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Annual Gathering Reports  
Annual Gathering Date: January 26, 2014

**Board Members:** Don Chatfield – President, Barbara Harris/open – Vice President, Lynden Kidd – Secretary, Pat Masters – Treasurer, Zach Saber/open and Kevin Clardy – Members, Reverend Donald Graves – Sr. Minister

**- Reports on 2013 -**

**Financial Report / Funding Team**

The following data are unverified income and expense values for 2013:

	Sunday Offerings	Total Income	Total Expenses	Facility Fund Contrib.	Net Income	Total Year Attendance	Weekly Attendance	Weekly Offering per Person
<b>2014 Budget</b>	\$260,000	\$288,594	\$279,431	\$14,000	\$9,163	6,500	125	\$40.00
<b>2013 Actual</b>	\$177,392	\$202,575	\$191,831	\$9,207	\$10,744	4,021	77	\$44.12
<b>2013 Budget</b>	\$260,000	\$277,605	\$272,511		\$5,094	7,800	150	\$33.33
<b>2012 Actual</b>	\$156,551	\$212,878	\$196,112	\$ 9,275	\$7,564	5,162	99	\$30.33
<b>2011 Actual</b>	\$163,723	\$217,310	\$188,800	\$21,651	\$6,860	7,453	143	\$21.97
<b>2010 Actual</b>	\$148,743	\$217,113	\$176,629	\$19,345	\$21,139	5,959	115	\$24.96

The Facility Fund grew \$9,207 this year, to \$88,843, from private donations, interest on funds invested, contributions from a musical event and donations associated with our International Taste of CSLT. We paid for a thorough Inspection Report on a piece of property we considered purchasing. Sufficient health, safety, environmental and tax considerations were identified in the property under consideration, that we determined it was in the Center's best interest to withdraw our contingency-based offer.

Thirty-seven people enjoyed completing the 10-week Prosperity Plus Curriculum, with the dual benefits appreciated by the participants of camaraderie and personal engagement in enhancing each individual's abundance consciousness. To celebrate the graduates and our major contributors, a dinner was hosted at Wild Garlic Grill in November. We are looking forward to engaging an even larger number of congregants with the Prosperity Plus II curriculum, which will be offered in May-June 2014.

The CSLT Board and two practitioners attended a two-day introductory training on the MetaModel program in Scottsdale, AZ during May, which was facilitated by Rev Mark Anthony Lord from Bodhi Spiritual Center, Chicago. We continue to move in the direction of implementing the parts of the MetaModel that make sense and serve CSLT's needs and vision.

# Center for Spiritual Living Tucson Reports for Annual Gathering January 26, 2014

## Education CORE

- Thirteen students completed CSL Certificated Curriculum classes offered at CSLT in 2013, which included:

FOUNDATIONS OF THE SCIENCE OF MIND      MEDITATION IS MORE THAN YOU THINK  
POWER OF YOUR WORD

Three other courses, Visioning, Essential Ernest and Thomas Troward: The Edinburgh Lectures, were either offered and did not complete, or did not receive enough sign ups to begin.

- Over 250 people participated in other classes & workshops including topics such as: Contemporary Applications of Science of Mind; The Bible as Metaphor, Poetry, Inspiration; Care of the Soul; Journaling; Mind Mapping; Prosperity Plus and the January spiritual practices series, covering Meditation, Visioning, Affirmations and Affirmative Prayer.

Guest Speakers with workshops included: Rev Kathleen Sibley, Rev Michael Brooks, Rev Karen Russo, Terry McBride and Howard Falco. Additional guest speakers were: our own Rev Don Chatfield and Rev CJ Wright, Rev Sandra Jean of Bisbee, Holmes Institute Student Jill Clements from New Vision Scottsdale, our own Holmes Institute Students Lynne Heygster, RScP and Janis Farmer, RScP, and congregant and local author Marie Miyashiro. It is good for us for Rev Donald to be out of town as we get to experience a broad swath of other viewpoints.

