Center for Spiritual Living Tucson

A member of the United Centers for Spiritual Living

Board of Trustees
Minutes and Board Reports
August 20, 2015

Item	Presenter	Duration
1. Call to Order and Evocation	Keith/Karen	5 Min
2. Visioning	Karen	15 Min

What is the Highest Vision or Highest Ideal for Center for Spiritual Living Tucson as the Premier Hub for Transformational Growth in Tucson?
What changes, evolves, or becomes as this highest vision comes into being?
Is there anything else that wants to be known, understood, or realized? What else?

3. Knowing Love	Renee	10 Min
4. Checking In	All	10 Min
5. Approval of Last Month's Minutes	Approved Electronically & Posted!	0 Min
6. Call to Audience	Lynden	5 Min

This time provides an opportunity for audience members to bring topics to the board's attention for future agendas. Topics raised during Call to Audience will not be octed on at this meeting. Audience members are asked to keep their comments to no more than three minutes.

7. Finance/Stewardship Report	Dick Laird, Treasurer	10 Min
8. Review Old Business items		
a. Facility Update/The Move	Dick	5 Min
b. Appointing a Sixth Board Member?	All	Redirected to 2016 Board Make-up
c. What to do with the Team Lead Group?	Lynden	5 Min
d. Progressing the Big Visionary Goal?	All	15 Min
e. Report out on Dashboard Progress	All	5 Min
f. Status of Senior Minister Evaluation	Lynden	Done
g. Ends Statement	Lynden	5 Min
h. NA Calendar, Sept Newsbrief	Janis	Done, 0 Min
i. Bulletin Boards, now that we are moved	Lynden	Done, 2 Min
j. Congregant Safety Concerns	Dick	5 Min
k. PosiPalooza Update	Holly	5 Min
l. Eddie Watkins Update	Lynden/Janis	5 Min
m. Review of Natural Awakenings Recurring Ad	Holly/Lynden	2 Min
n. Board's Vision of New Sanctuary	Lynden/Rev D?	5 Min
o. Confirm Viscount for Gratitude Celebration	Rev D	2 Min
p. 2016 "Big" Spring Speaker	Rev D	0 Min
9. Review Team Reports	All	15 Min
Sacred Hearts in Service – Volunteer Time Tithing	All	Deferred
10. New Business for This Meeting	All	
1. Who is Up for September Prosperity Testimonial?	Keith	2 Min
2. MarComm Strategy Reassessment	Lynden/Rev D	5 Min
3. Feathering the Nest	Renee	5 Min
4. Formal Succession Planning	Lynden	5 Min
5. Full Ministry Review & Evaluation	Lynden	10 Min
6. Status of Office Administrator	Lynden/Rev D	5 Min
7. Proposal: Singin' Sistahs to PosiFest in February	All	5 Min

8. Capital Campaign and Fall Pledge Program	LK/DG	5 Min
9. Open House, October 18th? Owner? Prep?	Lynden	5 Min
11. New Business for Next Meeting	All	
5 Min		
12. Six Month Look Ahead on Calendar	All	5 Min
13. Gratitudes	Rev D	5 Min
14. Next Board Social	Rev D	1 Min
15. Next Board Meeting	All	0 Min
16. Review CIAB Schedule	All	5 Min
17. Newsletter Articles	All	2 Min
18. Adjourn		

In Attendance: Keith Gorley, Renee' Mezzone, Dick Laird, Holly Baker, Rev Donald Graves, Lynden Kidd
Absent: None
In Service: Karen King (RScP), Rev Janis Farmer (Scribe)
Guests: Barbara McGill

1. Call to Order/Evocation — 6:30pm

2. Visioning

Q: What is the Highest Vision or Highest Ideal for Center for Spiritual Living Tucson as the Premier Hub for Transformational Growth in Tucson?
A: Singular tall mountain, The word Love, Just Love; radiating wheel of light, particle accelerator (CERN); Classes and members; A break in the clouds, clouds opening up, letting in the light; brilliant, transformative light; Give voice to the voice within, to draw out the voice within, to strengthen the voice within; The beacon continues to shine and draw to it the best and the All-Good.

Q: What changes, evolves, or becomes as this highest vision comes into existence?
A: A revolving door, with people coming and going, the people are changing (transforming spiritually) and there are different people; big wide steps (like going up to the entry of a library) with lots of people walking up and down the steps; Love; New space holds more people; We are a vacuum, our numbers expand to fill the new space; Greater truth comes into being, confidence increases, inner relationships are nurtured, All veils are undone; The All-Good continues increasing in quantity and quality, worry and/or concern disappear.

Q: Is there anything else that wants to be known, understood, or realized? What else?
A: Vibrant younger faces!, lots of laughter and sharing at the 'door'; recognizing that the roots are as deep and wide as the tree branches are tall and wide; Financial awareness; Put the church on a hilltop; Courage, support and understanding will be required. The old ways will push back; Flowing is a good idea. Go with it.

3. Knowing Love — Renee

Renee asked each board member to list the top six 'things' they would take if they had to evacuate in a hurry, and start over with what they had with them "in their car".

Action: Keith to do knowing Love exercise for next meeting.

4. Checking In — All

5. Approval of Last Month's Minutes — Approved Electronically & Posted!

6. Call to Audience — Lynden

Barbara McGill offered to provide information to the Board on the non-profit lender Axion.

7. Finance/Stewardship Report — Dick

	Total Sunday Offerings	Total Income	Total Expenses*	Net Income*	Per Attendee	Weekly Attend.
July	$ 9,398	$ 17,812	$19,221	<$ 1,409>	26.93	87
June	$ 10,150	$ 13,807	$ 27,302	<$ 13.496>	25.76	96
May	$ 14,989	$ 19,340	$ 17,267	$ 2,074	31.42	95
April	$ 12,861	$ 16,098	$ 18,311	<$ 2,213>	31.60	102

*Facility Fund Contributions included as both Income and Expense (because it is a designated fund.)

Cash Balances	July	June	May	April
Checking	$ 10,023	14,342	8,923	11,748
Educ. (Savings) Fund	$ 12,583	9,303^	13,566	13,745
(Operating) Savings	$ 2,050	2,050	2,050	2,050
Practitioners' Savings	$ 709	709	1,190	1,190
Oper. Reserve Savings	$ 10,014	10,014	10,013	10,013
SubTotal	**35,379**	**36,418**	**35,742**	**38,746**
Facility Fund Savings	31,645	31,806	34,087*	35,577
Facility Fund Invest. Acct	82,078	81,763	82,769	82,341
Total	**$149,102**	**148,789**	**152,598**	**156,664**

*Paid Deposit of 4200 E. River Rd. To be reimbursed from the receipt of the returned deposit from N. Alvernon Way office.
^Moved $5,000 from Education to General Operations to cover anticipated/automatic expenses.

