

Center for Spiritual Living Tucson

Board Meeting Minutes

September 13, 2012

Item	Presenter	Time
CALL TO ORDER, EVOCATION	JANIS/REV D/PRACTITIONER	3 MIN

Call to Order: 6:35pm

Evocation & High Watch: Karen King, by phone

Board Members Present: Rev Donald Graves, Janis Farmer, Keith Gorley, Paul Troutman, Pat Masters, Kathryn Nelson, Betsy Pombar

Absent: none

Guests: Kevin Clardy

VISIONING	REV D/PRACTITIONER	15 MIN
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What is the Highest Vision or Highest Ideal for Center for Spiritual Living Tucson?

Clarity, white building – chapel on a hill, simplicity, oriental gong - “peace, peace, peace”; Large Kiva on a hill with mountain views, water, birds, small animals and yellow flowers; Beam of light coming from a yellow miner's hat, (Heard) “quiet contemplation”; Reality-based joy, joy in a real way; A good-to-great community, healthy people gathering, so as to better thrive and to thrive together; Uplifting, (visual) two cupped hands being raised upward; Flower opening, green, green grass on a hill, Eagles singing “Peaceful, Easy Feeling”.

What changes, evolves or becomes, in support of this highest vision?

Scattered energy; We can be intimate and close, even as we grow even larger, small study groups, hands clasping; (Heard) “Forgiveness and Acceptance”, Sound of cymbals and sight of a brightly colored kaleidoscope; The little self is standing in the way and needs to be removed; Live the philosophy; Release full power and intelligence; A woman looking downward as if she is mourning; Doors open wide, welcoming faces, enthusiastic helping hands;

Is there anything else that wants to be known, understood or realized? What else?

God dwells within you, as you and all ways, (visual) all seeing eye; Potential and effort = results, more of our good: people, abundance, joy etc.; (Heard) “Michael Row the Boat Ashore, color green, smell of freesia; Are there other tools? What else could bring this about? See with God's eyes; Surrender the fear and embrace joy; Embrace, all in, all good.

APPROVAL OF AUGUST MINUTES	SECRETARY, Betsy	2 MIN
Approved as written, to be posted to the website.		

REVIEW ACTION ITEMS FROM PREVIOUS MEETING	PRESIDENT, Janis	5 MIN
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Description	Responsibility	Due	Status
Vision Core to vision on Programs and Edwene Gaines	Vision Core (Rev D pt. of contact)	Next mtg Sept 6, 6:30p	Continuing
See if any UofA congregants are interested in working with youth, or if they know someone who would be interested	Janis F	On going, open	
Pay federal withholding for raffle winners	Pat M/Don P	As soon as practicable	

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6 month look ahead

September		2 Guest Speaker: Rev. Sandra Jean	3	4	5	6 Vision Core 6:30p Big Sky Retreat ends	7	8 ACIM
		9	10 Foundations begins (13 wks) 6:30- 9:30pm	11 Move Core 4:30p	12 Funding Team 10:30a	13 Board Mtg 6:30p	14	15 ACIM
		16 Guest Speaker: Edwene Gaines & Workshop 2-4:30p	17 Foundations 6:30- 9:30pm	18	19	20	21	22 ACIM
		23 Fall Learning Circles begin	24 Foundations 6:30- 9:30pm	25	26	27	28 Sacred Cinema 7pm "Departures"	29 ACIM
October		30 Member Orientation 1 Begin Survey 2	1 Foundations 6:30- 9:30pm	2	3	4 Vision Core 6:30p	5	6 ACIM
		7 Member Orientation 2	8 Foundations 6:30- 9:30pm	9	10	11 Board Mtg 6:30p	12	13 ACIM
		14 Welcome New Members	15 Foundations 6:30- 9:30pm	16	17	18	19	20 ACIM
		21 Guest Speaker: TBD	22 no class	23 Self Mastery (8 wks) 6:30-9:30pm	24	25 Compassionate Heart 6:30p	26	27 ACIM
		28 Townhall Meeting after Services	29 Foundations 6:30-9:30pm	30 Self Mastery 6:30- 9:30pm	31	1 Vision Core 6:30p	2	3 Foundations Wkshp 9am-4pm Fall Learning Circles end
November		4	5 Foundations 6:30- 9:30pm	6 Self Mastery 6:30- 9:30pm	7	8 Board Mtg 6:30p	9	10
		11 Annual Celebration Dinner @ Monterey Court, 5-9p	12 Foundations 6:30- 9:30pm	13 Self Mastery 6:30- 9:30pm	14	15 Compassionate Heart 6:30p	16	17
		18	19 no class	20 no class	21	22	23	24
		25	26 Foundations 6:30- 9:30pm	27 Self Mastery 6:30-9:30pm	28	29	30	1