## Community Inreach/Outreach

- Many have appreciated the stylish up-leveling of the stage each Sunday morning by our own Altared States. This successful, self-designated, volunteer team is responsible for improving the ambiance of our Sunday Celebration space by providing pleasing, coordinated altar dressings and live flowers for each Sunday's service. If you wish to join this lovely group, or provide flowers on a one-time basis to celebrate a birth or anniversary or other occasion, please contact Pat Masters, the Team's Board liaison. Sue Mason has served as lead of this team. Additionally, Serina French has been spearheading the bulletin board display of photos of our congregants at various center activities. Dennis Eaves has been assisting her by providing photos. All who have informal photographs of Center people having fun and would like to share them, please see Serina.
- After Laurie Storm moved to Denver last December, Linda Moon, with an assist from Janie Worrall, took on leadership of the bookstore. The Bookstore team is a small, dedicated, group of volunteers who provides us with our own every changing Bookstore most Sunday mornings. We are blessed to have such a gift in our community. The Bookstore also sells CD's of the current and previous Sunday Messages. With Linda and her husband Jim deciding to start traveling and Janie retiring to Knoxville, Leah Hamilton stepped up to take on the role of Team Leader for the team. Leah welcomes all readers and all friends of readers to stop by the Book Table and peruse the goodies.
- Britt Mbuthia facilitated our Compassionate Heart team, which completed its third year. A flyer is available on the Information Table detailing the services available to our congregants; the Team is open to all who like to assist others in our community. The following services were provided during 2013: 84 phone calls, 28 e-mails, 19 cards, 17 home visits, 13 care center visits, 5 meals and a

## Center for Spiritual Living Tucson Reports for Annual Gathering January 26, 2014

bouquet of flowers. Lunch Bunch met the third Sunday each month with 70 congregants taking advantage of this fellowship.

- In March we held a two-day community envisioning process, facilitated by Rollie Potter to see how we wanted to present ourselves internally and externally over the next few years. This visual is one of the outputs of the process. We had five groups interested in specific areas of focus: Our Culture, Our Facilities, Our Education, Our Structure and Our Community growth.

Community Envisioning Outputs, March 29 & 30, 2013



- Culture Club gifted attendees with logo'd flashlights on several potluck Sundays and collected mailing addresses for Thank You notes. Subsequently, the team sent out cards thanking attendees for their participation in improving the quality of fellowship in our CSLT family. The work of the Structure/Systems team is discussed later in this report. Community Growth team solicited congregant input on our present activities and potential new activities and ways of service of interest of attendees using a survey this past fall and has also begun to solicit prospective speakers, one or two of whom we should see in 2014. Education and Facilities Team results are reported elsewhere.
- Sacred Cinema had several hosts during 2013, with Sue Mason starting the year. Suzi Michele picked it up for the summer months, and now AJ Johnson has taken over this monthly movie opportunity and fellowship. A lending library has been established of previously shown films.

### Events

- **Tucson Festival of Books.** This was our third year at the Tucson Festival of Books where over a dozen engaging volunteers handed out affirmation cards, tri-folds and guest packets on March 9 and

## Center for Spiritual Living Tucson Reports for Annual Gathering January 26, 2014

10 with our contact information. This year we had an ideal location on the Festival Grounds, near the food court, which lead to higher visibility and the opportunity to have a greater impact in the Tucson community as a whole. It allowed us to be “found” by those who had forgotten we were here, didn't know where we had moved to, or did not know we exist. We featured two of our own authors, Don Chatfield and Marie Miyashiro, as well as Howard Falco and Karen Russo both from the greater Phoenix area.

- **Community Day of Service, October 19.** A handful of attendees assisted with Youth On Their Own's fundraiser, the 7<sup>th</sup> Annual Tucson Classic Car Show and event. Our participants enjoyed working with other volunteers from the other supporting organizations and also seeing the 450 antique, sport, classic and hot rod cars on display. The Community Day of Service will repeat annually.

### **Facility Team/Move Core**

The Facility Team has continued to look at properties for our next home, while the Office & Education Center continues to serve us well for classes and administration. The Facility Team expanded their search zone to include Oracle Road up to Magee and continued to scour Tucson for viable properties and found five to pass on to the Board for serious consideration. The Board visited all five properties toward the end of the year, and continues to pursue one on Oracle Road, near Roller Coaster.

### **Hospitality Team**

Hospitality has had its fits and starts this year. At the close of the year, Abbie Small and Kim Hastert have stepped up to assist with setup and tear-down on potluck Sundays and Janina Latack is covering second Sunday. If you would like to play with this team, contact the Office.