Comparison between July 2014 and July 2015:

Attendance/Sunday	**IN**creased	16 persons on average ☺
Offerings/Month	**DE**creased by	$ 13,737*
Offering/person/Sunday	**DE**creased by	$ 54.82*
Total Income	**DE**creased by	$ 6,338*
Expenses	**DE**creased by	$ 463*
Net Income	**DE**creased by	$ 5,661*

*In July 2014 we were completing P+II and received a $10K extraordinary gift. We also had no unusual expenses. In July 2015 contributions were down.

Status of the CSLT Facility Fund

Facility Fund Investment Acct Deposits: Initial Deposit $50,000 (Nov12), Deposit $10,236 (Mar13). Deposit $15,188 (Dec13)

Date	CSLT Contributions	Various Projects & Interest	Personal Donations	$ Total
Year End 2009				29,365
Year End 2010				48,710

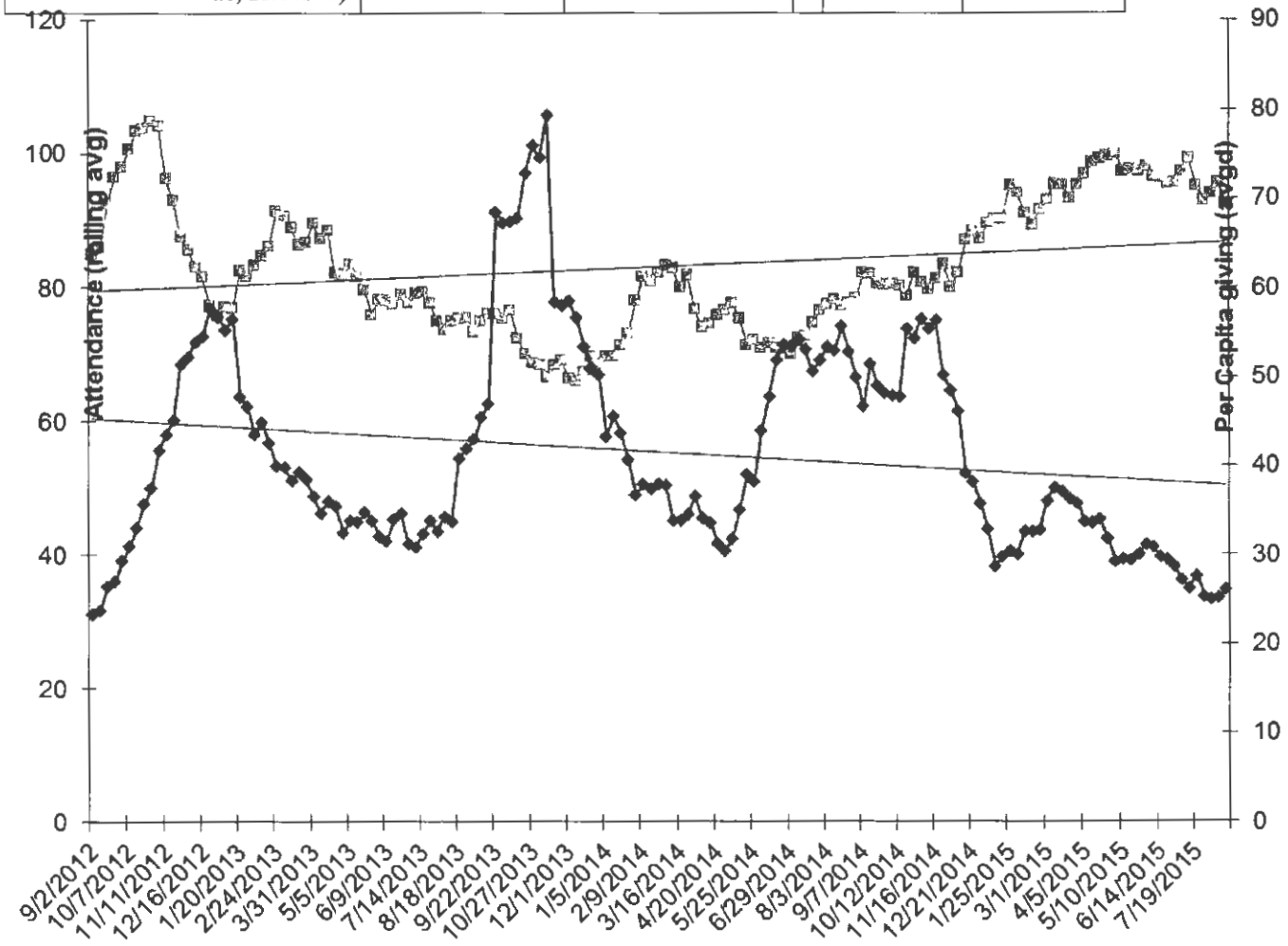
Year End 2011				70,361
Year End 2012	6,800	1,045	1,430	79,636
Matching Fund Reserves			2,900	
Year End 2013	<1,800>	4,780	3,327	88,843††
Year End 2014	<600>	1,789	25,884	115,936
January		<561>	0	115,365
February		1,989	414	117,768
March		<328>	150	117,591
April		242	85	117,918
May ($1,600 deposit on new office & education center)	<1,600>	428	110	116,856
June (includes bulk of moving expenses)	<5,993>	<1,005>	2,513	112,371
July (Alvernon deposit ret'nd)	2,800			115,171
July 2015 (stove+ used furnit)	<430>	316	500	115,557

††Total Matching Funds to date, $2,900, included in this total.

Monthly and Year-to-Date Budget Review

	Actual July 2015	Budget July 2015		Actual YTD	Budget YTD
Income					
Sunday Offering	9,398	19,107		89,603	129,844
Education Income	4,105	854		13,438	5,978
Scholarship Fund	0	33		299	231
Special Event Income	0	--		925	--
Bookstore Income	608	285		4,576	1,995
Other Income (incl. Facility Rental & other misc income)	116	100		855	640
Facility Fund Indiv. Contrib.(D) (includes Alvernon Re-Deposit)	3,300	--		6,575	--
Facility Fund Investment Acct Activity and Interest (D)	316	152		2,084	1,064
Sacred Cinema Fund (Net, D)	32	50		172	350
Flower Fund (D)	50	35		356	245
Total Income (incl. designated)	**17,812**	**20,616**		**118,883**	**140,347**
Expense					
Operations/Admin	6,052	6,024		44,494	42,718
Ministers Comp	4,212	6,733		35,327	45,734
Music Expense	1,969	2,065		13,768	14,985
Ministry Expense	200	138		1,154	1,166
Sunday Svc Expense	350	385		2,018	3,145
Charitable Giving	940	1,892		8,960	12,874
Ldrshp Development	0	500		2,211	8,000
Subtotal	**13,723**	**17,737**		**107,932**	**128,622**

Education Expense	845	671		7,648	4,697
Special Event Expense	0	--		925	--
Flower Fund Expense	55	35		462	245
Practitioner Expense	0	--		481	--
Bookstore Expense	554	214		4,354	1,498
Facility Fund Segregation	4,045	152		14,766	1,064
Total Expense Incl. Designated	**19,221**	**18,809**		**136,568**	**136,126**
Scholarship - Add'ns to Scholarship Reserve (designated)	0	33		299	231
Total Expense incl Designated and Reserve	**19,221**	**18,842**		**136,867**	**136,357**
Net (Holding Reserve in, and as, Reserve)	**<$ 1,409>**	**1,774**		**<17,685>**	**3,990**



