

Tucson Center for Spiritual Living

Board Meeting Reports / Minutes

March 5, 2009

Call to Order: 6:03pm

Evocation & High Watch: Karen King

Board Attendees: Mark F., Rev. Donald, Jim W., Jane A.,

Absent: Don P., Kay P.

Guests: None

Visioning

***What is the Highest Vision or Highest Ideal for Tucson Center for Spiritual Living?**

***What changes, evolves or becomes, in support of this highest vision?**

*(I was so intent in releasing the Visioning that I released them before getting them into this document. What can I say?)

Secretary's Report – Jane Austin

Minutes from February 5, 2009 meeting corrected online and accepted.

Add Action Items from last month to February Minutes.

Treasurer's Report – Don Poore

Budget Report:

Monthly Financials:

	3-Month Avg. (N, D & J)	Feb. Actual	Feb. Budget
Sunday Offerings	\$ 8,785	\$ 8,379	\$ 7,192
Total Income	\$15,407	\$10,465	\$ 8,359
Total Expenses	<u>\$11,664</u>	<u>\$13,540</u>	<u>\$ 9,469</u>
Net Income (Loss)	\$ 3,743	\$ (3,075)	\$(1,100)

Cash Balances	<u>Dec.31</u>	<u>Jan. 31</u>	<u>Feb. 28</u>
Checking	\$ 1,985	\$ 2,809	\$ 606
Education Fund	\$ 1,014	\$ 4,107	\$ 797
Savings	\$17,653	\$16,753	\$ 8,154
Cert. of Deposit	<u>0</u>	<u>0</u>	<u>\$10,000</u>
Total	\$ 20,652	\$23,670	\$ 19,557

Comments:

- We averaged \$2,100 per week for Sunday offerings in February, down \$200 per week compared to January offerings. We had a loss of \$3,075 for the month due to several reasons:
 - Class Facilitator expense: \$2,062 (The income for classes was received in previous months)

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- Admin. Office Support: \$1,150 (Includes an extra \$300 for additional office hours worked in January.)
- Business Insurance: \$336 (1-time increase of \$170 for rider on Junior League facility)
- Office Supplies: \$307 (Up about \$150 compared to previous months)
- UCSL Tithe: \$885 (Includes \$417 make-up from 2008)
- Minister Travel Exp.: \$398 (This was budgeted but is not recurring monthly expense)
- On the plus side, the Business Directory listings brought in \$220 and Bookstore Income was \$792, up \$392 over budget.
- A \$10,000, one-year certificate of deposit was purchased. This CD pays a remarkable 1.75%. (Interest on a two-year CD was even worse.)

Weekly attendance and offerings for February were:

	<u>Offering</u>	<u>Adults</u>	<u>Children</u>
Feb. 1	\$ 2,568	113	5
Feb. 8	\$ 2,258	98	3
Feb. 15	\$ 1,203	110	5
Feb. 22	\$ 2,214	95	8

Stewardship Core

- Charitable Giving (2%): March's contribution (based on February #'s) goes to EMERGE!.

Chair's Report – Mark Flint

Old Business (Action Items from last meeting):

Board agreed to use previous format of Action Items placed in the Board Minutes.

CSL's Report – Rev. Donald Graves

Certificated Classes:

- "Practitioner I" and "Meditation..." continue. Will hold off on starting "Power of Your Word" until after the Prosperity Campaign is complete and am in conversation with Kathy Belk about doing the same with "Principles of Financial Freedom".

Non-Certificated Classes:

- Will be offering the "Facilitator Training" for 5 GIFTS Prosperity Campaign, Friday evening, 3/6, 6:30-9:30pm.
- "World's Religions" is going well.
- Developing a new workshop/class on using spiritual principles for time management and budgeting.

Guest Speakers / Seminar Leaders & Special Services / Events:

- Rev Tony Bonaccorso will guest speak on Sunday, March 15 and May 17.

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Youth:

- Nothing new at this time, and all is going well.

Community Outreach & Inreach:

- Nothing on the calendar right now.