### **Marketing / Communications Team (MarComm)**

The Marketing/Communications team is a brilliant example of a team functioning well without a defined team lead. Each team member has unique skills, which come into play on an as-needed basis. We continued our advertising with “Natural Awakenings” and the Dex Yellow Pages and have extended both through 2014. We have over 600 sign-ups for our weekly electronic newsletter, currently spearheaded by Kevin Clardy, and have gained 81 additional “likes” on our Facebook page, to bring our total to 448. Ellen Swanson and Michael Tucker are among the handful of administrators for our Facebook page. We also have a Blog as part of our [TucsonCSL.org](http://TucsonCSL.org) website, for which someone in the CSLT family writes a new entry about once a week. Dennis Eaves, long-time newsletter producer continues to assist with photography when requested. Carolyn Crawford graciously springs into action when a press release is required. We are always on the look out for new writers, marketers, and creators to add their own brand of marketing and communication magic to MarComm.

### **Ministerial Self-Care**

Rev Donald took a six-week sabbatical, his first sabbatical since joining us seven years ago, from mid-September through the month of October, where he refreshed and rejuvenated himself by perusing parts of southern Europe, one of his life-long dreams.

## Center for Spiritual Living Tucson Reports for Annual Gathering January 26, 2014

### **Membership Team**

Zach Saber coordinated this Team during 2013, which offered three Membership Orientation opportunities during the year, where 20 new members were added. Guest packets are always available at the Information Table for persons interested in finding out more about our organization. Anna Mello intends to take over leadership of this team in 2014.

### **Music Team**

With David Prouty at the piano helm, the music program continues to flourish because of the musical contributions from our many gifted and talented members, participation of the choir, and our budding CSLT Orchestra. Special recognition and thanks go to Anna Mello, Abbie Small, Leona Freeman and Barbara Harris for sharing their individual musical talents as well as to our orchestra, Michael Freeman on bass and Steve Sanders on drums. We also enjoyed a special saxophone performance from young Christian Hatch. We celebrated a rich and varied music program this past year with (paid) guest musicians for Sunday Special Music including Pat Watson, Arvel Bird, Karie Hillery, Marilyn Harris, Susan Artemis, Margie Richards, Dawn McMillan and Jen Hajj. Logan, our paid (student) sound technician has been a great addition. Our music program just keeps getting better. Anna Mello has stepped up to assist David in organizing the Music program.

Brother David and the Bad Habits (a.k.a. the CSLT Orchestra) held a potluck and concert at the Office and Education Center in May, which raised over \$300 for the Facility Fund and was a rip-roaring good time for all who attended.

### **Practitioners**

During 2013, Practitioners participated in each Sunday Celebration Service by providing a pre-service 15-minute Sunday meditation, evocations, high watch, and the opportunity for individual prayer following each service. Over 400 took part in the Sunday morning meditations, over 80 individual 1:1 prayer treatments were shared, over 170 written Ministry of Prayer requests and over 90 webprayer requests were prayed over. They also participated in the Burning Bowl/Threshold Ceremony and the Celebration of Light and provided the opportunity for brief Spiritual Tune-ups associated with June's Potluck Sunday. Twelve congregants took advantage of the Spiritual Tune-ups. They recorded many demonstrations (answered prayers) through Good News Reports, supported the Inspiration Line with a new Inspirational Thought each week, wrote a Practitioner's Corner for the Newsletter most weeks and compiled or wrote the monthly Thoughts and Affirmations. Each of our practitioners has written spiritual mind treatments, which have been, or will be, published in "Creative Thought" magazine. Some taught or co-taught certificated and non-certificated classes. They are always available individually, or anonymously, through the on-line prayer request, or by placing a prayer in the Ministry of Prayer box. Elaine Rockhill and Karen King continue to host a weekly group, Moving Beyond, assisting congregants to find "extra grace".

### **Policies and Procedures support Transparent Organization and Systems**

Our paid part-time office administrator, Daniel Lindley, has been a welcome addition to our day-to-day operations. He has stepped up and recently become our interface with our virtual Bookkeeper, Mark Coltrain, who works in Dayton Ohio.

## Center for Spiritual Living Tucson Reports for Annual Gathering January 26, 2014

One of the virtual teams created as a result of the community envisioning was a team focused on standardizing our decisions, policies, procedures and activities. Several new policies and procedures were written this year. These include: a Cornerstone document describing principles, policies and procedures, which is the cornerstone of all other documents, a Definitions document and a P&P covering Expense Reimbursement. Office operations P&Ps are also being written. Many more P&Ps are in various stages of approval by the Board of Trustees. These new P&Ps join policies and procedures written in recent years concerning Background Checks for Youth workers and Board members, Policy for CSLT Voting Delegate Reimbursement for registration fees to the Annual CSL Convention and a P&P to encourage Board Members to participate in the "Visioning" certificated class.