Submitted,
Dick Laird, Treasurer

8. Review of Old Business

	Report	Decision/Action
a. Facility Update/The Move	Details continuing to be worked. New lavatory sink tops at the office, not yet installed. AC needed repair this month. Congregant tripped in parking area, mitigation underway	Wahoo! Thanks, Dick! Dick to ask Mike and Louis to assist my installing sinktops and Nate to assist in filling in gravel near asphalt in the front parking area.
b. Appointing a sixth board member?	Waiting for Inspiration	Reframed to focus on new 2016 board members
c. What to do with the Team Lead Group?	Lynden requested ideas and comments?	Discussion resulted in a different method of communication to be tried. Each board member has three (or more) teams they are liaison'd with. Instead of attempting to gather all the team leaders together, the board members are going to engage each of their teams as the small group (and report back their progress)

Big Visionary Goal Check-in

d1. Donald on Education	On track, on schedule.
d2. Dick on Contributions	Contributions are down. Discussion about the Board's agreement to visualize the success of the Center at all levels, including prosperity and abundance.
d3. Holly on attendance	Connection to how we market ourselves. Discussion on how word-of-mouth 'advertising' has always been the most useful. Second most useful method: website and Natural Awakenings advertising (for the brand-new people)
d4 Keith on measurable increase in quality of life (QOL)	Discussion of the value-added nature of the Prosperity Testimonials. Newsletter post on improved QOL; Having QOL be part of the discussion amongst the team conversations with their liaison; Recognition that a formal community survey should not be done more frequently than once/year.
d5. Renee on Volunteers	Discussion: Include Volunteer testimonials in the mix with the prosperity testimonials. Reinstate the Family/Identification Tree: **Action**: Renee to talk with Jon Lopez about a new bigger, though still portable, tree and then work out how to get photographs of the extended leadership to put on it. We have a couple photographers in our midst, maybe something could be worked out.
d6. Lynden on Big Vision	We are doing well in most areas – however are seeing some weakness in our finances. We continue to work on our prosperity mindset and on growing attendance. Awareness of what we want is the most important thing – to focus on being intentional.
e. Report out sharing the Dashboard progress	Janis: Second report out on Attendance published in August 12 newsletter. Well received. Next: Do same on Premier Hub Events in September and feature the upcoming musical events.

f. Status of Senior Minister Evaluation	**Action**: LK. Done. Available for review by other board members on request.	Propose full ministry evaluation in the future. (In new business)
g. Review of ENDS statement?	**Action:** Post revision on FB page and revisit with Board in September.	Revisit in September mtg.
h. NA Calendar	**Action**: Janis wrote newsbrief for Eddie Watkins for September issue. Holly sent guidelines to Anna so she can work with Karen Drucker on one	Holly to work with Anna re: Posi Artist writing for October NewsBrief (Deadline, 12 Sept) Karen has no interest in writing the piece, but will provide quotes that can be used.

	for October.	
i. Bulletin Boards at New Office	Action: Is any action required?	No further action needed. Project is done.
j. Congregant Safety Concerns	Spotlights are up. Edge of protruding asphalt painted and markers up.	More permanent solution to asphalt in parking area may be needed. Dick to ask Nate to assist.
k. PosiPalooza Update, Board Liaison?	Anna moving forward w/ Unity of Peace on initial planning. First meeting August 18th. Holly: Liaison.	Details on Facebook page. Incorporate as part of report out under events.
l. Eddie Watkins Update, Board Liaison?	Janis pressed David P to meet with his team. Team met 8/13. Newsbrief in place 8/12. Lynden: Liaison.	Incorporate in report out under events.
m. Revised Ad for Natural Awakenings	Action: Used previous ad until further notice, and continuing revising to create new ad.	Ad reviewed at this Board mtg, revision to be seen early next week.
n. The Board's vision of the new sanctuary	Is there follow-up on this? If so, what? And to whom does it belong?	Rev D to talk with one architect, Lynden to talk with another. We desire a visual representation of 'our vision' for the October 18th Open House.
o. Confirm Viscount for Gratitude Dinner	Action: Rev D.	Done. Friday evening, November 21st. Britt to choose menu.
p. Spring 2016 'big' speaker	Action: Rev D to ask MMM if she would be interested while they are at Big Sky in September.	If MMM is not 'yes', who else would be of interest?
q. Spring concert	Informally, William to inquire about who might be good for a Spring concert.	

9. Team Reports

ADMINISTRATION

Moving in, and settling in, continues. Making headway with most vendors and suppliers. Not yet complete with Konica Minolta and CenturyLink. Service tech from HDTV repaired soundbar that had come loose and new repair is much more sturdy.

Judy Roman and/or Holly Baker stuffed all bulletins in July. Thanks Holly and Judy! Volunteer time = 8 hrs.

Submitted,
Rev D

BOARD OF TRUSTEES

Highlights of July's Initiatives:

- More settling into our new space -- finishing project such as some details in the kitchen and other move related opportunities.
- The Board met to discuss the vision for the consolidated community campus and began drafting/sketching how the property would be used to showcase the facility.
- Attentive monitoring of our financial situation and plans for recovery.
- The working kitchen is beyond expectation. Thanks to all who made it happen.
- We continued to incorporate our 'dashboard' metrics into our process of assuring we are on track to our vision.

- The community survey results were shared in the newsletter.

We had much to be grateful for in July - most especially for the volunteers who helped make lighter work with many hands. We continue reaping the benefits of moving into our big vision for ourselves. Yay some more!

BOT volunteer service hours were high in July: ~ 108.

Respectfully submitted,
Lynden L Kidd, Board Chairman

BOOKSTORE

Business this month was boosted by sale of *Wild Mind* for Rev. Donald's book study in The Journey. We were not able to get recordings of the Sunday services for three of the four weeks due to the absence of our sound techs, so we saw a decrease in CD sales.

We're still hoping for some volunteers if anyone is interested in helping at the book table!

Sales:

Books	$ 215.99
Science of Mind magazine	$ 31.60
Sunday CDs	$ 35.00
Total sales	$ 282.59

Volunteer hours: 18 (Sundays) by Team Lead Leah Hamilton and Leader-in-Training Shelly Dunn.

Submitted,
Renee´ Mezzone, Board Liaison

COMMUNITY OUTREACH

12 Steps to a Compassionate Life - A 12-week book study group. Keith Gorley intends to facilitate a group on Saturday afternoons 2-4pm. All details yet to be worked.

Action: Janis to order 12 books (done, delivery Wednesday August 26th).

Action: Keith desires to start book group on Saturday, September 12th and continue for 12 weeks. Internal advertising to begin Sunday with host announcement and continue through newsletter and bulletin.

Eddie Watkins concert/event, weekend of October 17-18 - We are partnering with Unity Spiritual Center of Peace for these events. Lynden is Board Liaison for this event. Details and hours under Events.