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December		2	3 Foundations 6:30-9:30pm	4 Self Mastery 6:30-9:30pm	5	6 Vision Core 6:30p	7	8
		9	10 Foundations 6:30-9:30pm	11 Self Mastery 6:30-9:30pm	12	13 Board Mtg 6:30p	14	15
		16	17 Foundations 6:30-9:30pm	18 Self Mastery 6:30-9:30pm	19	20 Compassionate Heart 6:30pm	21 Celebration of Light	22
		23 All Music Sunday	24	25	26	27	28	29
January 2013		30	31 Threshold & Endings & Beginnings Ceremony	1	2 One Night One-der	3 Vision Core 6:30p	4	5
		6	7	8	9 One Night One-der	10 Board Mtg 6:30p	11	12
		13	14	15	16 One Night One-der	17	18	19
		20 Annual Meeting	21	22	23 One Night One-der	24	25	26
		27	28	29	30	31	1	2
February 2013		3	4	5	6	7 Vision Core 6:30p	8	9
		10	11	12	13	14 Board Mtg 6:30p (unless moved)	15	16
		17	18	19	20	21	22	23
		24	25	26	27	28		

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Honorarium check (\$150) for Rev Sandra Jean	Pat M/Don P	Sept 2	Done
Begin interviewing for part-time office staff position. Require background check & bonding.	Rev Donald & Janis F	During August	Deferring for the moment
Solicit feedback on Tucson Festival of Books volunteers and complete briefing packet for 2013 Festival leader.	Paul T		Feedback has been solicited (today) from all participants.
Article in AZ Star	Paul T, Rev D	Aug 16	Well Done.
External review of accounts	Pat M (open to ideas)	Pending	In process
Get quotes from three local bookkeepers and make recommendation	Paul T	By Aug 18, Recc to go with Virtual Bookkeeper	Completed

Board solicited and received proposal local bookkeepers and from the Virtual Bookkeeper, Mark Coltrain, Coltrain, Inc. The Virtual Bookkeeper was the best fit and also the best solution economically at this time. Mark is reviewing and reconciling our books back to 2009. Mark is meticulous, detail oriented and experienced.

Work with Lana to schedule rollout of Biz Directory	Paul T		Graeme to add a non-CSLT fee option.
Talk to Graeme about the biz directory application on website	Janis F		Done
Find out about the Interfaith "Pride" service at Grace St Paul's Oct 11	Janis F	Called, request sent to pracs	Elaine Rockhill has agreed to participate on our behalf. Thanks!
Flyers for Edwene distributed to 43 AZ New Thought churches	Office/Janis	Aug 22	Done
Contact Rev Karen Russo @ New Visions to determine her interest in being a guest author in our booth at the Tucson Festival of Books Mar 9-10, '13	Paul T		Karen has been invited. We may also invite her to speak during a Sunday Service
Recommendation on CSLT insurance policy	Betsy	Before next Board Mtg	Completed

Betsy Pombar reviewed the CSLT Businessowner's policy/coverages with Lin Ebling of Lovett and Touche. Lin recommended that we stay with American Family. Both the coverage and price for CSLT are very good.

