



**Board of Trustees Minutes for
November 21, 2024 @ 4pm (zoom)**

1	Call to Order and Evocation	Pg 2	Mariann/Sharon	5 min
2	Visioning	Pg 2	Chris	15 min
3	Check In	Pg 2	All	5 min
4	Last Month's Minutes	Pg 2	Done	0 min
5	Call to Audience	Pg 2	Mariann	10 min
6	Finance/Stewardship Report			
6a	Current Financial reporting Distributed separately		Rev. R/Board	10 min
6b	Update on Financial Reporting through Breeze	Pg. 2	Rev. Rhoni	5 min
6c	Bank Signatures	Pg. 2		
6d	CD Investments report	Pg. 2		
6e	CSL Endowment termination	Pg.3		
6f	Passwords	Pg. 3		
7	Current Business Items	Pg 3	All	10 min
7a	911 S. Craycroft (office) update			
7b	Camino Blanco Update			
7c	Transfer from landline to Smartphone			
7d	LTW update			
8	New Business	Pg. 3		
8a	Hosts during Service			
8b	Next Board meetings			
8c	Board liaisons re-assigned			
8d	Weekly event schedule at Camino Blanco			
8e	New Board Members Approved	Pg. 4		
8f	2025 Calendars arrival date			
8g	Seed/Manifestation list			
9	Future Planning	Pg. 4		
10	Sunday Gratitudes	Pg. 4	All	10 min
11	Responsible Board Member Schedule	Pg . 4	All	10 min
12	Calendar review. CB Events	Pg 5-6	All	10 min
13 a-j	Ongoing Activities	Pg. 7	All	5 min
14	Team Reports	Pg. 7-8		
15	Camino Blanco lease questions	Pg. 9		

Adjourn and Pray Out

Present: Mariann Moery, Sharon Whealy, Linda Bullock, Chris Wheeler, Rev. Rhoni Tretsven
Robie-Jean Chandler-High Watch

Absent: none

Guests: none

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Credo: CSLT inspires spiritual expression in community with all and offers an accepting, loving, and peaceful way of living a joyful, healthier, and more abundant life.

1 Call to Order/Evocation

Rev. R

2 Visioning

Chris

Q: What is the Highest Vision or Highest Ideal for the Center for Spiritual Living Tucson?

to infinity and beyond, Highest Vision: Bright Sky Blue: Nothing but blue skies (song)
 Peace, calm. easy, unfolding, wide open skies, Moving (Orange) Fun, efficient, no efforting, the Unity campus,
 White leather-bound book, crisp clear day with sunshine & fresh air, floating free, unbound, Ducks, swans,
 pigeons, sparrows-birds.

Q: What must be released, embraced, or become for us to live this highest vision?

(Green) How we define ourselves as a community (bigger), (Fireplace red) cozy family = limited, more open space; consistency, Freed and easy, different people present, Pablo at the pig sanctuary looking happy. Sacred space on the hill, old growth mesquite trees, fellowship.

Q: Is there anything else that wants to be known, understood, or realized? What else?

everything feels complete, Yellow: All is well, and all will be well (allow receive, open arms), Greg and Marcia; a white pennant-shaped flag blowing in the wind, Fun, unexpected happenings

3 Checking In (briefly, please)	All
4 Last Month's Minutes	Done
5 Call to Audience	Mariann
6 Financial/Stewardship Report -	Rev R Board
6a Current Financial Reporting – Separate pages: Budget v. Actual Set-Oct 2024. Balance Sheet 10/31/24. P&L January _ October. Range report to be developed through Breeze Rev R & Board	
6b Administration Software Update Rev. Rhoni has begun working with our Bookkeepers on the transition to Breeze for Bookkeeping & Accounting as well as additional support opportunities. There is a monthly subscription of \$72 to be added to the 2025 Budget . CSLT Financial data and history is being downloaded. Board members Mariann, Linda and Sharon will download the application and have access to data. Reporting will be easier, and the Board will define what information is needed as we create the new financial package of reports. Other aspects of Breeze: text to tithe, ticket sales, calendar, are a few of what is available to us as we integrate the program;	
6c Bank Signatures. Rev. Rhoni and Mariann are now the authorized signatures. VW credit card is activated but further actions with Vantage are required to have full access and control. Rev. R has changed our authorized people with the Corporation Commission which will facilitate moving forward.	
6d CD Accounts maturity dates: 1)Our \$50K CD at VWCU rolled over into VW account on 11/5/24. To be reinvested when Rev. Rhoni & Mariann have further authorizations. 2)The \$45K CD at Chase maturing on 11/24/24. The interest will go into Chase general operating account and then will be transferred to Vantage West general operating account. Follow-up with Chase is needed	