Our Second PosiPalooza concert on November 15. This event will be held at The Nickerson Auditorium and is co-sponsored by Unity Spiritual Center of Peace. Holly is Board Liaison for this event. Details and hours under Events.

All three events are highly collaborative and will be advertised to include greater community participation. We look forward to showcasing these events.

Respectfully submitted,
Lynden Kidd, Board Liaison

TEAMS & CIRCLES UPDATES

Altared States – There is nothing new to report for Altared States. We are covering the altar with limited crew and doing just fine. Blessings, Sue

Submitted,
Keith Gorley, Board Liaison

Photographs & Memories – No report. Photographs taken of Rev Janis' celebration and posted in office and in newsletter.

Submitted,
Holly Baker, Board Liaison

Compassionate Heart – Total services from The Compassionate Heart team. Service Hours: 24

CALLS: 14	CARDS: 2	VISITS: 4	MEALS: 3	EMAILS: 3	RIDES: 2

Our quarterly Compassionate Heart meeting took place on July 18, for the first time at our 4200 E. River location. Present were: Abbie Small, Marita Stith & Britt Mbuthia, and we enjoyed using the lovely "Quite room". We opened with centering & prayer and sent blessings to the members that were absent! We welcomed Sheila Campbell as our new member, in her absence, and are happy to have Sheila as part of our team! We discussed Lunch Bunch, which is now taken over by the Social Circle, and think that is a good move! We looked at and summarized the services rendered the last 3 months, which have been reported earlier to The Board: 56 calls, 8 cards, 11 visits, 7 emails, 6 meals & 1 flower. We looked forward toward the upcoming 3 months, August, September & October, and since our next meeting is not until October 10, we did some early planning for End of Year: We would like to repeat our YOTO DRIVE, collecting items from their wish list, probably in November. We also discussed to coordinate with Hospitality and Altared States teams, a HOLIDAY POTLUCK CELEBRATION, which was a successful event last year. We discussed how to improve communication with in our own team, and make it more effective. Separate memo on that to follow.

While snacking on some lovely mini sandwiches and healthy fruit drinks we also discussed the new office location, Transformational Learning updates and the 2015 "Check In" Survey.

Next quarterly meeting is Saturday October 10 at 1:00 PM. (Submitted by Britt Mbuthia)

Submitted,
Holly Baker, Board Liaison

Gratitude Cards - No new projects to report or volunteer time to acknowledge.

Submitted,
Lynden Kidd, Board Liaison

Social Circle Lunch Bunch - Karen King provides locations and people seem to be congregating. Lunch Bunch is announced in the bulletin and in the newsletter. Have no numbers of attendees, but it seems to be working. They will meet after services the third Sunday in September and skip October, because that is the week of the Open House, and Eddie's concert.

Submitted,
Dick Laird, Board Liaison

Sacred Cinema – July Sacred Cinema had 11 people attend and raised $ 32.00. AJ is stepping down as lead for Cinema and we await a new team leader appearing. The blackout curtain in the kitchen seems to have worked. (Submitted by AJ)

Submitted,
Holly Baker, Board Liaison

Living Spirit 12-step Group – No report. Averaging 6 attendees. Est. volunteer hrs = 12.

Submitted,
Rev D, Board Liaison

ECCLESIASTICAL CORE

We are delighted that a new Practitioner 1 class will be starting in September. The exact number of practitioner students is to be determined, and it is already a fabulous group.

Submitted,
Rev D

EDUCATION CORE

"Foundations of the Science of Mind" began July 7 with 22 students and continues with 20. Each class is more extraordinary than the last, and this class is no exception.

During July, "The Journey" continued: "Freedom Journey on Jul 1 (6 attendees, $50), Building Spiritual Equity 1 and 2 on July 8 and 15 (11 attendees, $189 and 13 attendees, $225), and the month completed with MindMapping 1 and 2 on July 22 and 29 (11 attendees, $100 and 4 attendees, $44). In August we will spend the entire month with the book study, Wild Mind. Rev Donald facilitated all July and plans to facilitate all August classes.

Education continues to meet, and exceed, its goal toward realizing the Center's big goal.

Immediate Action for Donald: Facilitators need to be identified for the two sections of P+II very quickly. We are scheduled to start September 13th and 14th.

Submitted,
Rev D

EVENTS

Eddie Watkins team met August 13 briefly to discuss what needed to be done from this point forward. There was some discussion about moving the event(s), but then the team realized there were too many agreements in place, and decisions made, as well as advertising that had been in place for approximately a month. Team member Bruce took the reusable sign over to Budget Signs to have it reconfigured for their use for ticket sales. William is moving ahead with having posters made to be placed at the University. Janis has communicated with Nita and will share internal promotional materials, etc. .

Janis created a NewsBrief for Natural Awakenings Magazine for our external advertising. We discovered a disconnect between the event coordinator and the members of the team, in which the team members were unaware of what actions needed to be completed, and by whom. That was remedied and we need to be more conscious in having clear communication between the Board and the Team Leaders, and ideally, with their teams. Liaison: Lynden. Volunteer hours: 10.

PosiPalooza team meeting on Tuesday, August 18 at 4:30pm. Liaison: Holly. Facebook update follows:
Holly's Update from Board's Private FB page: The planning group met Tuesday at the center. Enthusiastic meeting with all three centers represented. Unity of Tucson will participate mainly by offering tickets to their congregants on Sundays...Discounted ticket sales are now available at two for $35. The cut off for discounted tickets will be Friday Nov13th. Tickets at the door will be $20 each. Everything is set up to post a live link for ticket sales on the website now. Discussion of marketing and advertising to include press releases, Listserve to other churches, Newsletter promotions, natural awakenings ads and articles. NA will add additional bolded calendar listed in the sept issue and start creation of oct article and ad...Discussion of having posters available for congregants to take and post. Discussed ways to familiarize people with the performers leading up to the concert via spotlights in the newsletter and on the website of each performer and links to their music. Discussed need for sign on Craycroft the night of the concert. Karen and Daniel prefer to stay at a hotel. Unity of peace and see CSLT will split that cost? Water will be sold on site. Janis, thanks for post in this weeks newsletter. Let me know if we need a little pow wow to plan the newsletter and website postings...Anna said you handled press releases etc last year?

Janis's response, (also from the private FB page): This is a good start.
1. We are going to need more than a pow-wow. I'm requesting someone(s) to provide me with regular (weekly) content for the newsletter (including links to youtube or other video streams that are publicly available).
2. Yes, last year the office did the mail outs to the other New Thought Centers in AZ. If someone wants to write the press release, that would be awesome. If someone wants to help stuff envelopes that day, that would also be helpful.
3. Ditto preparing 'posters' for congregants to take and post.
4. Also, I'll need the information on the live link for ticket sales to get it to the webmaster so that he can connect-the-dots on the website.
5. We need to be thoughtful and sensitive with the staging of two major musical events back to back, because we are going to also be wanting to sell tickets for Eddie Watkins online, through paypal, between now and October 18th. It can be done, we just have to pay attention.