Music:

- David Prouty is working out REALLY well, and people are offering compliments right and left.
- TCSL will bring in Daniel Nahmond for Sunday music and an evening concert, Sunday April 26. The concert will cover all of our costs if we bring in \$400 at the door. We're looking for a venue, if we choose not to use the Office & Education Center.

Upcoming Travel:

- Going to Sedona for some R&R, March 12-15. Rev Tony is covering Sunday for me.
- Annual Minister's Convocation, Coeur d'Alene, ID, May 14-23. Rev Tony will cover Sunday for me.

Website:

- I continue to submit updates and Ray loads them quickly; however, I have a question: "Are we receiving invoices from them to pay for this support?" If we aren't, we ought to ask them to.

Board agreed to have Don P. contact Webmaster regarding payment.

Ecclesiastical Core:

- The Practitioners are working on developing Standards for our community's practitioners, along with researching whether or not having a Lead Practitioner, or equivalent, makes sense.
- Next meeting, 3/10, 11:30am.

Visioning Core Report – Rev Donald

- Last meeting, 2/26, and the focus was "Membership". Notes will be provided at the Board meeting, for those who care to review them.
- Next meeting, 3/24, 12pm will be used to organize the Vision Core in such a way as to make the outcomes of the visioning more accessible to everyone, especially the teams for whom the visioning is done and the Board.

Membership Report – Jane Austin

- The Membership Core met on February 26. The top items of discussion were the following: What do we want our members to look like? What is the best plan

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forward? Are all the items currently under the heading of Membership organic to Membership or do they belong to another type of Core?

- Action to be taken immediately will be the next Members Meeting, revision of Guest Packets, and creation of a Membership Table for Sunday Services. The next Core meeting is scheduled for March 19 at 5:45pm.

Administration Report—Dawn

Administration is still experiencing the luxury of “more to do”. I am happy to report that more of the Center’s Core and Team Leaders are utilizing services. The filing system is complete with the exception of new items that require creation as they become known. Babette and I are on to the next task of creating competent, easily understood office manuals and systems of operation. I have reserved a day next week to attach structures to walls in ease of facilitating an orderly working environment. The task there after will be storage of years 2007 and prior computer files onto disks and/or a mass storage device specifically designated for.

- Administration Policies

There are two newer policies in effect.

1. The Administration Computer Policy will be changed to include access to a designated individual of the Membership Core. To facilitate the sharing of my knowledge of PowerChurch, maintenance of data into PowerChurch and ease of access of needed information for the Membership Core.
2. All Cores, Teams, and individuals with prior Ecclesiastical or Board approval to add an insert to the weekly Sunday Celebration of Life bulletin will be required to provide a volunteer to help in the assembling and disassembling of that weeks’ bulletin. This excludes inserts requested from the minister or informational inserts such as change in location, song lyrics, or the kind integral to the support of Sunday Service.

- Administration Request

I am requesting a conscious effort in support of my boundaries regarding my title as Office Administrator. I understand that we all can get bombarded with specific requests from individuals of the “how” of TCSL on Sundays. I do not attend service with my OA hat on, sometimes Youth Church Teacher, Usher, Membership Liaison and/or participant in the peanut gallery! If you are presented with an administration request please direct the person to contact the OA during office hours (Monday 12-5pm and Tuesday 11-3pm) for clarification or assistance. The Office address and phone number can be found on the bulletin cover. Thank You.

- For Board Approval/Sponsorship

For approval to be placed on the Activities Table:

1. Creative Family and Systems Constellations, Larry Kessler, M.A. flyer (hard copy).
2. 2009 Spirit Gathering’s Summer Solstice, Woman Healing the World, flyer presented by Ann Marie Clock (hard copy)

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Board approved both flyers to be placed on Community Table. Board also agreed that Dawn would benefit from volunteer to assist in certain tasks. Board agreed for Kay P. to work with Dawn in lining up volunteers (See "To Do" List).

Marketing Report – Kay Prince

- None

Facility Report –

- None

New Business

- **Spiritual Cinema Proposal** - Catherine Bode Friederich, to explore the deeper spiritual and social implications of participating in the birthing a new humanity.