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to determine what CSLT actions are required to move the accrued interest from Chase to VW Gen Ops account.

3)The \$100k CD at Vantage West Credit Union (VWCU) matures on 1/25/2025. Current plan is to re-invest.

6e CSL Endowment termination update: A check was deposited to VW GenOps. Per agreement **\$20,000 will be invested in a CD** with the remainder held as cash to cover anticipated expenses associated with moving.

6f Passwords and users on all accounts to be confirmed as CSLT and not any individual.

7 - Current Business Items

7a 911 S Craycroft facility: 1. Realtor update: Kelly Doty placed 911 on the market on 11/15 at \$339,000 – 2. Rev. Rhoni, Chris, Linda and Mariann cleared much of the unneeded material stored at 911. Files older than 2017 were shredded on site. Much of the old, unused physical materials were donated or disposed of. 3.The **remaining materials will be sorted** to CSLT storage at CB, offered again to Unity or donated to other organizations to support individuals transitioning to self-sufficient living. 4. Unity has offered pre-move storage space which will be utilized as we prep further for the move. A group **will site visit CB again** to organize the move, measuring spaces available and discussing contributing to Unity and participating in their “Yard Sale” the end of January 2025.

7b Camino Blanco update: The first-year lease (1/1/2025-12/31/2025) has been reviewed and the Board approved paying the \$1,200 deposit from the Facilities Fund.

The target date to be at Camino Blanco is by January 1, 2025. **Remaining confirmation needed** on the money CSLT will receive for any objects placed on consignment at the CB bookstore.

Signage at CB: the Board approved using our CSLT logo as the only design on the entry sign. **Mariann** to check with Unity how to **create the necessary artwork:** an EPS or AI file to incorporate into the design for the sign. Board approved payment from the Marketing Fund. We will **check with Unity** about using the canvas signs on the CB campus.

Keys: how many for whom. Suggested option of having a key ‘to be checked as needed’.

Insurance needs to be reviewed and completed for our space at CB, and maintaining necessary coverage for 911 until sale is completed.

Books: Ethel to reduce current library: books, cds, dvds. Keep limited numbers, Donate, participate in the Unity Yard Sale: 1/31-2/1/2025

7c Smartphone purchase being **researched by Chris.** We will transfer our number from our current landline before the move. Keeping the current office number: 520-319-1042. An unlocked, older iPhone or Android still being updated is the Board’s choice. We plan to pay as we go with no long-term contract.

7d Live Theater Workshop (LTW): Rev. R & **Mariann to confirm to LTW that** we will be ending our lease on 12/31. The December 22nd Service will be in the Main Stage auditorium

8 - New Business Items

8a Best use of Host/Announcements at Service- there are varying possibilities about the place and content of the Host announcements. More will be discussed, as we move to CB.

8b Next Board Meeting Thursday, 12/19 4 p.m. The mid-month meeting is December 8th following Service.

8c Board Liaisons to be re-assigned Greeters, Hosts, Altared States, Music, Education (on hold) Hospitality- This discussion was postponed to the next Board Meeting.

8d Weekly events after the move

Foundations to begin 1/8 confirmed at CB.

Wednesday Evening - T'ai Chi to be moved to new location with a day change.

Men’s Groups. Will not be meeting at CSLT office space at CB.