Respectfully submitted,
Lynden Kidd, Board Liaison

FACILITIES TEAM

Settling in at the new office. Main air conditioner needed repair, and was repaired on the same day. There are a few small leaks in the ceiling in a couple rooms, around flashing that need repairing.

Submitted,
Dick Laird, Board Liaison

FUNDING TEAM

No meeting. Next meeting is September 1 @ 1:30.

Action: Janis to provide to Dick the previously used information on selecting charities in time for the Funding Team meeting on September 1.

Submitted,
Dick Laird, Board Liaison

HOSPITALITY

The month of July included one Potluck Sunday and three regular Sundays. On one of the regular Sundays there was no electricity in the dining hall so hospitality was moved to the foyer of the auditorium. Somewhat surprisingly, this worked out well and may be a good choice for all regular Sundays, although this will be the subject to further discussions and, of course, approvals. (Mild weather also allows for hospitality under the breezeway outside which has already been done successfully). Hours totaled 16 for Sunday preparations and another 2 for shopping. The rotating assignments for Sundays continued to work well. These assignments are made up in 3-month increments.

Finally, in July, team members discussed the idea of providing newcomers to the Center with an invitation from Hospitality to stay after the service for refreshments. This is being designed by Janina, and shown to the Board at this meeting. Reported by Alan Hutton.

Discussion during Board Mtg: Hospitality desires to try regular set up in the lobby after Sunday services for a normal Sunday. People seem to like the tight intimacy of having everything all together in one space. Downside: If people wish additional prayer support, the lobby is pretty noisy and the congregant and the practitioner have to move out of the lobby to find a quieter space to pray.

Submitted,
Dick Laird, Board Liaison

HOST TEAM

Team working well together and reports 30 minutes per Sunday of volunteer time. Total for a four Sunday month = 2 hrs.

Submitted,
Renee´ Mezzone, Board Liaison

MARKETING AND COMMUNICATIONS TEAM

A subcommittee was to have met and did not. They will meet soon, probably by phone. Holly continues to rework our repeating ad for Natural Awakenings. Report out at meeting, new business. (LK and DG)

Volunteer Time: 24 hrs includes usual newsletter prep and ad development, plus concept development with DG, LK and jmf.

Action: Since it is so difficult to arrange a face-to-face meeting, Janis to set up call with Holly and Lynden to discuss her ideas about marketing.

Action: Request for Janis to send Graeme current photograph for Rev D. (done)

Respectfully submitted,
Lynden Kidd, Board Liaison

MEMBERSHIP

No report. (Pat Masters gone for summer.)

Submitted,
Renee´ Mezzone, Board Liaison

MINISTER'S TRAVEL PLANS

Rev D will be attending the Big Sky Retreat, 8/2-8/12 (Rev J will cover Sunday 9/6), and he will be at CSL Ministers' Convocation, 9/26-10/4, and Rev J will cover Sunday 9/27 & 10/4. He will return for Monday and Tuesday, and his sabbatical begins 10/7 and goes through 11/3, with him returning to the Office 11/4. Except for 10/18, when Eddie Watkins will offer his Sermon in Song and concert that evening, Rev J will cover the pulpit.

Rev D offered, "I am sure that the Board and the Center will support our new reverend in every way imaginable, as she covers the Office activities and all other 'Reverend-ish' activities. Thank you, Rev Janis for stepping up in bigger ways every day."

Submitted,
Rev D

MUSIC/SOUND

Choir remains on summer break and will resume in late August.

Volunteer Singers for July: Anna Mello-Lewis, Leona Freeman, Abbie Small, (6 hrs. each- volunteer time=18)

Music team very excited about our two upcoming fall musical events.

Guest Musical Directors: Shawn Kebler (with a lot of support from the Orchestra and Singin' Sistahs) on 7/12 and Susan Artemis (on 7/26)

Sound techs were both out of the country for four consecutive weeks and the back up plan failed to deliver recordings of any of the services during their absence. For three of those four Sundays, all sound amplification was provided by personal amplifiers and stage mics. While the make-shift solution was heroic and adequate to the emergency need, a more procedural plan needs to be put in place so that this sort of systems failure does not occur again.

Action: Rev D to confirm that the Music Team has a better back up plan in the event that the sound team is unavailable.

Submitted,
Rev. D, Board Liaison

PRACTITIONER CORE

The Prac Core really enjoys the opportunities provided by the Prayer Cloud for service at the conclusion of the Sunday services. The team works well together. Whitney back, August 23rd.

Board Comment: The congregation seems to get good value from it too.

Submitted,
Rev. D, Board Liaison

USHERS

The Usher Team continues to have a great crew. With 4 Sundays, our July hours totaled 16. Cheers, Donna.

Submitted,
Keith Gorley, Board Liaison

VISION CORE

CSL Tucson Vision Core, August 6, 2015, 6:30pm

Attending: Barbara McGill, Chris Wheeler, Rev Janis, Rev Donald
Virtual: Carol Nigut, Anna Mello, Leah Hamilton

What is the highest vision, the highest ideal, for The Center for Spiritual Living Tucson as The Premier Hub for Transformational Growth in Tucson and beyond?

Bryce Canyon: huge vista, but not so huge that it can't be grasped, glorious colorful, brilliant light, sound, sense, feeling, experience; I got the image of a house on a ranch surrounded by a star-like halo of radiating light and then I heard "If you build it they will come"; Highest: Saw the old tootsie roll commercial with the wise owl asking, "How many licks does it take to get to the center?" Then heard, Stay centered and stay focused on the good.....it's ALL good!; A place to be, in a circle of love, concentric circles of love w infinity sign overlays (geo-graphics); Gem in the desert a vortex of attraction and hope. emanating attraction spiritual growth, coming home; Being the pinnacle IS the point, and being is a function of either becoming or claiming. I claim and declare it so.; "open-hearted greetings", a tambourine, a sense of soaring.

What changes, evolves, becomes, releases, morphs, as this vision comes into manifestation?

When its ripe, the seedpod explodes. Expansion, Spreading, Casting; My consciousness was immediately filled with a sense of and I heard the word "Peace". Then, Janis' image filled my field of perception and I got the words "Janis steps up"; Share, Shine, Shovel; Thin veils dissolve, greater clear visions. (Somewhere in between there is vertical infinity symbol, at the nexus, a vortex?, are the concentric circles serving as portal between inner and outer. The top ascending is our expanding and the lower is our deepening. Different ways to share and express); More and more people feel the pull of hope and a spectacular place rising in this place (not necessarily the physical place, but the place we collectively occupy in Tucson); More step up and climb the mountain. It ALL becomes easier. The load spreads. More catch the value and give in kind.; flowers grow up and balls bounce.

Is there anything else that wants to be known?

Smooth, calm water; "Be still and know"; Saw blisters...asked for more guidance. The message was "Yes, LOVE even the blisters and blemishes .... remember it's ALL for Good."; Oh yeah! Seeking out natural expressions, supported by tools to recalibrate 'askew' cleanse the pallet, renew, tabula rasa. "it's a peaceful easy feeling". The fire releasing.; more and more possibilities; The morphing has begun, and the Word has spread, because we began with the end in mind.; "none shall be defeated", a sail billowing in the wind.

