

Tucson Center for Spiritual Living
Use/Rental Agreement for Center Facilities
by Non-affiliated Groups/Individuals

Date: _____

Name of Group / Individual: _____

Single event or regularly scheduled event? _____

Date requested, or start and end dates for regularly scheduled event: _____

Time facilities required: From _____ am/pm to _____ am/pm

Description of activities: _____

The applicant group and the individual executing this application hereby waive any and all claims, demands, and causes of action which they may have against The Tucson Center for Spiritual Living as a result of the use of center facilities pursuant to this application. The applicant group and the individuals executing this application shall indemnify and hold harmless The Tucson Center for Spiritual Living and its officers, agents, and employees from and against any and all costs of litigation arising out of or associated with the use of center facilities by the applicant group and its members, guests, employees, and agents pursuant to this application.

Rental Amount \$ _____ / per _____ Key Deposit Amount \$ _____

I have received a copy of, read and agree to comply with the "Use of Center Facilities" document and the Rules, as noted on page two of this document.

Signature of applicant: _____ Date: _____

Address: _____

Telephone: _____ E-mail: _____

Approved by: _____ Date: _____

(Note: Copy to be given to applicant after approval. Original application to be retained in the office files.)

Tucson Center for Spiritual Living

Rules:

No alcohol may be served at any Tucson Center for Spiritual Living function or its facilities unless prior approval is obtained from the Board of Trustees. Alcohol may not be served to minors.

Smoking is not permitted.

Use of decorations requires prior written approval.

Use of the facility after 10 p.m. requires prior written approval.

No equipment or facilities shall be added, modified, moved, or removed without prior written approval.

Deposits and fees charged are negotiated on an individual basis.

Parking is not allowed on the street outside the facility.

Setup and putting away of seating and other arrangements are the responsibility of the user-group, and must be coordinated with the facilities manager.

User-groups are responsible for leaving the facility in a clean condition, this includes (as appropriate):

- Furniture and equipment returned to customary positions
- Any spills cleaned up
- Kitchen left in clean condition
- Dishes washed and put away
- Floors swept / vacuumed
- Waste baskets emptied into the trash bin
- Bathrooms left in clean condition
- Patio and yard left in clean condition
- Windows and blinds closed and locked
- All interior lights turned off
- Heat and/or cooling returned to non-use setting
- Doors locked

The using group shall be held responsible for all loss or damage to Center property during periods when it is using the facilities. Permission to use Center facilities or equipment shall not include liability on the part of the Center for property damage or personal injuries resulting from user-group activities.