Vision: To offer films in support of the Awakening Consciousness, including positive life-affirming themes of the dignity of diversity, tapping into new worlds of strength, love, and understanding, and interconnection with the earth and all of her creatures. The films offer an invitation to open the heart more deeply and to co-create a more sustainable and workable world. Will include works of futurists, political activists, shamans, elders, scientists, indigenous people, the visions and voices of many are revealed.

Suggested Films include "Humanity Ascending...a new way through together"; Jill Bolte Taylor's "Stroke of Insight"; filmmaker Sharron Rose's "2012 The Odyssey", "Timewave 2013 – The Future is Now: The Odyssey Two"; "The Alchemical Dream – Rebirth of the Great Work by Terence McKenna"; "Baraka: A World beyond Words"; Ram Dass' "Fierce Grace"; "Amandla! A Revolution in Four-Part Harmony"; "Peaceful Warrior, by Dan Millman; "A Human Thread: A Documentary on Lisa Kristine"; Julian Lennon" production, "Whaledreamers".

Proposed Venue: to be determined

Proposed donations: It is suggested that love offerings may be suggested. We do not have permission to charge for a public viewing of the films by the filmmakers and producers.

Proposed times: It is suggested that showings of the videos could be offered Friday evenings once @ month.

Board agreed to the Spiritual Cinema Proposal. Agreed to begin with one movie @ month.

- **Volunteer List, Management**

Board agreed to a central volunteer list with each Core maintaining their own list. Recommended setting up a volunteer data base list that includes each volunteer's interests, and contact information, i.e. phone and email. Discussed the idea of each Core Chairperson creating and maintaining a data base of volunteers for that Core. For example, Facilities (Kevin), Membership(Flo), Hospitality(Carol), Sound(David), Sunday Morning Logistics(Jim), Housekeeping(Ruth), Youth Service(Phyllis/Ruth/Diana) would all create a volunteer data base, using a uniform way of organizing, and then send names to Bd. Secretary to compile into one list. Board agreed that once each Core

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group's' coordinator has been identified, an email will go out to the coordinators requesting the formation of this data base.

- **Storage for Kiva**

Junior League wants our things out of storage closet. Previous Board Meeting agreed to \$300 to purchase cabinet. Jim has dimensions/size and will purchase.

- **Board Retreat**

Rev. Donald suggested that members begin thinking about planning for Retreat. Discussed possibility of ending with a sweat lodge. Jane will contact Ed Aguilar regarding his leading a sweat for the Board.

- **Covenant, Philosophy & Value Statement**

Mark discussed the revising and agreeing to a new Statement. Board agreed to discuss at next meeting.

- **Transition with ICSL**

Rev. Donald briefly discussed the pending merger with ICL. No further action needed at this time.

The next board meeting is scheduled for April 2 at 6:00 PM. Before the meeting we will gather for dinner at 5pm..

NOTE: May Board meeting scheduled for Wednesday, May 13.

Meeting Adjourned: at 7:35pm

Benediction: Karen King, RScP

Summary of Action Items

<u>Description</u>	<u>Responsibility</u>	<u>Due</u>
• Ask Dawn if TCSL has printed note cards.	Jane	April Mtg
• Sunday Counting Schedule distributed to members	Jane	3-12
• Contact Diana Tolton re: Co-coor. with Phyllis	Mark	3-12
• Email Coordinators to obtain volunteer data base	Jane	after Mark contacts Diana
• Purchase cabinet for Kiva	Jim	3-15
• Discuss Sunday location with Kevin	Rev. D	April Mtg
• Coordinate with Dawn coverage for phone Etc., M-F, 1:00 to 4:30.	Kay	3-19
• Contact Ed A. re: Sweat for Retreat	Jane	April Mtg
• Spiritual Cinema, re: talk to Catherine & coord Catherine talking with Kay P.	Rev. D	3-19
• Refer to marketing Daniel Nahmond-4/26 concert 100 attendees.	Kay	April Mtg
• Talk with Don P. re: Webmaster payment	Rev. D	April Mtg

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Respectfully Submitted By,

Jane Austin
Board Secretary