Submitted,
Rev D

10 New Business for This Meeting

1. Prosperity Testimonial for September Potluck Sunday? (Keith) Judy Roman spoke August 2. In September the speaker will be Zae Bear.

2. MarComm Strategy. (LK and DG)

   LK/DG: During Rev Donald's evaluation, the topic came up about how MarComm was working. They decided that it needed to be reintegrated into the administrative function, since the administrator was doing the bulk of it anyway and there didn't seem to be too many other hands actually available to do the necessary work.

   [Placeholder for Janis: NA Newsbriefs: October, Something about music, Karen Drucker?, December, Science of Mind/ consciousness].

3. Feathering the Nest. Discussion around receiving funds from interested congregants who wish to participate in creating a functional and pleasing office and education center. (Renee).

   Considered complete for now. A new congregant is considering building some 4 ft tall bookshelves for the lending library.

   Action for Janis: Get kitchen unpacked and put away before the Open House. At one time, both Donna and Sue offered to help.

4. Formal Succession Planning (LK). Lynden introduced the idea and there was some discussion about the usefulness of having a formalized, structured hand-off. Ideally, there would be a full complement of Board Members and during the course of the Board Member's terms, Assistant Board Members would appear so they could be trained and able to step into full Board participation when they rotated onto the Board.

5. To put in place a Full Ministry Review and Evaluation, instead of simply Senior Minister Review. (LK) Donald indicated there was some precedent and offered that first you had to be clear on what was to be evaluated, then track the progress and performance through the year and then report out at years end.

   Subteam to define what should be included: Keith, Lynden, Janis.

Action: Rev D to get materials to LK for consideration

6. Status of Administrative Assistant (LK and DG). Agreement to extend Janis' tenure as Office Administrator through year end with the intention of creating a clear and functional Administrative Letter of Call for her before the end of the year. Her Letter-of-Call would include the Office Administrator duties.

7. Proposal: Request from Vocalists for support for three of them to attend PosiFest in February.

   Discussion: Since the realistic proposal is for the Three Singin' Sistahs to attend February's PosiFest that the amount covered by the Center would be reduced from $2500 to $2000 (for three people to attend and not four) and those monies would be accrued from the profits of the November PosiFest concert, the Eddie Watkins concert and if necessary a supplemental concert that would be identified specifically as a fund-raiser for the February event.

   Action: Who is the point of contact that is delivering this information back to the trio? And by when? and when do they need the registration fees paid, the airline tickets purchased, etc?

8. Capital Campaign, when and how, balanced with Fall Pledge Campaign? (LK and DG). Initial discussion. Direction/challenge to the Funding Team?

   Discussion: Pledge program will be rolled out with P+II participants and with the congregation on the 11th and 18th of November. The capital campaign will need to be mid-year 2016 and will require some innovated thought. Board members are challenged to think outside the box.

9. Event Proposal for October 18th Open House? Do we need one? What else needs to be done to prepare for the reveal of the sketch/design ideas for the consolidated campus?

Action: LK and DG to follow up with individuals who might be skilled in developing artistic renderings of the Consolidated Campus and structure.

Action: Dick agreed to take the lead on this event. Hospitality is already on board with doing hospitality at the office that Sunday. Keith offered to close TGS that day. The Open House is scheduled for 12-2pm. (Other things that happen that day are P+II is scheduled 3-5 and Eddie's evening concert at Unity Center of Peace is 6-8pm.)

11 New Business Items for Next Meeting

Each Board Member requested to send items to Janis through Board facebook page.

12 Six Month Look Ahead on Calendar

See Calendar starting on page 18.

13 Gratitudes

Date	Honoree
8/23	Cinema Goers. If we have a Cinema leader, it would be good to recognize them. If not, highlighting the gap might be useful
8/30	(DG) Journey -goers
9/6	(jmf) Hosts
9/13	(DG) P+II participants and facilitators
9/20	(DG) Hospitality
9/27	(jmf) Youth

14 Schedule Next Board Social

Board Social, **August 21 at Rev D's house. 6pm.**

Next Board Social after that, 25 Sept 6pm. Location TBD.

15 Next Board Meeting

September 17, 6:30pm

16 Review CIAB Schedule

Date	Responsibility
8/23	Renee'/ Dick
8/30	Keith/Lynden
9/6	Renee'/Dick
9/13	Dick/Holly
9/20	Holly/Lynden
9/27	Renee'/Keith

17 Lead-Article for Newsletter Schedule

By When?	Who? (topic)
23Aug	Rev D (Education, P+II)
30Aug	Holly (Bring a friend)

6Sept	Dick
13Sept	Renee'
20Sept	Keith
27Sept	Lynden

FULL ROTATION: HOLLY→ DICK → RENEE → KEITH → LYNDEN →REV D→

18 ADJOURN AND PRAY OUT **940 PM**

Center for Spiritual Living Tucson

Board Minutes and Board Reports
August 20, 2015

August	2 Potluck	3	4 Foundations (5)	5 "Wild Mind"	6 Vision Core, 6:30p Living Spirit 12-step 6:30p	7	8
	9	10	11 Foundations (6)	12 "Wild Mind"	13 Living Spirit 12-step 6:30p	14	15
	16 Rev Farmer speaking	17	18 Foundations (7)	19 "Wild Mind"	20 Board Mtg 6:30p Living Spirit 12-step 6:30p	21 Board Social, 6pm	22 Foundations Meditation Workshop 9-4
	23	24	25 Foundations (8)	26 "Wild Mind"	27 Living Spirit 12 step 6:30p	28	29
September	30 EC mtg	31	**SEPT 1** Funding Tm 1:30p Foundations (9)	2 (Rev D to Big Sky Retreat) Visual Storytelling	3 Vision Core, 6:30p Living Spirit 12-step 6:30p	4	5
	6 Potluck	7	8 Foundations (10) facilitating	9 Spiritual Haiku - WV	10 Living Spirit 12-step 6:30p	11	12 (Big Sky Ends) KG-Compassionate Life Bk Gp 2-4pm
	13 P+II	14 P+II Prac 1, 1	15 Foundations (11)	16 The Missing Piece	17 Board Mtg 6:30p Living Spirit 12-step 6:30p	18	19 KG-Compassionate Life Bk Gp 2-4pm
	20 P+II	21 P+II Prac 1, 1	22 Foundations (12)	23 Effect Praying	24 Living Spirit 12-step 6:30p	25	26 (Rev D to Minister's Convo) KG-Compassionate Life Bk Gp 2-4pm
	27 P+II Sacred Cinema?	28 P+II Prac 1, 1	29 No Foundations	30 Four Agreements	**OCT 1** Vision Core, Living Spirit 12-step 6:30p	2	3 KG-Compassionate Life Bk Gp 2-4pm
October	4 Potluck - TGS special presentation, P+II	5 P+II Prac 1, 1	6 Foundations 13	7 (Rev. D Sabbatical starts) 4 Agreements	8 Living Spirit 12-step 6:30p	9	10 KG-Compassionate Life Bk Gp 2-4pm
	11 P+II	12 P+II Prac 1, 1	13 Funding Team 1:30pm, Class-TBD	14 4 Agreements	15 Living Spirit 12-step 6:30p	16	17 UOP Eddie Watkins Songwriting Workshop – 1-3pm KG-Compassionate Life Bk Gp 2-4pm