Complete amendment to contract with St G's and report at next Board Mtg	Janis	Agreed with St. G's waiting on them	Waiting for written amendment from St G's
Contact the eight prospective Board Members to solicit their interest and invite them to participate with us	Janis		Done Kevin and Don C said yes.

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Gratitude on 8/12 (Anne C, Hospitality)	Rev Donald		Deferred to when Ann is back.
Gratitude on 8/19 (Move Core)	Rev Donald		Deferred
Gratitude on 8/26 (Practitioners)	Rev Donald		Done
Gratitude on 9/2 (SJ's choice)	Rev Sandra Jean		Done
CIAB & Counting & Receiving Line 8/12	Keith G		Done
CIAB & Counting & Receiving Line 8/19	Paul T/Betsy P		Done
CIAB & Counting & Receiving Line 8/26	Pat M/Kathryn N		Done
CIAB & Counting & Receiving Line 9/2	Janis F		Done
Board Social	All	Aug 12 at 5pm at Pat M's home. Sauce suggested Aug 12, 5pm	Became a Board breakfast at Monterrey Court Aug 18, 8am
Next Board Mtg	All	Sept 13, 6:30pm	Tonight

FINANCIAL REPORT/STEWARDSHIP

Pat M, TREASURER

10 MIN

	<u>Sunday Offerings</u>	<u>Total Income</u>	<u>Total Expenses</u>	<u>Net Income</u>	<u>Per Attendee</u>	<u>Weekly Attend.</u>
August	\$ 8,387	\$ 9,372	\$12,841	<\$3,469>	24.88	84
July	\$ 11,761	\$12,757	\$14,186	<\$1,429>	26.13	90
June	\$ 9,428	\$10,188	\$12,255	<\$2,067>	27.06	87
May	\$ 9,249	\$10,523	\$13,507	<\$2,984>	26.89	86

<u>Cash balances</u>	<u>August</u>	<u>July</u>	<u>June</u>	<u>May</u>
Checking	\$ 11,948	\$ 3,630	\$ 3,580	\$ 3,937
Educ. (Savings) Fund	\$ 5,106	\$ 8,333	8,740	9,938
(Operating) Savings	\$ 2,048	\$ 2,048	2,048	2,048
Practitioners' Savings	\$ 993	\$ 993	993	968
Facility Fund Savings	\$ 38,953	\$ 48,873	48,811	48,809
Facility Fund CDs	\$ 39,440	\$ 29,396	29,392	29,387
Oper. Reserve CD	\$ 0*	\$ 10,035	10,034	10,030
Total	\$98,488	\$103,309	\$103,598	\$105,117

*Moved funds from operating reserve to operating checking to re-establish operating cushion.

Comparison between Aug 2011 to Aug 2012:

Attendance	DE creased	48 people on average
Offerings	DE creased by	\$ 2,566
Offering/person/Sunday	IN creased by	\$ 4.14
Total Income	DE creased by	\$ 3,999

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Expenses	IN creased by	\$ 299
Net Income	DE creased by	\$ 4,297

Payment to IRS for \$1,350 for tax withholding for two raffle winners is still outstanding, and not due until April of 2013.

In August 2011 we had Facility Fund income of \$1013, and bookstore income of \$1109 and no unusual expenses. In August of 2012 we had reduced attendance (though we did have higher giving per person (\$24.88 vs \$20.74), a bookstore expense of \$1130 (charges for minor restocking and learning circle books) and bookstore income of \$322.

Action: Pay Federal Withholding for Raffle winners as soon as feasible. (Pat M.)

Action: Determine how to have accounts reviewed in a manner that is appropriate and cost-effective.

Update: As part of Mark Coltrain's taking over the bookkeeping activities for CSL Tucson, he is conducting and completing a reconciliation of records back to January 2009. We will have a report on these activities with the October review of accounts to date and can determine whether this will adequately address the need for an accounting review, since no other option has presented itself.