### **Usher/Greeter Team**

Donna Hall facilitated this team during 2013. The Usher/Greeter Team welcomes all comers, delivers (and collects) hugs and handshakes, hands out bulletins, assists with temporary nametags, directs people to meditation and assists with counting the offering if they feel comfortable doing that. We are always looking for joyful new faces to join the team.

### **Vision CORE**

For most of the year, the Vision Core continued to vision on the "CSLT as an Integral (integrated, coherent, congruent) Center" and as a result of the Community envisioning this past March, "CSLT Outreach into Tucson and beyond". All are welcome to observe the process, and anyone who has been trained in the visioning process (the 8-week certificated class, which will be offered beginning February 4, 2014) is welcome to participate. Vision Core meets the first Thursday of each month at 6:30pm at the Office and Education Center.

### **Volunteer Coordination**

Volunteer coordination is handled through the individual team leaders and via the Sacred Service form on the website, which is also available on Sundays on the Information Table and included in the New Member Orientation packet. Each individual is encouraged to find his/her niche through volunteering in our Center. Each volunteer is connected, if needed, with the appropriate team leader through Daniel, our part-time office administrator. As Bruce Johnson says, "It's so much more fun when you are involved."

### **Youth & Family CORE**

This team is presently reforming itself and commits to providing quality and heart-felt guidance for our younger congregants. Curricula and guidance are provided for those congregants who have a heart for youth and would like to participate regularly in this valued and valuable service. The certificated class, "Foundations of the Science of Mind", is required for our youth teachers, as is a suitable background check. The next Foundations class will be starting February 3, 2014.

## **-- 2014 Planned Events and Activities --**

- Community Envisioning in April

## Center for Spiritual Living Tucson Reports for Annual Gathering January 26, 2014

- A Special Facility Fund Fundraiser which will be unveiled at the CSLT 2014 Annual Meeting.
- CSLT presence at Body and Sol Expo ([expo2014.bodyandsolexpo.com](http://expo2014.bodyandsolexpo.com)), March 8-9.
- Our booth at Tucson Festival of Books, our fourth year! ([tucsonfestivalofbooks.org](http://tucsonfestivalofbooks.org)) Mar 15-16
- CSLT Board Retreat and CSLT Team Leader Retreat
- More Short Courses similar to Journaling, Mind Mapping
- Prosperity Plus II, beginning in May
- Moving into our Consolidated Facility/New Home
- Fall Concert (with Arvel Bird)
- Multiple Guest Speakers, some with workshops

### - Election of Board Members -

#### Nominations

- We have three open seats; one (1) two-year opening and two (2) standard three-year openings.
- Candidates are still being identified and their information will be provided at the Annual Meeting. The bio for Anna Mello, a prospective Board Member, can be found below.

All candidates will briefly address the attendees at our Annual Gathering.

### - 2014 Board of Trustees Candidate(s) Bio's (so far)–



#### **Anna Mello**

I am a native Tucsonan with four grown children. I have a Bachelor's degree in Education from the University of Arizona and am completing a Master's Degree in Social Work from Arizona State University.

I enjoy singing and songwriting as a hobby and have recorded some of my original material. I enjoy sharing my time and talent with our own CSLT community. My spiritual practices started in the Catholic Church in childhood. I was a member of Unity of Tucson for thirteen years and was introduced to Science of Mind at Agape International in Culver City, CA.

I visited CSLT with a friend a little over four years ago and quickly decided that I wanted to keep coming. I feel very much in alignment with the teaching of this philosophy and have chosen to make Center for Spiritual Living Tucson my home. Over the past year and a half, I have taken numerous classes through the Center and have grown tremendously in self-awareness, self-love, creative expression, confidence, joy and in community relations. I am very grateful for the tools and practices I have learned through CSLT and now desire to give back at a deeper level by serving as a Board Member.

**My Vision:** I am part of the expansion of Center for Spiritual Living Tucson by authentically developing and sharing the gifts I have to give, with enthusiasm, joy, integrity and love! I start with fully loving myself first and allowing myself to shine so that I may inspire and encourage others to do the same. I know that as our own personal awareness grows, it reaches out to our entire community and planet!

Other Prospective Board members' bio's will be provided at the meeting.