	18 P+II (CSLT Open House @12 P) Eddie Watkins, talk + 6pm concert @ UOP	19 P+II, Prac 1, 1	20 Class-TBD	21 4 Agreements	22 Board Mtg 6:30p Living Spirit 12-step 6:30p	23	24KG-Compassionate Life Bk Gp 2-4pm
	25 P+II	26 P+II Prac 1, 1	27 Class-TBD	28 Love Languages 1	29 Living Spirit 12-step 6:30p	30	31 KG-Compassionate Life Bk Gp 2-4pm
November	**NOV 1** Potluck Pledge Program starts P+II	2 P+II Prac 1, 1	3 Class-TBD	4 (DG Sabbatical Ends) Love Languages 2	5 Vision Core 6:30p LivSpt 12-step 6:30p	6	7 KG-Compassionate Life Bk Gp 2-4pm
	8 P+II	9 P+II Prac 1, 1	10 Funding Team 1:30pm Class-TBD	11 Neo-Religions	12 Living Spirit 12-step 6:30p	13	14 KG-Compassionate Life Bk Gp 2-4pm
	15 Posipalooza, 7pm, P+II	16 P+II Prac 1, 1	17 Class-TBD	18 Journey TBD	19 Board Mtg 6:30p LivSpt 12-step 6:30p	20 Gratitude Dinner Viscount 6pm	21 KG-Compassionate Life Bk Gp 2-4pm
	22	23 Prac 1,2	24 Class-TBD	25 Journey TBD	26 Living Spirit 12-step 6:30p?	27	28 KG-Compassionate Life Bk Gp 2-4pm
	29 Pledge Program ends	30 Prac 1,2	DEC 1 Class-TBD	2 Christianity #1	3 Vision Core 6:30p LivSpt 12-step 6:30p	4	5 KG-Compassionate Life Bk Gp 2-4pm
December	6	7 Prac 1,2	8 Class-TBD	9 Christianity #2	10 Liv Spt 12-step 6:30p	11	12 KG-Compassionate Life Bk Gp 2-4pm
	13	14 Prac 1, 2	15 Funding Team 1:30pm Class-TBD	16 Pagan/Mystery Schools	17 Board Mtg 6:30p Living Spirit 12-step 6:30p	18	19
	20 Candlelighting 7pm?	21	22	23 (no class)	24	25	26
	27	28	29	30 (no class)	31 Threshold 7pm	JAN 1	2

January

3	4 Prac 1,2	5	6 Journey continues?	7 Vision Core 6:30p Liv Spt 12-step 6:30p	8	9
10	11 Prac 1, 2	12 Funding Team 1:30pm	13	14 Liv Spt 12-step 6:30p	15	16
17	18	19	20	21 Board Mtg 6:30p Liv Spt 12-step 6:30p	22	23
24 Ann Mtg?	25	26	27	28 Liv Spt 12-step 6:30p	29	30
31 Ann Mtg?	**FEB 1**	2	3	4 Vision Core 6:30p Liv Spt 12-stp 6:30p	5	6

Center for Spiritual Living Tucson

Event Proposal

Event Title: PosiFest Week in Florida Proposed Date of Event: Feb. 10-15, 2016
(Attach Event Timeline)

Purpose of Event: To connect with other Positive Music Artists and other New Thought Spiritual Centers, to represent our center and to gather new insights for the expansion of our own music ministry.

Brief description of Event: The PosiFest is an event put on by emPower Music & Arts, which is a community dedicated to creating positive global change through music, writing and the spoken word. People who attend are Musicians, Song Writers, Artists, Authors, Speakers, Performers, Ministers, Music Directors, Promoters, Suppliers, Distributors, Networkers, Organizations, Churches, and Fans. The week includes music ministry workshops, song school, jamming, networking and the Awards concert.

Estimated Expenses: $ Requesting $2,500 - to be shared towards registration fees and travel expenses for 3-4 people from our music ministry to attend. Requesting financial support for The Singin' Sistahs-Leona Freeman, Abbie Small, Anna Mello-Lewis and music director David Prouty

Advertising: $ N/A
(Include all advertising expenses: cost of paper, ink, postage, ads, fliers, tickets, etc. Itemize and attach details.)

Space Rental: $ N/A
Location/s considered? _____
(Attach a list of potential locations for the event and show any variances in rental expenses, insurance requirements, etc. Include all rental expenses: space, deposits, cleaning, etc. Attach rental contract/s for review.)

Required Use Permits/Licenses: $ **N/A**
(Identify type and agency: noise, occupancy, gambling, etc.)

Total Insurance: $ N/A
(Include bids for liability, as well as any and all other insurances required, and where they would be obtained.)

Food / Catering $ N/A
(Attach bids from caterers. Include all expenses, ie., table settings, tablecloths, etc.)

Decorations / Give-Aways $ N/A
(Attach details.)

Liquor: $ N/A Licensed by? N/A

Bartender: $ N/A Insured with? N/A

Other Expenses: $ _____
(Define and identify any additional expenses and attach all necessary documentation.)

******

Estimated Income: $ _____

Number of participants: _____ Adults: _____ Children: _____

Ticket Price: Adults: _____ Child: _____ Total Ticket Income: $ _____

Income on Food (per person): $ _____ Total Food Income: $ _____

Total Liquor Sales: $ _____ Total Other Beverage Sales: $ _____

Estimated additional income: $ _____ From what sources? _____

_____

Estimated Profit: $ _____ Designated Fund?: _____

Center for Spiritual Living Tucson

Event Proposal

Other Tucson Community Events Occurring Simultaneously: N/A

Additional Comments:

This request is made at this time, so that less expensive travel arrangements can be made (booking flights and hotel rooms). Please see below for a run-down of estimated expenses. Participants understand that they will be contributing some of their own funds to partake in this event, but would like financial support from our center.

One suggestion, in addition to budgeting money for this event, would be to allot whatever profit is made from the PosiPalooza to go towards the continued support of having representatives attend this event and expanding the participants to include other volunteer music leaders who have consistently shared their time and talent over the past year. The Singin' Sistahs meet this qualification and desire to represent our center at this event.

PosiFest Registration Fees: Group Rate of 3 or more participants $245. (regularly $295 for single registration)

PosiFest Hotel: $132.00 per night x 5 nights=$660-sharing a room would split costs-$330.

Flight: approximately $400.-$500. roundtrip

Totals: $245 x 4=$980. registration

$330 x 4=$1,320 hotel

$400 x 4= $1600. flights

approximately $3,900.

-$2500.

approx. $1400. remaining for participants to cover. This does not include other costs, such as food and other spending money, which will be the responsibility of participants.

