

Key Outcomes

The board addressed a significant financial boost from a \$24,000 personal tithe which is, stabilizing operations. Progress was made on the teaching chapter designation process, with clear steps identified. Facility renovation plans are advancing toward city submission, with ADA compliance added to scope. Several operational decisions were made around music payments, fundraising, and blog scheduling.

Decisions Made

- **Sunday Supplemental Fund** created as an Opportunity Fund account to hold the \$24,000 donation; drawn down as needed (target ~\$2,000/month) to cover operating shortfalls.
- **Music Fund** (\$1,000/month) to be transferred to Gen Ops monthly to cover Michael's salary, lasting ~10 months.
- **Lou (Eyalu)** to be paid for the 3 weeks Chris is absent; total music budget remains capped — no additional spend.
- **Calendar fundraiser skipped** for this year — insufficient participants and marginal revenue.
- **Relocation back to Craycroft** deferred pending construction timeline estimates; no August changes.
- **Bylaws** to be signed but held undated until Leadership Council approves the name change.

Finance Snapshot

- **June net operating deficit:** ~\$1,400 (below the ~\$2,000 average shortfall).
- **\$24,000 donation** recorded as "other donation" (not regular contribution) to avoid triggering CSL tithe on the full amount.
- Board is now solvent; goal is to break even monthly using supplemental funds.

Teaching Chapter Transition

Three-step process confirmed with CSL Home Office:

1. Submit **name change pre-approval form** (3 name options required) — Janet has form and map ready.
2. Submit **employment contract for Spiritual Director** — form on hand, fill-in-the-blank.

3. Submit **signed bylaws** reflecting new affiliation name — pending Leadership Council approval before dating/filing.
- Preferred name: **Center for Spiritual Living Tucson Teaching Chapter**; alternates include Old Pueblo and Southwest Arizona variants.
- ACC name change filing to follow only after CSL Leadership Council approval.
- **Sharon recuses herself** from her own hiring process; Ruth (practitioner) to participate.
- Sharon's target start date as paid Spiritual Director: **October 1** (post-hip replacement and Intuit retirement on Sept 18).

Facility Renovation

- Scope expanded beyond wall removal to include **full ADA compliance**: door width (31→32 in), outward-opening doors, ramp, walkway, and bathroom.
- Architect (Dane) charging an additional **\$1,200** for revised plans; board considers this reasonable.
- Revised plans expected by **Monday**; city filing targeted by end of next week.
- **4 contractors** have expressed interest; full scope bids to follow plan submission.
- Marya offered to contact contractors while Janet is on vacation.

Pending Confirmation

- Leadership Council meeting date unknown; agenda inclusion likely not until August.
- Construction timeline estimate needed before deciding whether to temporarily relocate Sunday services.
- September speaker lineup — Sharon sending final call Monday.

Action Items

- **Janet**: Scan and send name change pre-approval form + map to Sharon.
- **Janet**: Clean up bylaws draft, bring signed copy Sunday (undated).
- **Janet**: Move \$1,000/month from Music Fund to Gen Ops for Michael's salary.
- **Janet**: Notify Marianne — no calendar this year.

- **Marya:** Contact contractors with plans once received; coordinate with Janet on Monday.
- **Marya:** Bring combination lock for white cabinet security.
- **Sharon:** Send blog schedule to Morgana.
- **Sharon:** Send September speaker call-out Monday.

Blog Schedule

Date	Author
July 19	Sharon
July 26	Marya
Aug 2	Morgana
Aug 9	Janet
Aug 16	Marya
Aug 23	Morgana
Aug 30	Sharon

Next Meeting

Thursday, August 20, 4:00–5:30 PM