Action: Thank you card for Don P for volunteering as our bookkeeper for so many years. Completed tonight.

Status of the CSLT Facility Fund

Date	CSLT Contributions	Various Projects & Interest	Personal Donations	Total
Year End 2009				29,365
Year End 2010				48,710
Year End 2011				70,361
January 2012			592	\$70,953
February	1,000*	6.57		\$71,960
March	5,500	169	80	\$77,709
April			310	\$78,018
May			80	\$78,098
June		115		\$78,203
July			78	\$78,281
August 2012		62	50	\$78,393

*Final disbursement from an estate

TEAM REPORTS

15 MIN

Administration: Interviews to begin in September. Kim Hastert continues to stuff bulletins on Wednesdays even though she has manifested a job as a long-term substitute. Grateful for her help, we remain delighted by her successful manifestation of this job.

We have received a number of resumes from The Temp Connection.

Action: Janis F. and Rev D recommend deferring the interviewing of potential persons for office administrative assistant from temp agency in September and to reconsider

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it at a future time. Require background check and bonding. Several good applicants have been sent to us for consideration.

Based on Paul's recommendation made at the Board Breakfast that none of the local bookkeepers could provide the services we desired at the price point provided by the virtual bookkeeper, work has begun to transition over to the virtual bookkeeper. His first act was to reconcile the 2009 - present Quickbooks records with the bank statements. The report will be ready for discussion by the October Board Meeting.

Bookstore: The BookTable will be looking for new team lead in March or April as Laurie is moving to Denver in April. All working well otherwise. Laurie is discussing with her team the idea of creating a BookStore page on our website with an Amazon click-thru, which will return a small portion back to the Center. Occasionally, the website bookstore page will have changing book reviews, too.

Compassionate Heart: July totals: two calls, two visits.

August totals: 3 calls, 3 cards, 4 home visits, 2 emails, 2 meals.

At the August 23, C H meeting we suggested, that Compassionate Heart starts a CSLT "lunch-bunch" every third Sunday, giving people an opportunity to connect. Starting on Sunday October 21 at The Good Egg, Crossroad's Plaza (Grant & Swan). We are planning to have information in the newsletter on 10/10 & 10/17, also inserts in the programs.

Action: Does the Board approve this request? Is additional information needed? There are no specific expenditures other than bulletin inserts.

Discussion: Yes, the Board thinks this is a good idea.

Another suggestion was to use our office for Thanksgiving and Christmas dinners this year for our congregants, who like to get together and/or have no other place to go. We vision it to be very festive and fun. (This is a different approach from last year, but less preparation for us). We will help, but will solicit two teams from the congregation to coordinate and prepare meals.

Action: Does the Board approve this request? Does the Board need more information?

Discussion: Board agrees to allow CH to host these holiday dinners. Rev Donald commented that anything that brings people together is 'great'.

Next meeting scheduled for October 25, 6:30pm. (Britt Mbuthia)

Community In/Outreach: August's movie "A Small Act" was enjoyed by 5 people. September's showing will be "Departures", on September 28th at 7pm. (Sue Mason)

Katherine Twinfeathers has requested that we provide a practitioner for the Interfaith Pride Service at Grace St Paul's on October 11. The practitioner would march in the processional of officiants and then offer individual prayers/blessings after the close of the service. The request was forwarded to the Practitioner Core for their consideration. Elaine Rockhill has volunteered to serve as our representative to this assembly.

New Item: Rev Donald received a request for clergy and faith leaders to participate with the Pima County Attorney's Office during a workshop to raise awareness and look at strategies to stop the domestic violence cycle. The Board discussed this opportunity at length and has decided this is not our "venue" and is contrary to the philosophy we live our lives by, i.e., that we are not victims, but have the power to change our lives. CSLT blesses the work of these organizations.

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Ecclesiastical CORE: Met August 19 and socialized.