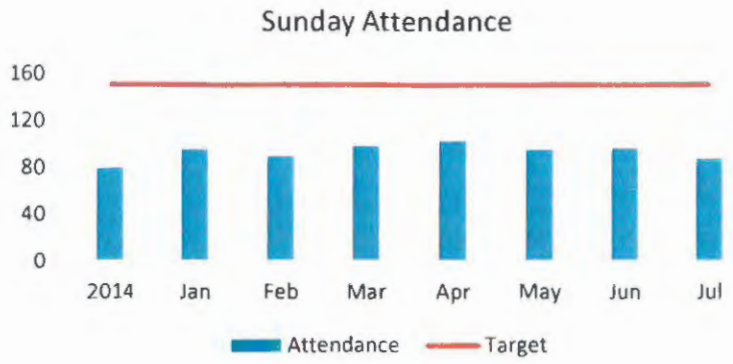
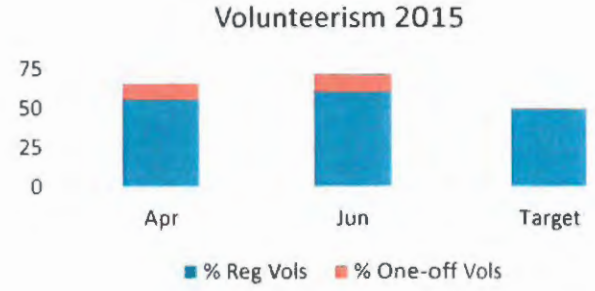
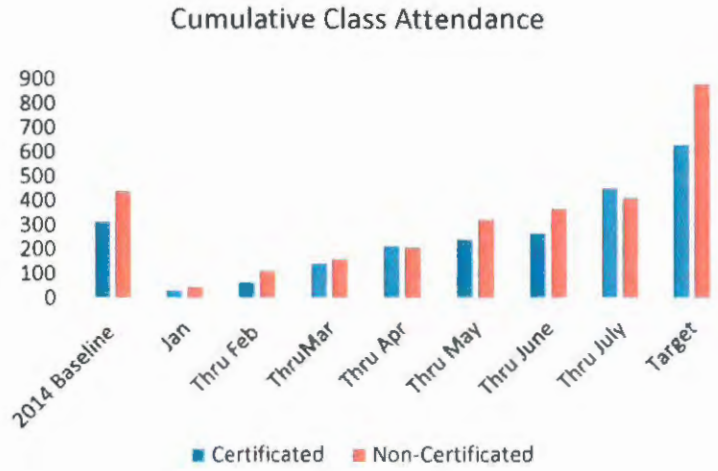
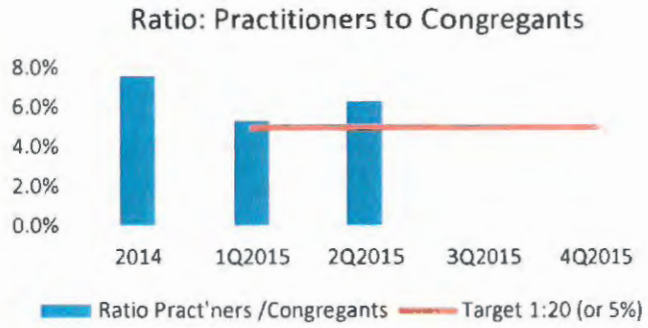
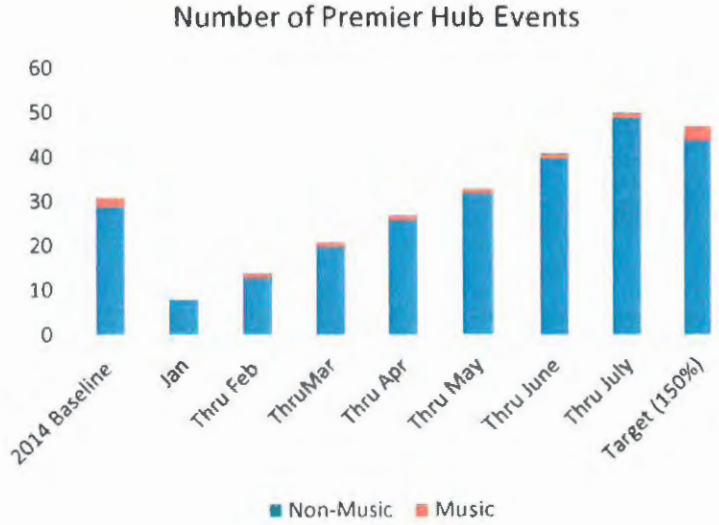
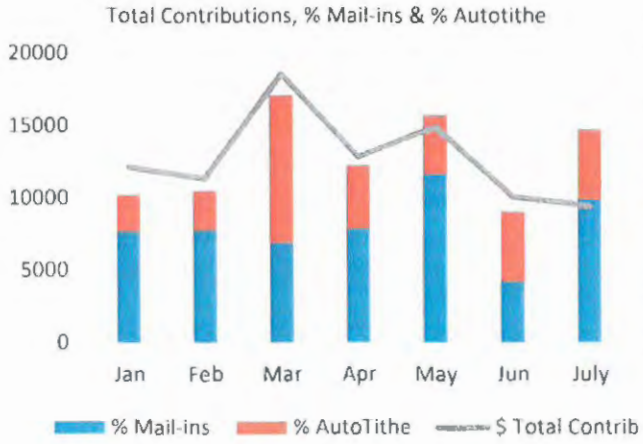
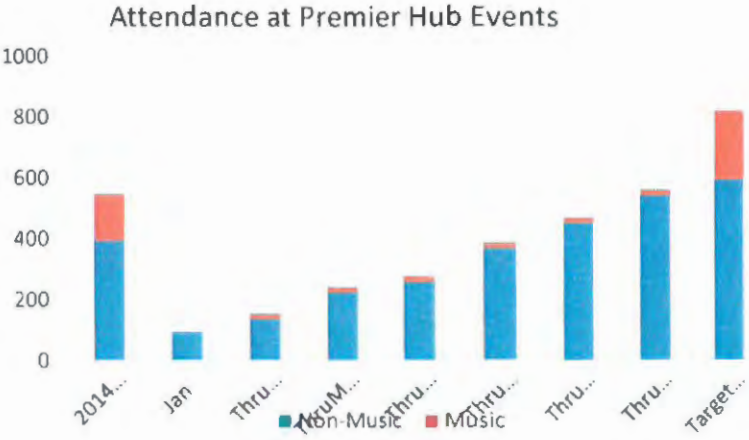
Presented to CSLT Board on: 20Aug15

Board decision: Approved

Board Liaison: Rev D Email:

Phone number: C: H:

Board Comments / Considerations: Since only the three singin' sistahs are planning to attend the approval is for $2000. If that amount is not raised by the Eddie Watkins event and PosiPalooza, the Board may request the Sistahs hold an additional fundraising concert.

July 2015 DASHBOARD

A way of aggregating and displaying the softer' survey metrics will need to be created.