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This Thing Called You hybrid will continue to meet at CB office space.
8e New Members approved: Dawn Brazil, Sandy Schneider, Kim Jones, Morgana Campbell.
8f 2025 Calendars have been ordered to be available Sunday 12/1.
8g Seed/Manifestation list
Admin Assistant
Website update
Leadership Training Opportunities for Board Members

9 - Future Planning	
9a 2025 Planning Cycle	To become active after the move.
9b Guest Speakers	Rev. Rhoni & Sharon keep the calendar
9c Outreach/In-person marketing	after the move settles.
9d Other Places We Might Advertise	To become active after the move

9d Tabled Items	Administrative Assistant — when budget supports To be dropped from Agenda/Minutes.
	Small group potential & requirements. To be dropped from Agenda/Minutes
	Youth Program as need develops. To be dropped from Agenda/Minutes

10 Sunday Gratitude

Date	Honoree (and what the board member would like to add)
12/1	Birthdays & Anniversaries
12/8	Moments of Peace & Calm
12/15	All those who have helped at LTW with set-up & take down & everything else.
12/22	Solstice – return of light and all the celebrations of that.
12/29	Endings/Beginnings with gratitude to LTW for everything

11 Responsible Board Member (Before: Set up **(After:** take money bag to office and put in the safe.

Host rotation: 1 Morgana, **2.** Jeff **3.** Marya **4.** Linda **5.** Marya

In person Practitioner rotation 1. 2. Sharon **3.** Robie-Jean **4.** Tamara

Greeters 1. Janet **2.** Jeff **3.** Theresa **4.** Sandy **5.** Janet

Newsletter Articles: Rotation: *Sharon *Mariann *Rev Rhoni *Chris *Linda

Date	Board Member in charge/gratitude	Practitioner in person/Zoom	Host	NL due	Greeter From Schedule	Notes
12/1	Mariann	Sharon	Morgana	Linda	Janet	
12/8	Linda	Ruth	Jeff	Sharon	Jeff	
12/15	Mariann	Robie-Jean	Marya	Mariann	Theresa	
12/22	Linda	Tamara	Linda	Rev.R.	Sandy	
12/29	Mariann	Tamara	Marya	Chris	Janet	Last service at LTW

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12 Calendar Office/In Person **Zoom** **Office/Zoom** **Board** Not in town

November 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11/1 Sunday Service Mastermind 1pm	4 Rev R ~10 - 4	5 Rev R ~10 - 4 Vision Core (z) 6:30pm	6 Rev R ~10 - 4 6:00 T'ai Chi	7 Rev R ~10 - 4 9-10:30 Men 11:30 - 1:00 Robie-Jean	8	9
10 Sunday Service Member meeting Vote Sale of 911 Mid-month board Meeting @ 12	11 Rev R ~10 - 4	12 Rev R ~10 - 4	13 Rev R ~10 - 4 6:00 T'ai Chi	14 Rev R ~10 - 4	15	16
17 Sunday Service LGBTQ Coffee 10:45 Mastermind 1pm Sacred Cinema 2	18 Rev R ~10 - 4	19 Rev R ~10 - 4	20 Rev R ~10 - 4 6:00 T'ai Chi	21 Rev R ~10 - 4 9-10:30 Men 11:30 - 1:00 Robie-Jean Board Mtg (z), 4pm	22	23
24 Lunch Bunch	25 Rev R ~10 - 4 Linda away	26 Rev R ~10 - 4 Linda away	27 Rev R ~10 - 4 Linda away CSLT & CB evening service 6:00 T'ai Chi	28 Thanksgiving Linda away CB Potluck	29 Linda away 29	30 Linda away

December 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
12/1 Service Linda away	2 Rev R ~10 - 2	3 Rev R ~10 - 2 Vision Core (z) 6:30pm	4 Rev R ~10 - 2	5 Rev R ~10 - 2 9-10:30 Men 11:30 - 1:00 Robie-Jean	6	7