Minister's Travel Plans for Aug/Sept:

Rev Donald will be going to Ministers Annual Convocation, leaving 10/20; returning 10/27. He will advise who will fill in on 10/21.

ACTION: Have honorarium check (\$150) for guest speaker on 10/21. (Pat M.)

Education: Education Core met August 16 and planned curriculum through the remainder of this year and into 2013 with a number of qualified teachers and facilitators in addition to "Foundations". It was agreed to offer "Self Mastery" starting October 23, facilitated by Barbara Harris and that Rev D and Rev Don Chatfield will conspire to offer a 3-4 week non-certificated version of "Bible Mystery and Meaning" at a future date once the curriculum is agreed.

Update: Fifteen people have signed up for Foundations. Education Core will meet again after the New Year to formalize the curriculum for the winter, spring and summer terms.

Events: Edwene Gaines: September 16, for Sunday Message, followed by a workshop. Lynne Heygster, RScP coordinating. All is unfolding in order, with some current concern about the low number of people having signed up for the Learning Circles. Many Host Homes are ready and Learning Circle signups have begun.

Update: Learning Circle signups have begun with 12 to 13 host homes. Sixteen books have been sold and to date sixteen people have signed up for the workshop on Sunday. Rev. D will host and perform practitioner duties on Sunday the 16th and will solicit Learning Circle participation. Serendipitously, Keanne and Sigret Thompson are bringing treats that Sunday.

Action: Paul T to solicit input from the Tucson Festival of Books volunteers and combine them into a debrief/briefing packet for the Board and next year's Book Festival lead.

Update: This activity is being progressed. Responses will be collated and information will be provided to the 2013 Tucson Festival of Books leader.

Funding Team: Funding Team did not meet in August but reviewed progress on Edwene Gaines event remotely. Met September 12. Minutes will be added as available.

Update: The board discussed Charitable Giving. We will continue to donate 5% of the Sunday offering to the selected charities. The plan for 2013 will be that more money will go to one charity this next year which will be identified by a congregant and then selected from a field of possible charities by congregational vote.

The 2013 process will begin with applications being sent out via the newsletter beginning September 19th and as a Sunday bulletin insert beginning September 23rd. Presenters will be invited to speak to the congregation beginning October 14th. The Funding Team will make sure the final organizations fit our criteria.

Action: The board discussed placing a short article in the newsletter with a link to the websites of the agencies we have contributed to and supported in 2012. Pat Masters agreed to write it.

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Hospitality: Paul and Betsy are hosting Hospitality while Anne C is away. Thanks Betsy and Paul.

Action: Do we want to make a big deal out of Bring a Friend on Potluck Sunday? What does that look like? 'Tickets' will be included in the 9/30 bulletin.

Host: Working well together.

Marcomm: Even without an identified lead the team works well. It is beneficial to have a team of skilled and competent independent workers who just keep everything moving. Thanks MarComm!

Blog: Blog has had a few new postings and posters this month. More are always welcome. The mechanism to send an item to the blog is to send it to admin@tucsonsl.org and after approval it will be posted.

Newsletter: Dennis is taking his big vacation and Rick has agreed to cover the newsletters for the weeks that Dennis will be out of contact. We are grateful for our newsletter publishers. Newsletter hovers around 600 subscribers with approximately 1/3 opening it and about 1/4 to 1/3 of those who open it following some item of interest to the next click-thru.

Website/Facebook: Facebook continues to get a regular boost from posts about Sunday services, music or other events. Number of Facebook 'subscribers' (likes) has increased slightly to 345 as of 9/5. Website continues to be updated, and visited. One prayer request this month also included a gratitude for the online postings of the Sunday Messages.

Question: Does the Board want to see the Facebook analytical report at the October meeting? No, but Paul would like to look at it. Graeme, through Janis, to provide report to Paul.

Meetup: Meetup is virtually inactive. Without someone to shepherd and drive it, there isn't much reason to continue to maintain it at a cost of \$72/ 6-month period. Our next renewal is mid-December.

