. [Many of these items are addressed in the Board Covenant and will be addressed in the next planning meeting.]

9. Other New Business for This Meeting? Nothing at this time.

10. NEW BUSINESS ITEMS FOR NEXT (OR FUTURE) MEETING(S) Reassigning Board Liaisonships

11. SIX MONTH LOOK AHEAD ON CALENDAR See Calendar starting on page 16.

12. GRATITUDES

Date	Honoree
1/15	Youth Teachers and youth
1/22	Envisioning Participants & Especially Dick!

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1/29	Jan Mooney/Graves
2/5	NewComer Team
2/12	All Relationships
2/19	The Board
2/26	Hospitality

13. NEXT BOARD MEETING

Feb 16, 6:30pm

14. REVIEW CIAB SCHEDULE

Date	Responsibility
1/22	Carla/Keith
1/29	Carla/Holly
2/5	Sue/Keith
2/12	Sue/Keith
2/19	Holly/Sue
2/26	Keith/Carla

Leah to shadow Feb 19 and 26.

15. LEAD-ARTICLE FOR NEWSLETTER SCHEDULE

Due When?	Who? (topic)
15Jan	Rev D (Thanks and 'See ya')
22Jan	Rev J (Envisioning, and Forward Path)
29Jan	Holly
5Feb	Leah
12Feb	Sue
19Feb	Keith

NORMAL ROTATION: HOLLY → LEAH → SUE → KEITH → CARLA → REV J →

16. ADJOURN AND PRAY OUT

8:05PM

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January 2017	JAN 1	2 Prac II (14)	3 Foundations (1)	4 What Now?	5 Vision Core 6:30pm Lvg Spt 6:30p	6	7 SOM StdyGp 3pm BOT Planning 10am
	8 Posi Fun'raiser at TGS Potluck Sunday	9 Prac II (15)	10 Foundations (2)	11 Values Clarification (1)	12 Lvg Spt 6:30pm	13	14 Creativity 2:30pm
	15 LunchBunch	16 Prac II (16)	17 Foundations (3)	18 Values Clarification (2)	19 Board Mtg, 6:30p Lvg Spt 6:30pm	20 -----Community	21 Envisioning -----
	22 Rev Kathleen spkg, TownHall	23 Prac II (17)	24 Foundations (4)	25 Values Clarification (3)	26 Lvg Spt 6:30p CallingTheOne 6:30p	27	28
	29 Cinema1:30p Defending Your Life	30 Prac II (18)	31 Foundations (5) -- Rev D's last day ---	FEB 1 Rumi (1) 6:30-8:30p --- Rev D retired ---	2 Vision Core 6:30pm Lvg Spt 6:30p	3	4 Board Planning Meeting 10-noon
February	5 Potluck S'nday POSI FEST! HaroldPa'ne spk	6 Prac II (19)	7 Foundations (6)	8 Rumi (2) 6:30- 8:30p	9 Lvg Spt 6:30p CallingTheOne,6:30p	10	11 Private Event - Ofc 12-4pm Creativity 2:30pm, offsite
	12 Townhall	13 Prac II (20)	14 Reaffirmation of Vows 7pm (Sue to assist)	15 Rumi (3) 6:30- 8:30p	16 Board Mtg, 6:30p Lvg Spt 6:30p	17	18
	19 Lunch Bunch	20 Prac II (21)	21 Foundations (7)	22 Rumi (4) 6:30- 8:30p	23 Lvg Spt 6:30p CallingTheOne,6:30p	24	25 Foundations Meditation Workshop 9-4
	26 Cinema1:30p	27 Prac II (22)	28 Foundations (8)	MAR 1 Trance (1)	2 Lvg Spt 6:30p, Vision Core	3	4
March	5 Potluck S'nday	6 Prac II (23)	7 Foundations (9)	8 Trance (2)	9 Lvg Spt 6:30p CallingTheOne,6:30p	10	11 Creativity 2:30pm
	12 TownHall	13 Prac II (24)	14 Foundations (10)	15 Trance (3)	16 Board Mtg, 6:30p Lvg Spt 6:30p	17	18
	19 Lunch Bunch	20 Prac II (25)	21 Foundations (11)	22 Trance (4)	23 Lvg Spt 6:30p CallingTheOne,6:30p	24	25
	26 Cinema	27 Prac II (26)	28 Foundations (12) -	29 Trance (5)	30 Lvg Spt 6:30p	31	APR 1

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April	2 Potluck S'nday Victoria Castle, spkg + wrkshp	3 Prac II (27)	4 Foundations (13)	5 Trance (6)	6 Lvg Spt 12-stp 6:30p Vision Core 6:30pm	7	8 Creativity 2:30pm
	9 Townhall	10 Prac II (28)	11 Membership Class #2	12 Taize?/TBD	13 Lvg Spt 12-stp 6:30p CallingTheOne,6:30p	14	15
	16 Lunch B'nch? [Easter]	17 Prac II (29)	18 P+II (1)	19 Taize/TBD	20 Board Mtg, 6:30p Lvg Spt 12-stp 6:30p	21	22 Volunteer Apprec. Party
	23 Cinema	24 Prac II (30)	25 P+II (2)	26 TBD	27 Lvg Spt 12-stp 6:30p CallingTheOne,6:30p	28	29
	30	MAY 1 I of Storm (1)	2 P+II (3)	3 I of Storm (2)	4 Lvg Spt 12-stp 6:30p Vision Core, 6:30pm	5	6
May	7 Potluck S'nday	8 I of Storm (3)	9 P+II (4)	10 I of Storm (4)	11 Lvg Spt 12-stp 6:30p CallingTheOne,6:30p	12	13 Creativity 2:30pm
	14 Townhall	15 I of Storm (5)	16 P+II (5)	17 I of Storm (6)	18 Board Mtg, 6:30p Lvg Spt 12-stp 6:30p	19	20
	21 Lunch Bunch	22	23 P+II (6)	24 TBD	25 Lvg Spt 12-stp 6:30p Visioning (1) - Rev J	25	27
	28 Cinema Rev J spkg Prescott TBD spkg CSLT	29	30 P+II (7) -	31 TBD	JUN 1 Lvg Spt 12-stp 6:30p, Vision Core	2	3
Jun	4 Potl'ck Sunday	5	6 P+II (8)	7 TBD	8 Lvg Spt 12-stp 6:30p, Visioning (2)	9	10 Creativity 2:30pm
	11 Town Hall	12	13 P+II (9)	14 TBD	15 Lvg Spt 12-stp 6:30p, Board Mtg	16	17
	18 Lunch Bunch	19	20 P+II (10)	21 TBD	22 Lvg Spt 12-stp 6:30p, Visioning (3)	23	24
	25 Cinema	26	27	28 TBD	29 Lvg Spt 12-stp 6:30p, Visioning (4)	30	JUL 1

Visioning ends Aug 24, Either Essential Ernest or Meditation starts May 22. If EE, ends July 24. If Med, ends Jul 10.