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Calendar Coding	Office/In Person	Zoom	Office/Zoom	Board	Not in town	
15 Sunday Service	16 Rev R ~10 - 2	17 Rev R ~10 - 2	18 Rev R ~10 - 2 6:00 T'ai Chi	19 Rev R ~10 - 2 9-10:30 Men 11:30 – 1:00 Robie- Jean Board Mtg (z), 4pm	20	21
22 LGBTQ Coffee 10:45 Mastermind 1pm Sacred Cinema 2	23 Rev R ~10 - 2	24 Rev R ~10 - 2	25 Christmas	26 Rev R ~10 - 2 11:30 – 1:00 Robie- Jean	27	28
29 last LTW service Lunch Bunch	30 Rev R ~10 - 4	31 Rev R ~10 - 4	January 2025 New Year's Day	1/2/25	1/3/25	1/4/25

January 2025						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1/5/2025	1/6	1/7	1/8	1/8	1/10	1/11
Camino Blanco Service	Rev R ~10 - 2	Rev R ~10 - 2 Vision Core (z) 6:30pm	Rev R ~10 - 2	Rev R ~10 - 2 9-10:30 Men 11:30 – 1:00 Robie-Jean		
1/12	1/13	1/14	1/15	1/16	1/17	1/18
Sunday Service Mid-month board Mtg after Service Mastermind 1pm	Rev R ~10 - 2	Rev R ~10 - 2	Rev R ~10 - 2 6:00 T'ai Chi. ?	Rev R ~10 - 2		1
1/19	11/20	1/21	1/22	1/23	1/24	1/25
Sunday Service	Rev R ~10 - 2	Rev R ~10 - 2	Rev R ~10 - 2 6:00 T'ai Chi	Rev R ~10 - 2 9-10:30 Men 11:30 – 1:00 Robie- Jean Board Mtg (z), 4pm		
1/26	1/27	1/28	1/29	1/30	1/31	February 1
LGBTQ Coffee 10:45 Mastermind 1pm Sacred Cinema 2	23 Rev R ~10 - 2	Rev R ~10 - 2	Christmas	Rev R ~10 - 2 11:30 – 1:00 Robie- Jean		

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13 – Ongoing	
13a Education Details on page 7	
13b Board Liaisons	To be reassigned at 12/19 Board Meeting Current Teams: Greeters, Hosts, Altared States, Music, Education (on hold) Hospitality to be re-started
13d Community	
CSLT Online Community Presence: <u>Zoom account:</u> There is one CSLT Zoom account. <u>YouTube:</u> 296 subscribers, 250 videos (9/25/24) 260 subscribers, 234 videos posted (6/27/2024) 245 subscribers, 220 videos posted (4/22/24) 244 subscribers, 215 videos posted (3/124/24) 234 subscribers, 209 videos posted (2/14/24) <u>Facebook:</u> 1K likes, 1K followers (6/27/2024) 997 likes, 1K followers (4/22/24) 972 likes 1K followers (3/24/24), 963 likes 1,000 followers (2/14/24) <u>Instagram:</u> 249 posts 164 followers, 95 following	
Newsletter Statistics: October 2024 Five newsletters were sent during October to between 565-569 subscribers. Between 266-292 people (51-55%) opened them, and 8-35% of those who opened also clicked on something for further reading.	
13e Morning Meditation. Daily practice continues. The current leaders have agreed to continue the daily morning practice until further notice. We know that those participating get good value from the practice, and we/they are open to having others join in as they feel intrigued and called. There is an average of 6 attendees per day. 😊	
Mastermind Group meets twice monthly	
Men’s Group , which was begun in 2014(!) meets twice monthly in person, with some participants joining the conversation from a shared zoom room. This is a closed group.	
Sacred Cinema Meets on the third Sunday of the month at 2 pm on Zoom.	
Lunch Bunch meets the fourth Sunday at Bashas.	
LGBTQ Coffee Changed to meeting on the 3rd Sunday. There are 4 – 6 participants. Started August 2023.	
Directory – Rev Rhoni. New sign-up sheet at greeter’s desk.	

14 Team Reports

ADMINISTRATION

Submitted by Rev. Rhoni

ALTARED STATES

Submitted by Mariann

Mariann Moery is liaison for Altared States. Team members provide beautiful arrangements for Sunday services. If you wish to provide flowers in honor of a special event or a loved one, contact Barbara Arissa or another member of this team. Another member is needed as Michelle Amado is no longer available.