Question: Does the Board wish to keep Meetup or shall we let it go as an experiment that didn't provide much value at this time? If we want to keep it, who wants to take it on? As of this point, there is little interest sustaining Meetup. Unless something changes between now and December, we will let it go.

Edwene Gaines: Press releases went out to our press release list. Mail outs went to 43 New Thought centers and churches in Arizona. A 1/12th page ad (for \$174) was placed in Tucson Weekly to display beginning the Wednesday before Edwene's visit. Flyers for the event are being carried to the lons meeting on Friday, September 14th and to Patricia Cotes Robles group during the same time period. We have advertised this event well in Tucson. And Edwene's staff said they sent out notification to their mailing list as well.

Business Directory: Paul working with Graeme to complete the website application and with Lana to determine the most effective way to roll this program out to the congregation.

Action: Graeme needs to add a non-congregants fee option to the application and then it is prepped for launch. Janis to contact Graeme about this and to confirm our PayPal link is working and properly labelled.

AZ Star Article: Article appeared in the Foothill addendum, was well written and well

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received. Article shared with leadership at St G's.

Action: Paul T will talk with Lana Barr-Sanders about what is needed to move the business directory forward. The first action after creation of the electronic tools is a roll-out plan and a schedule for rolling this out to the congregation.

Tucson Festival of Books: The 2013 Tucson Festival of Books runs March 9th & 10th. Rev. Donald suggested we contact Rev. Karen Russo from New Visions Center about the possibly joining us at the book fair representing her book.

Action: Paul Troutman has agreed to contact Karen Russo at New Visions. Contact has been made. Waiting for a reply.

Membership: Fully prepared for the next New Members Class the last Sunday of Sept and first Sunday of October. Newsletter and bulletin announcements begin in early September. Sign up sheets were on the Information Table September 9. (Kathryn N)

Move Core/Facilities: Move Core met September 11. Minutes will be added when available. The last Move Core minutes reported to this Board were in May. The Board requests that we receive the Move Core Minutes in a timely manner.

Action: Move Core Minutes to be provided to the Board in a timely manner.

Update: Move Core has spent much of the meeting time this summer getting new members up to speed. The team reviewed several pieces of property suggested by Barbara McGill. Rev. D indicated that we would need two acres with 5,000 square feet for the Sanctuary alone, 10,000 sq ft total, and at least 200 parking spaces. If anyone sees or hears of a property that looks interesting, Move Core would be happy to take a look.

Music/Sound: The Band (David Prouty, Michael Freeman and Steve Sanders) continues to perform regularly and the congregation is enjoying the extra congregational songs. We had a special treat with Christian Cervantes playing saxophone on 9/9.

Practitioner Core: Prac Core met for the first time in a long time on September 9th, following services, began visioning on the Prac Retreat, discussed our participation in the Interfaith Pride Meeting October 11, and discussed continuing the production of the affirmation cards. The practitioners agreed to provide the evocations and benedictions for the Learning Circle group handouts. In attendance were: Barbara Harris, Phyllis Grimes, Lynne Heygster, Elaine Rockhill and Janis Farmer.

Vision Core: Meeting Notes September 6, 2012. Topics "**Programs**", "**Success with Edwene's Visit**"

present: Barbara McGill, Barbara Harris, Lynne Heygster, Janis Farmer

PROGRAMS

1. Highest Good for Programs:

- Involves sharing love and ideas.
- Passionate Learning and ??? cant read my writing
- Open, Vibrant, Joy-filled
- (What Programs?)
- Offer it and they will come
- Learn it, know it, do it
- And always play, joy, fun, music, health, growth

2. What changes, becomes, evolves:

- Letting go of singular thoughts. The ideas are in the group mind. Share with all.

