

Impromptu Zoom Meeting - January 29

VIEW RECORDING - 57 mins (No highlights)

Meeting Purpose

Visioning and operational planning for CSLT's future.

Key Takeaways

- Visioning session affirmed CSLT's future as a vibrant, growing community. Key themes included growth, community, and releasing the "vibration of shame" from the move to a smaller space.
- South Craycroft move is on track for April. Four rooms are painted, and a work day is set for Feb 21. A permit is required for commercial alteration, and a contractor bonus is being considered to accelerate the timeline.
- Interim minister search is on hold. CSL requires a congregation vote on CSL affiliation first. The board will present options at the Feb 8 roundtable, targeting a vote for March/April.
- Financial reporting will shift to monthly P&Ls. This provides a cumulative view of performance, replacing the less useful weekly reports.

Topics

Visioning for CSLT's Future

- A visioning exercise revealed a shared vision for CSLT's future:
 - Highest Ideal: A vibrant, active community at South Craycroft, filled with strength and confidence.
 - Changes/Evolutions: Increased attendance, donations, and volunteers; a release of "shame" and the feeling of "smallness."
 - Other Insights: A need for youth/women's groups, public outreach, and a "big splash" event to generate attention.

South Craycroft Move & Logistics

- Permit Required: A commercial alteration permit is needed for the move. CSLT must work with a licensed architect or engineer, likely via the contractor.

- **Contractor Bonus:** A bonus for timely completion is being considered to keep the contractor focused.
- **Work Day:** A volunteer work day is scheduled for **Feb 21** to clear remaining items from Camino Blanco.
 - **Contingency:** If construction blocks the main hallway, items can be moved through the library.
- **Computer Relocation:** The CSLT computer will move from Janet's home to the South Craycroft office on Feb 21.

South Craycroft Maintenance

- **Squirrels:** A \$150 proposal from Darren was approved to remove squirrels and brick up their entry point.
 - **Bush Relocation:** The bush at the entry point will be relocated to a different spot on the property.
- **Side Door:** The sticky side door is a safety hazard and must be fixed before services begin. Chris will attempt a repair.
- **Clouded Window:** The clouded window is a double-pane leak, not a cosmetic issue. CSLT will seek a nonprofit discount for the repair.
- **Electrical Hardware:** MC will order cream-colored outlet covers and switches. Hallway painting is deferred until construction is complete.

Financial Reporting & Administration

- **New Reporting:** Janet will provide a cumulative monthly P&L, replacing the less useful weekly reports.
- **New Email Addresses:** Sharon and MC will create dedicated CSLT Gmail accounts by Feb 1 to better manage communications.
- **Meeting Minutes:** Morgana will send December minutes to Sharon and Maria for email approval, bypassing the unresponsive website manager.

Interim Minister & Affiliation Vote

- **CSL Requirement:** CSL requires a congregation vote on CSL affiliation before an interim minister search can begin.
- **Board Plan:** The board will present options at the **Feb 8 roundtable**, targeting a congregation vote for March or April.

Sunday Service Schedule

- **Schedule Booked:** February and March are fully booked.
- **Speaker Lineup:**
 - **February:** Lee Hite (1st), Stephen (8th), Steve Sanders (15th), Sharon Whealy (22nd).
 - **March:** Reverend Lee, Mitch Austin, Sue Oliver, Sharon Whealy, Hazel.
 - **April:** Sharon Whealy will lead the Easter service.
 - **May:** Joy Lovejoy will join the speaker rotation.
- **Scheduling Tool:** Sharon will share her Google Sheet, which tracks speakers, topics, and practitioners.

Office Space Rental

- **Interest Received:** Steve Sanders submitted a proposal to rent office space for spiritual counseling.
- **Timeline:** The space will not be available until at least April, as it is currently used for storage.
- **Process:** An "application of interest" will be created to standardize proposals from all potential renters.

Next Steps

- **MC:**
 - Order cream-colored electrical hardware.
 - Ask Chris to repair the sticky side door.
 - Contact Darren to schedule squirrel removal and bush relocation.
 - Draft an "application of interest" for the office rental space.
- **Sharon:**
 - Share the speaker scheduling Google Sheet.
 - Send the March service schedule to Janet.
- **Morgana:**
 - Send December minutes to Sharon and Maria for approval.

- **Janet:**
 - Begin providing cumulative monthly P&L reports.
- **All:**
 - Create dedicated CSLT Gmail accounts by Feb 1.

Action Items

- **Email Dec minutes to Maria + Sharon for approval - WATCH (5 secs)**
- **Draft rental interest app for admin office; share w/ Sharon + Morgana - WATCH (5 secs)**
- **Create CSLT Gmail accounts; notify team - WATCH (5 secs)**
- **Create CSLT Gmail accounts; notify team - WATCH (5 secs)**
- **Inspect Camino Blanco greeters cabinet + white tables on Sun - WATCH (5 secs)**
- **Move computer back to admin office during Jan 21 workday - WATCH (5 secs)**
- **Update Feb bulletins/order of service per Sharon + Michael - WATCH (5 secs)**
- **Add Feb 8 Q&A reminder to Sunday order of service - WATCH (5 secs)**
- **Direct Bill to install cream outlets/plates in rooms; defer hallways - WATCH (5 secs)**
- **Email clouded-window photo to Sharon + Morgana - WATCH (5 secs)**
- **Get window-repair quotes; mention nonprofit discount - WATCH (5 secs)**
- **Ask Chris to assess/fix sticky side door; report back - WATCH (5 secs)**
- **Email March speaker schedule to Janet + team - WATCH (5 secs)**
- **Share practitioner/speaker Google Sheet w/ team - WATCH (5 secs)**
- **Email Sharon your address for Sunday ride - WATCH (5 secs)**