CSL Spiritual Living Circles Every other Thursday

Open

CSL Connection Call 3rd Monday of Month

to be Submitted by Linda Bullock

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ECCLESIASTICAL CORE

Submitted by Rev Rhonda

1. Continuing to monitor PM progress/Pastoral Care
2. Project: Michael Z has us all involved in creating chants, meditations, readings, feel good stuff to post on Facebook, YouTube, and Website. This is designed to draw people into our website and our Sunday celebrations. Create interest.
3. Robie-Jean is facilitating a book study on Thursdays – This Thing Called You
4. Prayer Requests are being handled by the Practitioner of the Day/Sunday. These are then sent out to the core for continued prayer.

EDUCATION CORE

Submitted by Rev. Rhonda

Future classes:

1. Science of Mind 1938 Textbook year study/January 2025. Timing after Foundations
2. Science of Mind 1926 Textbook year study/January 2025. Timing after Foundations.
Each one will be a different day and time for people to choose the version they want to study.

Education:

1. **Vision** Class concluded October 29.
2. **January/Foundations** Class begins 1/18/25 will have a different class format.
3. **December Service: The True Story of Christmas – History of what the Bible doesn't tell us/4weeks.**
This will parallel the Advent season that starts the weekend of Thanksgiving.
4. Sharon and Ethel are considering a class/book study in 2025.

Future Plans: Holidays/Holy Days

- Thanksgiving Eve Service with Unity/Potluck at Unity's venue
- *Christmas Eve
- Winter Solstice Celebration/Sunday and Evening Candlelight Service
- Endings/Beginnings
*Possible collaboration with Unity/Potluck

HOSTS Submitted by Mariann Moery Marya Wheeler is team leader, Morgana Campbell, Jeff Jackson, Linda Bullock. Marya is looking for another host.

MINISTER'S TRAVEL PLANS

MUSIC/SOUND

Submitted by Mariann Moery

Michael Zimmerman is the Musical Director, with band members Chris Wheeler on percussion, James Gunn on bass. Stephen Frankenfield and Tina Evens are our techs when we are at LTW.

Vision Core Notes November (to come)

Submitted by Chris Wheeler

What is the Highest Vision or Highest Ideal for the Center for Spiritual Living Tucson?

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15. CSLT – Unity Lease review These points were reviewed, resolved or moved to the Minutes for consideration in later meetings.

11/13/2024 – Musicians - Michael as Music Director approved of Unity’s responses below in black.

What musical instruments are approved?

On stage are the grand piano, the drum kit, a KORG synthesizer, and a bass rig (amplifier and DI setup). All are available for use by CSL. We also have a couple additional DI points that are available.

Piano (in room adjoining Sanctuary): is it available for our use? Is it ever “on-stage”?

There are a couple other pianos in the building. There is an upright that “lives” in Harmony Hall (the room adjoining the sanctuary) and another grand piano that “lives” in the Rainbow Room (where we had our joint meeting a couple weeks ago). Those are not ever on stage (we’ve found no need to bring them on stage).

Who approves – who determines “need”

This question was posted in relation to the “Additional Technical Personnel” bullet points. The additional personnel would likely be related to the webcasting operation.

Unity of Tucson currently employs three people to operate our webcast:

- Camera Switcher (also remotely operates the three PTZ cameras)
- Webcast Monitor (initiates and monitors the webcast and graphics; also fires a few light cues)
- Camera Operator

We do not require you to use our personnel to operate those technical aspects, but we want to ensure that whomever you engage to do so (*if* you choose to do so — I understand that you may choose at the outset to use a locked off camera with no graphics etc.—in which case the sound engineer could initiate the start and stop of the livestream) is trained. So, while you are welcome to bring in whomever you like for those positions, **we require authority to ensure that they are properly briefed on our system setup.**

I am not sure what the question about “need” relates to as “need” is not explicitly stated in the clause. If I may infer... you determine your own technical needs, and we will work with you to meet those needs.

I will be happy to personally work with you to help you prepare for your first Sunday to ensure the success of your webcast, in whatever way you choose to webcast (i.e. with a pared down crew, or a full crew compliment).

I trust that helps clarify the questions. Please let me know if you have any additional questions.

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