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- Something that transforms patterns, creates new and different openings
- Clarity
- You can't sail a ship without a rudder
- A dam breaks and the river flows fast and overflows the banks, fertilizing great tracts of land (process in the Nile Delta)

3. What is mine to do:

- Release judgment and compartmentalizing.
- Creating freedom, Lead by example
- Rain and Rainbows
- Open Doors, People Trekking

4. What else:

- There's a hole in the center, a large gap in the center of the picture, the entry area, that represents the people, the center.
- Blank, Void
- Build it and they will come (?)
- Decide -> lay the foundation -> they will come
- And after the rain, the flowers and recharged aquifers

EDWENE EVENT

1. Highest Good for Edwene Event:

- It is a full house. The sanctuary is lush with decorations that change representing abundance & fullness; Christmas presents, balloons, pillows, curtains, wall decorations, flowers and plants - like Oprah giving away the cars to everyone in the audience. So much joy.
- Connection
- "a Beacon of light attracting like minded people"
- Like rain nourishes plants, the words nurture us
- Jerry Lee Lewis singing "Goodness, gracious great balls of fire!"
- Excitement, expansiveness, growth

2. What changes, becomes, evolves:

- Opening to the space of heart, joy, fullness that the Universe has to give and wants to give.
- Expanded Awareness Integrated
- Get out of the way & allow
- Allow it to be
- A step up (as in step aerobics class)
- Busy and Full

3. What is mine to do:

- Stay the path, don't waiver from the feeling.
- Be Present, Hold the light
- Let go of doubts and concerns
- Daniel Nahmod singing "Do what's mine to do and let it be"
- High watch in four corners?

4. What else:

- It's gonna happen and it's gonna be good no matter what they think. See Edwene smiling and nodding her head.
- Peace and Goodness, yummmm
- (visual) many birds and flocks flocking
- Success is a state of mind
- All in. Perfect Order, no matter what it looks like.

Action: What subject would the Board like the Vision Core to vision on? "Programs"

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Ushers and Greeters: No report. Seems to be working well. There are adequate participants at the moment.

Volunteer Coordination: Nothing additional to report. Volunteers are connected with the appropriate team leader when they state their intention to help.

Youth Ministry: Nothing to report.

NEW BUSINESS

1. **Update on St G's. Comments? Sharing? How are we doing?** All

Reminder about the change over to fall schedule (choir practice means we lock up and leave the keys with David P) and to pick up ALL our signage, etc.

2. **New Event Proposals?**

-- **Equipment Purchase for Sacred Cinema (see attachment)** Janis

Sue Mason submitted one for Spiritual Cinema. The Board felt her proposal was a great idea, however, we are not in a position to move forward to purchase new equipment. Kevin Clardy offered his big TV and will get it to the CSLT office. Once we see what that looks like, and how it works, we can revisit this topic, if needed.

Action: Pat M to introduce Jack King to Kevin Clardy to assist in getting the TV moved to the Office, because Jack has a big truck.

-- **New group proposed CSLT Ambassador Program.** Janis

William (and Anita) Summers would be the lead

The synopsis of this group is explained below:

The purpose of the ambassador program is to extend a warm and loving welcome to visitors to our Center.

If our guests are curious and open to expanding their awareness of this philosophy, we are there to provide insights to the best of our ability.

If they are not curious and open, that's quite Ok too, they are still welcome to come and take in what they wish to take in.

We are not here to convert anyone. If their life is working as they would like, they may still choose to learn about our philosophy, or not.

Eight to ten volunteers would be solicited for this deeper meet-and-greet function and they would 'work' the hospitality room following services.

Action: Rev D will talk with William and Anita to clarify the intent and activity of the Ambassadors.

3. **Contingency planning** Keith

The Board discussed whether we needed a formal contingency plan in the event that Rev D was delayed by weather or airline malfunction. We discussed several options that were available to us, David P could play and we could have an impromptu sing-along Sunday, there are several attendees (practitioners, ministerial students, other practiced new thought speakers) who have experience speaking in and to our organization and could probably speak for a few minutes extemporaneously. Then we'd take the offering and conclude the service. There was discussion about Keith writing up a plan, since it was his concern, but perhaps this needs additional discussion, and will be revisited as part of the Board Agenda for October's meeting.

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4. Report on Personnel Matter Janis/All

5. Any other new business? Janis

The Annual Celebration Dinner: Betsy Pombar met with Vincent at Monterey Court in regards to the Celebration Dinner to take place November 11 starting at 5:00 p.m. Vincent will get together with chef Dawn to finalize the menu and report back to Betsy, who will report to Rev. D and Lynne Heygster. The total cost will be less than \$2,000, without music and \$2,500 with music. Vincent offered to locate a “smooth jazz” band. We thought it would be fun to have Brother David and the Bad Habits (our own band) play, but realized there could be a conflict because David P plays regularly on Sunday evenings.

Action: Betsy P to get a written quote from Monterrey Court for the Annual Celebration Dinner on November 11, 5-9pm.

6. Gratitudes

7. Suggestions, Congregational Comments? All

Any Others?

8. Six Month Look Ahead (below) All

9. Board Social All

10. Next Board Meeting, October 11th. 6:30pm All

11. Review Sunday Board Duty Schedule for Sept-Oct (CIAB, Money Counting) All

New Action Items

Description	Responsibility	Due	Status
Vision Core to vision on Programs	Vision Core (Rev D pt. of contact)	Next mtg October 4, 6:30p	Continuing
See if any UofA congregants are interested in working with youth, or if they know someone	Janis F	On going	
Pay federal withholding for raffle winners	Pat M	As soon as practicable	
Begin interviewing for part-time office staff position. Require background check & bonding.	Rev Donald & Janis F	Deferred for the moment	
Solicit feedback on Tucson Festival of Books volunteers and complete briefing packet for 2013 Festival leader.	Paul T	Initiated, awaiting replies to collate and deliver to new leader	
External review of accounts	Pat M (open to ideas)	In process.	
Graeme to add non-congregant fee option to Biz Directory and check PayPal link	Janis (with Graeme)		
Continue work with Lana to move Biz Directory forward	Paul T	waiting on Graeme	
Contact Rev Karen Russo @ New Visions to determine her	Paul T	Waiting on response from	

Center for Spiritual Living Tucson

Board Meeting Minutes

September 13, 2012

interest in being a guest author in our booth at the TFOB		Karen Russo	
Complete amendment to contract with St G's and report at next Board Mtg	Janis F	Waiting on St G's for completed addendum	
Honorarium (\$150) for guest speaker on 10/21	Pat M		
Newsletter article on 2012 sponsored charities	Pat M	To run in 10/26 newsletter	
Potluck Sunday, Bring a Friend "Tickets"	Office	In bulletin 9/30	
Website analytics to Paul T	Janis (from Graeme)		
Move Core Minutes requested for input into the Board Agenda	Move Core Rep		
Gratitude on 9/16 (Host Homes)	Rev Donald		
Introduce Jack King to Kevin Clardy	Pat M		
Talk with William about the content of the Ambassador's program	Rev D		
Discuss the contingency planning	All	October Board mtg	
Identify one additional prospective Board Member	All	October Board mtg	
Get written quote from Monterrey Court for Annual Celebration Dinner	Betsy		
Gratitude on 9/23 (Anne Catarius and Hospitality)	Rev Donald		
Gratitude on 9/30 (Move Core)	Rev Donald		
Gratitude on 10/7 (Youth and Youth Teachers)	Rev Donald		
CIAB & Counting & Receiving Line 9/16	Paul T/Betsy P		
CIAB & Counting & Receiving Line 9/23	Pat M/Kathryn N		
CIAB & Counting & Receiving Line 9/30	Betsy P		
CIAB & Counting & Receiving Line 10/7	Janis F		
Board Social	All	Sept 29 8am @ Garlands	Janis has a video-class that day and will be absent.
Next Board Mtg	All	Oct 11, 6:30pm	

Pray Out: